

# Acrobat

outsourcing

Your Hospitality Staffing Professionals

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## RECENT WORK EXPERIENCE

Company Name: Comfort Home Health Care

Dates of Employment: 3-5-16

Job Responsibilities:

- Cleaning
- Giving Med
- Driving to Doctor App
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Company Name: City Wide

Dates of Employment: 4-11-18

Job Responsibilities:

- Cleaning
- Mopping
- Sweeping
- Buffing
- Trash

Company Name: \_\_\_\_\_

Dates of Employment: \_\_\_\_\_

Job Responsibilities:

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## HOUSEKEEPERS TEST

1. During which of the following situation(s) should you wear gloves?
  - a) When handling disinfectant solutions
  - b) When cleaning guest rooms
  - c) When handling soiled linen
  - d) When handling or disposing of waste
  - e) All of the above
2. Which of the following should be cleaned daily?
  - a) Chairs, lamps, and tables
  - b) Tabletops, bed, and handrails
  - c) Grab bars, light, tops of doors and counters
  - d) Floors, sinks, toilets, and latrines
  - e) All of the above
3. True or False: You do not need to use a separate cloth for cleaning bathrooms. *False*
4. True or False: Dusting is most commonly used for cleaning walls, ceiling, doors, windows and furniture. *True*
5. Should the following be cleaned daily or weekly? Circle one.
 

a) Floors	<input checked="" type="checkbox"/> Daily/ Weekly
b) Toilets and latrines	<input checked="" type="checkbox"/> Daily/ Weekly
c) Carpets in guest rooms	<input checked="" type="checkbox"/> Daily/ Weekly
d) Carpets in offices	<input checked="" type="checkbox"/> Daily/ Weekly
e) Soiled linen	<input checked="" type="checkbox"/> Daily/ Weekly
6. The best way to clean the floors:
  - a) Scrubbing
  - b) Dry sweeping and dusting
  - c) Sweeping, mopping and dusting
  - d) Wet mopping
7. What should do if you spill liquids or see a liquid spill?
  - a) Leave it for someone else to clean- up
  - b) Wait until the end of your shift to clean it
  - c) Flag the spill and clean it up immediately
  - d) Not sure
8. The proper procedure for cleaning spills of blood and other body fluids is:
  - a) Wearing gloves, clean with cloth soaked in chlorine solution and follow up with disinfectant solution
  - b) Find the janitor on- duty and ask him to clean it up
  - c) Grab whatever is closest and wipe up immediately, then mark "Biohazard"
  - d) Nothing
9. What do you do if you encounter with bed bugs in a guest room? *Call Manager*
10. What do you do if you find Lost and Found items in a guest rooms? *Turn it in To main office*

11. Describe the difference between a disinfectant and a cleaning solution?

Disinfectant get do away with germs, Cleaning Solution is to Clean up dirty areas