

Azucena Romo

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Work Experience

Molly Maid- May 2018- Present

House Cleaner

Reporting to supervisor daily before and after each shift. Perform professional residential cleaning services including mopping, vacuuming, dusting, sanitizing, wipe downs. Using proper PPE at all times and handling hazmat adequately.

Communicate with customers and staff in a professional and courteous manner

99 Cent Only Stores: Oct 2008- May 2018

Warehouse Lead

Responsible for assigning other warehouse associates their tasks for the day. Unloading trucks, stocking shelves and carrying merchandise out on the floor for customers. Processing shipments and maintaining organized stock shelves. Completing floor replenishment to guarantee size availability and promote customer satisfaction. Marking clearance products with updated price tags. Preparing store for yearly inventories. Counting merchandise and documenting results for inventory purposes. Training new employees. Processing sales transactions when store needed backup cashiers. Have opened and closed the store, which included counting cash drawers and processing any paperwork. Providing excellent customer service at all times.

Education- Mexico

Skills

- Inventory control procedures
- Cash handling
- Personnel training and development
- Receiving shipments
- Replenishment procedures
- Processing shipment orders

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- Operating pallet jack, forklift, and baler
- Team player who can work independently