



ACROBAT OUTSOURCING
TSC GROUP

Employment Application

Acrobat Outsourcing is an equal opportunity employer dedicated to non-discrimination in all employment practices. Acrobat Outsourcing selects the best qualified individual for the job based on job-related qualifications regardless of race, age (40+), color, religion, gender, national origin, ancestry, marital status, sexual orientation, disability or any other status protected by applicable law.

PLEASE PRINT

Full Name Joseph Martinez Date: FRI June 21, 2019
Home Telephone () _____ Other Telephone (415) 618 9706
Present Address 714 Trent Ave, SP, CA 94110
Permanent Address, if different from present address: _____
Email Address jmart404@gmail.com

EMPLOYMENT DESIRED

Position applying for: Prep, Cook, Dishwasher, server Salary desired: Not negotiable

Are you currently registered with any staffing and/or employment agencies? If so, please list

Not currently registered.

Are you applying for: Full-time work? Yes ☒ No ☐ Part-time work? Yes ☐ No ☐

Temporary work, e.g., summer or holiday work? Yes ☐ No ☒ From: _____ To: _____

How did you find out about our open position? (Please check fill in proper name of source):

Referral ☐ Name of Referral Robert Newspaper ☐ Job Fair ☐ Agency ☐

Company Website ☐ Other Web Posting ☐ Other Source ☐

Could you work overtime, if necessary? Yes ☒ No ☐ If hired, on what date could you start working?

Dependent on the nature of why I need to stay overtime. Will the pay reflect?

Please keep in mind that schedules and shifts may vary depending on position and season. Additionally, the hours may vary from week to week, depending on the company needs. Please list only the times/days you're available to work below.

SPECIFY HOURS AVAILABLE DAILY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
AM	8:00AM	8:00AM	8:00AM	8:00AM	8:00AM	8:00AM	8:00AM
PM	4:00 PM	4:00 PM	4:00 PM	4:00 PM	4:00 PM	4:00 PM	4:00 PM
Do you have any vacations or extended leaves planned in the next 12 months? If so, please list dates: <u>NO</u>							

PERSONAL INFORMATION

Have you ever applied to or worked for Acrobat Outsourcing before? Yes ☐ No ☒ If yes, when? _____

Do you have friends or relatives working for Acrobat Outsourcing? Yes ☐ No ☒ If yes, please state name and relationship Robert, cousin

If hired, would you have a reliable means of transportation to and from work? Yes ☒ No ☐

If hired, can you present evidence of your legal right to live and work in this country? Yes ☒ No ☐

State age if you are under 18 _____. If you are under 18, hire is subject to verification that you are of minimum legal age to work.

Are you able to perform the essential functions of the job for which you are applying? Yes ☒ No ☐

If no, describe the functions that cannot be performed. (Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions.)

Pursuant to any and all Fair Chance Ordinances, we will consider for employment qualified applicants with arrest and conviction records.

EDUCATION & SKILLS

NAME OF SCHOOL	CITY & STATE	GRADE OR DEGREE COMPLETED	DID YOU GRADUATE?
City College of San Francisco	CA, San Francisco	College Freshman	No
Do you have any special licenses, certificates or special training? If so please list under "Special."		YES	NO
Are you computer literate? If so, list software knowledge under "Special."		YES	NO
Are you proficient with Point of Sales Systems? If, so please list which ones under "Special."		YES	NO
Do you have any other experience, training, qualifications or special skills, which you feel make you especially suited for work at Acrobat Outsourcing? If so, please list under "Special."		YES	NO
Special: Food handlers card valid.			

EMPLOYMENT HISTORY

List below all present and past employment starting with your most recent employer (last 10 years is sufficient). Account for unemployment periods of three months or more.

Are you currently employed? Yes ☒ No ☐ If so, may we contact your current employer? Yes ☐ No ☐

Name and Address of Employer Hard Rock Cafe
Restaurants
Type of Business Hospitality Telephone No. (415) 956-2013 Supervisor's Name Shane Tucker
Your Position and Duties Busser: Clean dirty tables, resetting tables, sweep
stocking products, restrooms, having a sense of urgency,
Assisting & communicating with hosts, servers and other bussers.
Dates of Employment: From 05/15/14 to currently employed

Reason for Leaving: Not enough pay or hours along with
structure of management, abusive work environment.

Name and Address of Employer Jamba Juice
Type of Business Fruit Telephone No. (415) 703-6011 Supervisor's Name Rocuelle Montis
Your Position and Duties Team Member: Followed code of conduct
& point of sales register system, proper sanitation
guidelines for each product, make any smoothies or
Dates of Employment: From June 1, 18 to Oct. 29, 2018 products upon request.

Reason for Leaving: Found higher paying job & continued
4th semester at City College of San Francisco.

Name and Address of Employer Starbucks
Type of Business coffee Telephone No. (415) 441-1740 Supervisor's Name Ryan Clark
Your Position and Duties Customer support: Brewed espressos and
coffee, processed and handled cash register according
to company standards.
Dates of Employment: From April 11/18 to May 26/2018

Reason for Leaving: To far from my house, not trained
properly in right timeframe.

Name and Address of Employer _____

Type of Business _____ Telephone No. (____) _____ Supervisor's Name _____

Your Position and Duties _____

Dates of Employment: From _____ To _____

Reason for Leaving: _____

Have you ever been fired from any previous place of employment? If so, please explain: NO

MILITARY SERVICE

Have you obtained any special skills or abilities as the result of service in the military? Yes___ No ✓

If so, describe: _____

JOB RELATED REFERENCES

List below three persons not related to you who have knowledge of your work performance within the last three years.

Name: Kareem Adams Telephone No. (650) 290-3150
Address: 2880 Skyline Blvd, Pacific, CA 94044
Occupation: Store Manager Relationship: Former Manager Number of Years Acquainted: 2

Name: Rochelle Mantle Telephone No. (415) 235-8769
Address: 2014 Market St, SF, CA 94114
Occupation: Manager Relationship: Former Manager Number of Years Acquainted: 1

Name: Tom F. JR. Holcomb JR. Telephone No. (415) 725-4776
Address: _____
Occupation: Career Development Case Manager Relationship: Manager Number of Years Acquainted: 2

Please Read Carefully, Initial Each Paragraph and Sign Below

JM

I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material facts on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

JM

I hereby authorize Acrobat Outsourcing to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

JM

I hereby authorize Acrobat Outsourcing and its authorized representatives to solicit information regarding my background, which may include but not be limited to, information about my employment, education, and/or criminal history, which may be in the files of any federal, state, or local criminal justice and law enforcement agency and general public records history.

JM

I understand that if selected for hire, it will be necessary for me to provide satisfactory evidence of my identity and legal authority to work in the United States, and that federal immigration laws require me to complete an I-9 form in this regard within three days of my hire date.

JM

Acrobat Outsourcing is an at-will employer. I understand that nothing contained in the application, or conveyed during any interview, which may be granted or during my employment, if hired, is intended to create an employment contract between me and the company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, with or without cause, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the company's designated representative.

I hereby acknowledge that I have read and understand the above statements.

Applicant's Signature

Joseph J. Martinez Date 06/21/2019

