



Employment Application

Acrobat Outsourcing is an equal opportunity employer dedicated to non-discrimination in all employment practices. Acrobat Outsourcing selects the best qualified individual for the job based on job-related qualifications regardless of race, age (40+), color, religion, gender, national origin, ancestry, marital status, sexual orientation, disability or any other status protected by applicable law.

PLEASE PRINT

Full Name Melanie Marie Garcia Date: 6/27/19
Home Telephone (415) 756-9208 Other Telephone ()
Present Address 8300 Geary Blvd.
Permanent Address, if different from present address: _____
Email Address melvinleihra@me.com

EMPLOYMENT DESIRED

Position applying for: Bartender Salary desired: \$16.00

Are you currently registered with any staffing and/or employment agencies? If so, please list

No

Are you applying for: Full-time work? Yes X No _____ Part-time work? Yes _____ No _____

Temporary work, e.g., summer or holiday work? Yes _____ No _____ From: _____ To: _____

How did you find out about our open position? (Please check fill in proper name of source):

Referral Name of Referral _____ Newspaper Job Fair Agency

Company Website Other Web Posting Other Source

Could you work overtime, if necessary? Yes X No _____ If hired, on what date could you start working?

July 3rd

Please keep in mind that schedules and shifts may vary depending on position and season. Additionally, the hours may vary from week to week, depending on the company needs. Please list only the times/days you're available to work below.

<u>SPECIFY HOURS AVAILABLE</u>	<u>SUNDAY</u>	<u>MONDAY</u>	<u>TUESDAY</u>	<u>WEDNESDAY</u>	<u>THURSDAY</u>	<u>FRIDAY</u>	<u>SATURDAY</u>
<u>DAILY</u>	<u>AM</u>	<u>OPEN</u>					
<u>PM</u>							

Do you have any vacations or extended leaves planned in the next 12 months? If so, please list dates:

July 22nd, Aug 1st 6-8th 29th, Sept. 12th

PERSONAL INFORMATION

Have you ever applied to or worked for Acrobat Outsourcing before? Yes No If yes, when? _____

Do you have friends or relatives working for Acrobat Outsourcing? Yes No If yes, please state name and relationship _____

If hired, would you have a reliable means of transportation to-and from work? Yes No

If hired, can you present evidence of your legal right to live and work in this country? Yes No

State age if you are under 18 _____. If you are under 18, hire is subject to verification that you are of minimum legal age to work.

Are you able to perform the essential functions of the job for which you are applying? Yes No

If no, describe the functions that cannot be performed. (Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions.)

Pursuant to any and all Fair Chance Ordinances, we will consider for employment qualified applicants with arrest and conviction records.

EDUCATION & SKILLS

NAME OF SCHOOL	CITY & STATE	GRADE OR DEGREE COMPLETED	DID YOU GRADUATE?
Fred C. Beyer ↓	Modesto, CA ↓	Diploma	Yes
Do you have any special licenses, certificates or special training? If so please list under "Special".		YES	NO
Are you computer literate? If so, list software knowledge under "Special."		YES	NO
Are you proficient with Point of Sales Systems? If, so please list which ones under "Special."		YES	NO
Do you have any other experience, training, qualifications or special skills, which you feel make you especially suited for work at Acrobat Outsourcing? If so, please list under "Special."		YES	NO

Special:

ABC Leads certification, MAC, Clover, Aloha, I worked in Fine dining for 4 years

EMPLOYMENT HISTORY

List below all present and past employment starting with your most recent employer (last 10 years is sufficient). Account for unemployment periods of three months or more.

Are you currently employed? Yes No X If so, may we contact your current employer? Yes No

Name and Address of Employer Carriage House Bartending Modesto, CA 95357

Type of Business Catering Telephone No. (Facebook Messenger) Supervisor's Name Kimberly Ricci
Your Position and Duties Bartender, open/close bar, sell/up sell, manage drawer, make cocktails while maintaining station, good customer service

Dates of Employment: From 2017 To 2018

Reason for Leaving: She only has 4 events a year

Name and Address of Employer Mezzanine 444 Jessie Street SF, CA 94103

Type of Business Nightclub Telephone No. (415) 625-8880 Supervisor's Name Deborah Jackmen
Your Position and Duties Bartender, open/close bar, sell/up sell, manage drawer, make cocktails while maintaining station, good customer service

Dates of Employment: From 2016 To 2017

Reason for Leaving: Deborah Jackmen failed to pay me for over 2 months

Name and Address of Employer Best Beverage Catering 982 Market Street (The Warfield)

Type of Business Music Venue Telephone No. (415) 345-0900 Supervisor's Name Eddie Moreno
Your Position and Duties Bartender, open/close bar, sell/up sell, manage drawer, make cocktails while maintaining station, good customer service

Dates of Employment: From 2012 To 2016

Reason for Leaving: Changed ownership, cut original employees pay

Name and Address of Employer BeatBox 314 11th Street, SF, CA

Type of Business Nightclub Telephone No. (415) 902-9493 Supervisor's Name Andy Zivica

Your Position and Duties Bartender/Manager, create cocktails, sell/up sell, open/close bar, manage drawer, maintain station, customer service, inventory/paperwork

Dates of Employment: From 2013 To 2016

Reason for Leaving: Unfortunately they closed there doors for business

Have you ever been fired from any previous place of employment? If so, please explain: No

MILITARY SERVICE

Have you obtained any special skills or abilities as the result of service in the military? Yes No X

If so, describe: _____

JOB RELATED REFERENCES

List below three persons not related to you who have knowledge of your work performance within the last three years.

Name: Andy Zwick Telephone No. (415) 902-9493
Address 2

Occupation: Business Owner Relationship: Boss Number of Years Acquainted: 8

Name: Leslie Baker Telephone No. (917) 359-7901
Address ?

Occupation: Student Relationship: Co-worker/
Friend Number of Years Acquainted: 5

Name: Zoe Tamara Telephone No. (415) 424-3894
Address ?

Occupation: Manager Relationship: Friend - Co-worker Number of Years Acquainted: 15

Please Read Carefully, Initial Each Paragraph and Sign Below

WDS I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material facts on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

WDS I hereby authorize Acrobat Outsourcing to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

WDS I hereby authorize Acrobat Outsourcing and its authorized representatives to solicit information regarding my background, which may include but not be limited to, information about my employment, education, and/or criminal history, which may be in the files of any federal, state, or local criminal justice and law enforcement agency and general public records history.

WDS I understand that if selected for hire, it will be necessary for me to provide satisfactory evidence of my identity and legal authority to work in the United States, and that federal immigration laws require me to complete an I-9 form in this regard within three days of my hire date.

WDS Acrobat Outsourcing is an at-will employer. I understand that nothing contained in the application, or conveyed during any interview, which may be granted or during my employment, if hired, is intended to create an employment contract between me and the company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, with or without cause, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the company's designated representative.

I hereby acknowledge that I have read and understand the above statements.

Applicant's Signature

Mel McLean Date 6/27/19

