

Mariela Palmer

8708 Dallas St

La Mesa CA 91942

marielapalmer@gmail.com

(619) 439-8633

Objective

To improve self-knowledge.

Get Hotel and hospital working experience for future jobs.

Education

High School Diploma

Qualifications and Skills

- Perform all housekeeping duties to company standards as assigned.
- Perform all aspects of cleaning such as , wiping down walls, tables, mirrors, windows. Make beds. Cleaning restrooms, showers, tubs. Gathering and emptying trash. Vacuuming and dusting rooms, hallways, offices and lobbies.
- Stock rooms and closets with clean linen.
- Stock restrooms with toilet paper, paper towels, seat covers and soap.
- Stock shower and tub cabinets with clean towels and wash clothes.
- Work with all types of cleaning products. Windex (blue), Soap (pink), Multi-purpose (yellow) Air freshener (clear), Comet, Bleach.
- Record all repairs that need to be done and hand into supervisor and/or maintenance supervisor.
- Fast learner
- Bilingual

Work Experience

August 2016 - Present Hotel Karlan by DoubleTree/Evolution

Supervisor / housekeeper

Assign rooms to housekeeping staff

Inspect rooms that have been cleaned.

Report clean rooms to the front desk for check in.

Lead morning meetings

May 2014 –November 2014 San Diego United Services/Grand Manchester Hyatt

Clean hotel rooms to hotel standards.

Remove dirty linen, remake bed

Clean bathrooms and restrooms

Dust and vacuum all rooms. Checkouts and Stayovers

Vacuum hallways lobbies and offices

Remove trash

Clean rooms within 15-30 min depending on the status of the room

Work with cleaning products such as Windex (blue), Soap (pink), Multi-purpose (yellow) Air freshener (clear), Comet, Bleach.

February 2013-September 2013 PAE/Rancho Penasquitos Doubletree Golf Resort

Supervisor/Housekeeper

Assign rooms to housekeepers.

Inspect rooms that have been cleaned.

Record all rooms that have been cleaned.

Clean hotel rooms that are assigned.

Clean rooms with two beds in 20 minutes and clean rooms with one bed in 15 minutes.

Make beds.

Change shower curtains.

Clean restroom and showers.

Sweep and mop restrooms.

Vacuum and dust rooms, hallways, lobbies, and offices.

Stock rooms with clean linen and toiletries.

Gather and empty trash from rooms, lobbies, offices.

Help other employees.

Offer help to guests.

February 2010-October 2010 La Mesa Sodexo/Sharp Grossmont Hospital Housekeeper

Clean hospital rooms.

Disinfect rooms and restrooms.

Stock all closets and rooms with clean linen.

Make beds.

Maintain clean and clear hallways for hospital staff.

Help other employees if their assigned floor became busy.

Work with other employees on group projects.

References available upon request