

KAROLYI SMITH

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CAREER FOCUS

Self-Motivated Business Administration and Management major seeking an internship for Simply Betsy Company on Euclid Avenue for the summer of 2016 to learn about Marketing and advertising techniques.

SUMMARY OF SKILLS

- Task oriented with good organizational skills to meet deadlines
- Leadership qualities that build team comradery
- Proficient in Microsoft Word, Power Point, and Excel

EDUCATION

Notre Dame College, South Euclid, OH

Bachelor of Arts in Business Administration

Anticipated Graduation May 2017

Relevant Coursework: Global Marketing, Computer Applications, Business Law, Marketing Principles, Accounting, Project Management, and Human Resource Management

EXPERIENCE

Cheesecake Factory

Dishwasher, San Francisco, California

March 2019 to April 2019

- I would wash 500 to 1000 plates a day and put them through a machine to be clean
- Helping with inventory by help stacking items in certain food areas
- cleaning the floors by moping and taking out the trash was done everyday to prevent injuries

Cleveland Clinic

Dishwasher, Cleveland, Ohio

October 2017 to January 2018

- Traveling to each floor of the hospital by picking up 900 trays to be sent down to the dish room to be washed
- washing all utensils and organizing them for the next station to be used
- Cleaning the floors by washing it with certain chemicals and closing the facility each shift

Melt Bar and Grill

Dishwasher, Cleveland, Ohio

April 2016 to February 2017

- Consistently washing dishes at a dish tank while taking order count of what needs to be done for guest
- Cleaning the whole restaurant and doing certain tasks to be completed
- Stocking the certain departments with aprons, plastic, cleaning supplies, and filling up sauce bottles

Volunteer ACTIVITIES

I-Can-Bike Camp, South Euclid, Ohio

Summer 2012-2019

- Demonstrated for 20 children with disabilities how to ride a bike
- Earned certificates for best volunteer at I-Can-Bike camp, 2012, 2014, and 2015