

LEXUS SNYDER

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GOAL

To secure a full time job that complements my college schedule and to obtain more work experience. I am also interested in the long-term opportunities the company listed on its website.

EDUCATION

High school diploma, Sheldon High School, May 2015

California State University, Sacramento, August 2015-2016

EXPERIENCE

Server, Stagecoach Restaurant, August 2017- April 2019

- Greet customers as they come in the restaurant.
- Talk one-on-one with customers to take their order as well as serve their food.
- Directly handle cash and card transactions.

Call Service Representative, ARS, June 2017

- Talked to clients via phone call and email regarding updates due that day.
- Worked with major loan agencies holding titles of motor vehicles to recover wanted collateral.
- Interacted directly with repossession companies in various states to collect units.
- Sent daily updates regarding the progress made locating the vehicles.

Lead, Jamba Juice, February- June 2017

- Work one-on-one with customers to take their order as well as provide them their drink.
- Directly handle cash and card transactions.
- Clean the line.
- Lead the team members who are working with me.
- Delegate tasks for the team members to do during work.

Retail Agent, Impel Marketing, December 2016- January 2017

- Worked one-on-one with customers to qualify them for our product.
- Helped customer with any questions or problem revolving the product.

Cashier, McDonalds, May 2016- August 2016

- Worked one-on-one with customers to take their order.
- Directly handled cash and card transactions.
- Cleaned my work station as well as the lobby.
- Worked with customers to answer questions and to fix any problems with the order.

SKILLS

Computer Skills: Microsoft Office Suite (Word, PowerPoint, Excel). Microsoft Outlook.

Communication: Excellent customer service skills, both in-person and over-the-phone. *Other:* Punctual. Ability to work on projects individually or as part of a team.

REFERENCES

Professional Reference

Derrick Stevens	916-807-7575	Employer	2 years
Christian Vaden	916-919-5661	Manager	2 years

Personal Reference

Christopher Shy	916-459-0430	Coach	12 years
Craig Howard	916-996-0552	Teacher	7 years