

Re: Employment Application New Jersey

JotForm <noreply@jotform.com>

Wed 7/31/2019 11:12 PM

To: Team New Jersey <newjersey@acrobatoutsourcing.com>

Employment Application New Jersey

First Name	Jessica
Last Name	Pujols
E-mail Address	jessypujols1989@gmail.com
Phone	8622678820
Address	37 prospects st
Unit or Number	2
City, State	Lodi
Zip Code	07644
What region(s) are you applying to work within?	New Jersey
Which position(s) are you applying for?	Waitress or any open position
Are you applying for:	Full-Time
When can you start?	07-31-2019
Can you work overtime?	Yes
How did you hear about us?	Referral
If you were referred, please tell us by whom:	Nathalia
What days/times can you work?	Monday AM
Select all that apply:	Tuesday AM
	Wednesday AM
	Thursday AM

Friday AM

Saturday AM

Have you ever applied to or worked for Acrobat before? No

Do you have any friends or relatives working for Acrobat? If so, please let us know who: Yes nathalia

If hired, would you have reliable means of transportation to and from work? Yes

If hired, can you present evidence of your legal right to live and work in this country? Yes

Are you able to perform the essential functions of the job for which you are applying? Yes

Name of School Passaic high school

City & State Passaic N.J.

Grade/Degree GED

Graduated? Yes

Do you have any special licenses? (If so, label under "Special") Yes

Are you computer literate? (If so, label which programs under "Special") No

Are you proficient with Point of Sale systems? (If so, label which under "Special") No

Do you have any experience, training, qualifications or special skills? (If so, label under "Special") Yes

Special: I speak Spanish and English
 I am a medical assistant
 I am a home aid
 I am a waitress
 I am a teacher aid for special needs kids

Are you currently employed? No

Can we contact your current employer? Yes

Name and Address of Employer El rodeo restaurant

Type of Business Restaurant

Phone Number 717 652 5340

Your Position & Duties Waitress
 Getting people to their table
 Make sure they were comfortable were they sit and ofcure get their order and make sure they were happy with the service

Date of Employment (from/to): September 2018
 July 2019

Reason for Leaving Move out of town

Still Employed: No

Name and Address of Employer Caliber home care

Type of Business Care giver

Phone Number (331) 837-9115

Your Position & Duties Taking care of people in need

Date of Employment (from/to): 2015
 2018

Reason for Leaving Move out of town

Still Employed: No

Have you ever been No

fired from a previous place of employment? If yes, please explain:

First Name Sherlyn
Last Name Sierra
E-mail Address sherlynsierra@hotmail.com
Phone (201) 932-4807
Relationship: Friend
Years Acquainted: 6
First Name Janice
Last Name Rodriguez
Phone (929) 362-8683
Relationship: Friend
Years Acquainted: 8
First Name Yaneris
Last Name Casado
Phone (973) 517-0991
Relationship: Friend
Years Acquainted: 15

I hereby certify that I (Checked box indicates acknowledgement) have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or

misstatement of
material facts on
this application or
on any document
used to secure
employment shall
be grounds for
rejection of this
application or for
immediate
discharge if I am
employed,
regardless of the
time elapsed before
discovery.

I hereby authorize (Checked box indicates acknowledgement)

Acrobat
Outsourcing to
thoroughly
investigate my
references, work
record, education
and other matters
related to my
suitability for
employment and,
further, authorize
the references I
have listed to
disclose to the
company any and all
letters, reports and
other information
related to my work
records, without
giving me prior
notice of such
disclosure. In
addition, I hereby
release the
company, my
former employers
and all other
persons,
corporations,
partnerships and
associations from
any and all claims,

demands or
liabilities arising out
of or in any way
related to such
investigation or
disclosure.

I hereby authorize
Acrobat
Outsourcing and its
authorized
representatives to
solicit information
regarding my
background, which
may include but not
be limited to,
information about
my employment,
education, and/or
criminal history,
which may be in the
files of any federal,
state, or local
criminal justice and
law enforcement
agency and general
public records
history.

(Checked box indicates acknowledgement)

I understand that if
selected for hire, it
will be necessary for
me to provide
satisfactory
evidence of my
identity and legal
authority to work in
the United States,
and that federal
immigration laws
require me to
complete an I-9
form in this regard
within three days of
my hire date.

(Checked box indicates acknowledgement)

Acrobat
Outsourcing is an
at-will employer. I

(Checked box indicates acknowledgement)

understand that nothing contained in the application, or conveyed during any interview, which may be granted or during my employment, if hired, is intended to create an employment contract between me and the company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, with or without cause, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the company's designated representative.

I hereby acknowledge that I have read and understand the above statements.

(Checked box indicates acknowledgement)

Applicant Digital Signature (Type Name): ; Jessica Pujols

Date: 07-31-2019

Please Attach
Resume Below [Jessica Pujols Personal Resume.docx](#)

You can [edit this submission](#) and [view all your submissions](#) easily.

Housekeeping Test

12/14

- During which of the following situation(s) should you wear gloves?
 - a) When handling disinfectant solutions
 - b) When cleaning guest rooms
 - c) When handling soiled linen
 - d) When handling or disposing of waste
 - e) All of the above
- Which of the following should be cleaned daily?
 - a) Chairs, lamps, and tables
 - b) Tabletops, bed, and handrails
 - c) Grab bars, light, tops of doors and counters
 - d) Floors, sinks, toilets, and latrines
 - e) All of the above
- True or False: You do not need to use a separate cloth for cleaning bathrooms.
- True or False: Dusting is most commonly used for cleaning walls, ceiling, doors, windows and furniture.
- Should the following be cleaned daily or weekly? Circle one.

a) Floors	<input checked="" type="radio"/> Daily/ Weekly
b) Toilets and latrines	<input checked="" type="radio"/> Daily/ Weekly
<input checked="" type="radio"/> Carpets in guest rooms	<input checked="" type="radio"/> Daily/ Weekly
<input checked="" type="radio"/> Carpets in offices	<input checked="" type="radio"/> Daily/ Weekly
<input checked="" type="radio"/> Soiled linen	<input checked="" type="radio"/> Daily/ Weekly
- The best way to clean the floors:
 - a) Scrubbing
 - b) Dry sweeping and dusting
 - c) Sweeping, mopping and dusting
 - d) Wet mopping
- What should do if you spill liquids or see a liquid spill?
 - a) Leave it for someone else to clean- up
 - b) Wait until the end of your shift to clean it
 - c) Flag the spill and clean it up immediately
 - d) Not sure
- The proper procedure for cleaning spills of blood and other body fluids is:
 - a) Wearing gloves, clean with cloth soaked in chlorine solution and follow up with disinfectant solution
 - b) Find the janitor on- duty and ask him to clean it up
 - c) Grab whatever is closest and wipe up immediately, then mark "Biohazard"
 - d) Nothing
- What do you do if you encounter with bed bugs in a guest room?

call my ~~room~~ manager right away
- What do you do if you find Lost and Found items in a guest rooms?

Take it to the office
- Describe the difference between a disinfectant and a cleaning solution?

- you use disinfectant to clean ~~too~~ thing ~~you~~ guess usually touch a lot.
- Cleaning solution you use it to clean everything ~~where~~ everywhere.

Multiple Choice

a 1) Food is served on what side with what hand?

- a) On the left side with the left hand
- b) On the left side with the right hand
- c) On the right side with the left hand
- d) On the right side with the right hand

14

21
/35

b X 2) Drinks are served on what side with what hand?

- a) On the left side with the left hand
- b) On the left side with the right hand
- c) On the right side with the left hand
- d) On the right side with the right hand

d 3) Food and drinks are removed on what side with what hand?

- a) On the left side with the left hand
- b) On the left side with the right hand
- c) On the right side with the left hand
- d) On the right side with the right hand

b X 4) What part of a glass should you handle at all times?

- a) The stem
- b) The widest part of the glass
- c) The top

d 5) When you are setting a dining room how should you set up your tablecloths?

- a) Neatly and evenly across the tables
- b) The creases should all be going in the same directions
- c) The chairs should be centered and gently touching the table cloth
- d) All of the above

d 6) If you bring the wrong entrée to a guest what should you do?

- a) Go back into the kitchen and patiently wait in line behind the rest of the servers until it's your turn
- b) Inform the guests that you will bring the correct entrée once everyone else in the dinning room is served
- c) Try to convince the guests to eat what you brought them
- d) Go back into the kitchen to the front of the line and inform the expeditor that you need a different entrée

Match the Correct Vocabulary

E 1) Scullery

A. Metal buffet device used to keep food warm by heating it over warmed water

E X 2) Queen Mary

B. Style of service where food is prepared or served individually at the dinner table to fit the customer's specific taste (i.e. providing dressing and pepper for salad or handing out bread to each patron)

A 3) Chaffing Dish

C. Used to hold a large tray on the dining floor

B X 4) French Passing

D. Area for dirty dishware and glasses

G X 5) Russian Service

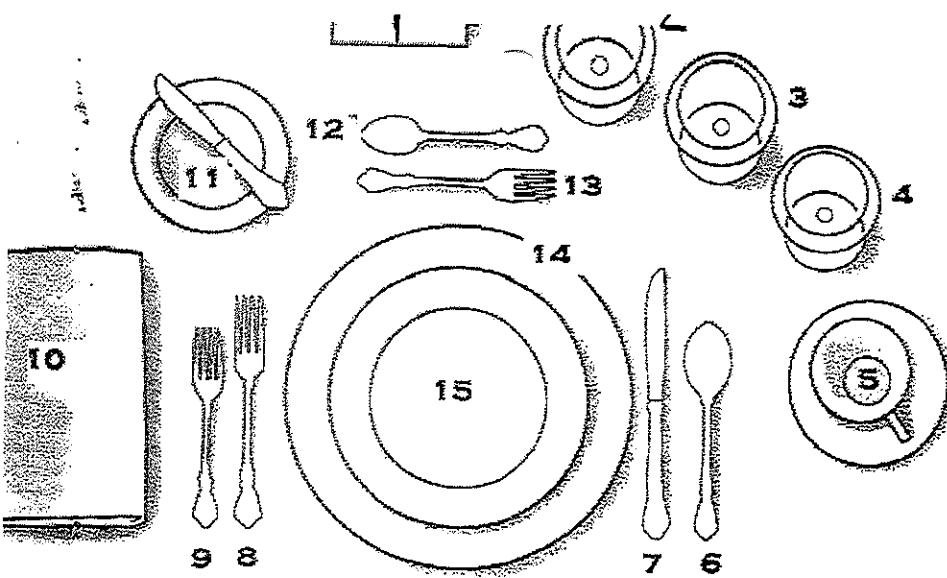
E. Large metal shelving unit for prepared food to be held or for dirty trays to be stored

F 6) Corkscrew

F. Used to open bottles of wine

C 7) Tray Jack

G. Style of dining in which the courses come out one at a time



Score / 35

Match the Number to the Correct Vocabulary

<u>8</u>	Dinner Fork
<u>5</u>	Tea or Coffee Cup and Saucer
<u>7</u>	Dinner Knife
<u>2</u>	Wine Glass (Red)
<u>13</u>	Salad Fork
<u>14</u>	Service Plate
<u>3</u>	Wine Glass (White)

<u>10</u>	Napkin
<u>11</u>	Bread Plate and Knife
<u>12</u>	Name Place Card
<u>13</u>	Teaspoon
<u>1</u>	Dessert Fork
<u>6</u>	Soup Spoon
<u>15</u>	Salad Plate
<u>4</u>	Water Glass

Fill in the Blank

1. The utensils are placed 7 inch inch (es) from the edge of the table.

2. Coffee and Tea service should be accompanied by what extras? wather cream & sugar

3. Synchronized service is when: all plates are served at the same time by all servers

4. What is generally indicated on the name placard other than the name? a Number

5. The Protein on a plate is typically served at what hour on the clock? 6 o'clock

6. If a guest asks for a specialty dinner (i.e. Gluten-Free or Vegetarian) you should do what immediately? Ask what they will like Tell chef or kitchen

Interview Note Sheet

Name: Jessica Pujols

Date: 8/7/19

Position(s) Applied For:

Server, Housekeeper

Interviewer: Jo Park

Rate of Pay: \$14, \$12

Referred by:

Netelia Bermudez

Server	1/35	%	Barender	1/30	%
Prep Cook	1/25	%	Barista	1/10	%
Grill Cook	1/40	%	Cashier	1/10	%
Dishwasher	1/10	%	Housekeeper	1/25	%

Full-Time

Part-Time

El Rodeo Restaurant - Harrisburg, PA

Total of _____ in Food Service

Sept 2018 - July 2019

Caliber Home Care

caregiver

2015-2018

Medical Assistant

Just moved back 2 weeks ago from PA

Grew up in NJ.

*max travel up to
40 min.

P.O.S. Experience: Y / N details: _____

Car

Public Transit

Carpool (Rider / Driver)

North NJ

Local

South NJ

Central NJ

Jersey Shore

TIPS

Serv-Safe

LEAD

Other _____

Will Submit

Open

AM only

PM only

Weekdays only

Weekends only

Details: M-Sat done by 3

Bistro

Black Bistro

Tuxedo

1/2 Tuxedo

Black Vest

Long Black Tie

Chef Coat

Chef Pants

Knives

Black Pants

Non-Slip Shoes

Bow Tie

Other: _____

Would you recommend this application for Acceloss Academy?

Conventions Committee

Other Languages Spoken:



Case Verification Number: 2019213174842FA

Report prepared: 08/01/2019

Company Information

Company ID: 139349

Company Name: Acrobat Outsourcing

Client Company ID: 139349

Client Company Name: Acrobat Outsourcing

Employee Information

Name: Jessica L. Pujols

Date of Birth: 02/24/1989

Unrestricted Social Security Number: ***-**-9539

Employee's First Day of Employment: 08/01/2019

Citizenship Status: U.S. Citizen

Document Information

List A Document: U.S. Passport or Passport Card

Document Number: 594134877

Expiration Date: 04/29/2029

Case Information

Case Status: Closed

Case Submitted By: Josephine Paik

Current Case Result: Employment Authorized

Reason for Closure: Employment Authorized Auto Close