

KAYLE HOWARD

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EXPERIENCE

DOWNTOWN STREETS TEAM - BEAUTIFICATION

NOVEMBER 2018 – CURRENT

- Clean up Garbage.
- Pick up syringes
- Answer Question about working on Downtown Street Team Organization

SAN FRANCISCO VOCATIONAL REHABILITATION PROGRAM

MARCH 2018– NOVEMBER 2018

- Responsible for the Information Board
- Answered Phones
- Hot Dog Cart
- Worked on Coffee Carts Cashier counted start money for the registers
- Processed Credit Cards

PLEASANTON NURSING AND REHABILITATION CENTER

AUGUST 2006 – MAY 2007

- Dietary Aide
- Wash dishes
- Prepare Trays for each patient according to diet
- Pour juices and milk for all meals
- Sort the patient cards for each eating area
- Place utensils and other items according to diets

APS SECURITY COMPANY - SECURITY OFFICER

January 1982 – March 1984

- Observe
- Document
- Report
- Front Desk Clerk
- Answered Phones
- Made everyone that entered sign in and out
- Detex Rounds every other hour

ALAMEDA COUNTY REGISTER OF VOTER OFFICE

March 1982 - November 1983

- Check Ballots
- Entered Address change microFiches research
- Sent Home Voting Ballots
- Changed Address
- Sent out necessary information to homes
- Assist with inter office voting
- Answered phones multi lines

SEVERAL FAST FOODS RESTAURANTS

September 1977 - June 1980

- Cashier
- Cook
- Orders by memory
- Food Preparation
- Manager
- Team Player
- Closed Shift Cash Register Reports
- Prepared and baged order
- Answered phone

EDUCATION

Chabot College April 1999-June2003

Laney College January 1998-April 1999

East LA College November 1981-January 1982

No Degree Earned

TRAINING ACTIVITIES

PRC (Positive Resource Center), Saint Anthony's - DST Tenderloin Technology Lab, Code Tenderloin Job Readiness, Code Tenderloin Code Ramp Coding Class