

# Heidi Richter

## **Bartender - Crystal Corner Bar**

San Diego, CA 92104

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608-334-2521

## Work Experience

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### **Bartender**

Crystal Corner Bar - Madison, WI

June 2009 to Present

- \* Quickly and efficiently serve patrons requests with friendly and genuine customer service
- \* Practice discretion according to WI responsible beverage service laws
- \* Responsible for cash drawer and nightly deposits
- \* Oversaw cleaning and restocking duties throughout each shift

### **Bartender/Server**

The Weary Traveler Free House - Madison, WI

March 2012 to March 2018

- \* Provided superior customer service to patrons in a high volume restaurant
- \* Delivered accurate information on local menu food items
- \* Educated patrons on an extensive selection of local and imported beers, liquors and wines
- \* Maintained cleaning and restocking duties during and at the end of each shift
- \* Accountable for the accurate calculation and organization of all monetary transactions

### **Manager/Server**

Kabul Restaurant - Madison, WI

May 2000 to March 2012

- \* Provided superior customer service to patrons in a high volume restaurant
- \* Trained new employees
- \* Educated patrons on menu items
- \* Demonstrated leadership abilities
- \* Responsible for all monetary transactions and accurately calculated them at the end of each shift

## Education

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### **Bachelor of Science in Psychology in Psychology**

University of Wisconsin - Stevens Point, WI

August 2005

## Skills

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CUSTOMER SERVICE, POWERPOINT, MICROSOFT WORD, WORD