



ACROBAT OUTSOURCING  
TSC GROUP

## Employment Application

Acrobat Outsourcing is an equal opportunity employer dedicated to non-discrimination in all employment practices. Acrobat Outsourcing selects the best qualified individual for the job based on job-related qualifications regardless of race, age (40+), color, religion, gender, national origin, ancestry, marital status, sexual orientation, disability or any other status protected by applicable law.

### PLEASE PRINT

Full Name BRIAN K. GREEN Date: 08.26.19

Home Telephone (628) 219.9225 Other Telephone ( )

Present Address 111 TAYLOR ST., SF, CA 94102

Permanent Address, if different from present address: \_\_\_\_\_

Email Address bk.green72@icloud.com

### EMPLOYMENT DESIRED

Position applying for: "OPEN FOR VARIOUS" Salary desired: #16.00 +

Are you currently registered with any staffing and/or employment agencies? If so, please list

NO

Are you applying for: Full-time work? Yes  No  Part-time work? Yes  No

Temporary work, e.g., summer or holiday work? Yes  No  From: \_\_\_\_\_ To: \_\_\_\_\_

How did you find out about our open position? (Please check fill in proper name of source):

Referral  Name of Referral GEO Newspaper  Job Fair  Agency

Company Website  Other Web Posting  Other Source

Could you work overtime, if necessary? Yes  No  If hired, on what date could you start working?

*Please keep in mind that schedules and shifts may vary depending on position and season. Additionally, the hours may vary from week to week, depending on the company needs. Please list only the times/days you're available to work below.*

<u>SPECIFY HOURS AVAILABLE DAILY</u>	<u>SUNDAY</u>	<u>MONDAY</u>	<u>TUESDAY</u>	<u>WEDNESDAY</u>	<u>THURSDAY</u>	<u>FRIDAY</u>	<u>SATURDAY</u>
AM	<u>ANY</u>					→	<u>N/A</u>
PM	<u>ANY</u>					→	<u>N/A</u>

Do you have any vacations or extended leaves planned in the next 12 months? If so, please list dates:  
NO

**PERSONAL INFORMATION**

Have you ever applied to or worked for Acrobat Outsourcing before? Yes  No  If yes, when? \_\_\_\_\_

Do you have friends or relatives working for Acrobat Outsourcing? Yes  No  If yes, please state name and relationship \_\_\_\_\_

If hired, would you have a reliable means of transportation to and from work? Yes  No

If hired, can you present evidence of your legal right to live and work in this country? Yes  No

State age if you are under 18 \_\_\_\_\_. If you are under 18, hire is subject to verification that you are of minimum legal age to work.

Are you able to perform the essential functions of the job for which you are applying? Yes  No

If no, describe the functions that cannot be performed. (Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions.)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Pursuant to any and all Fair Chance Ordinances, we will consider for employment qualified applicants with arrest and conviction records.**

**EDUCATION & SKILLS**

NAME OF SCHOOL	CITY & STATE	GRADE OR DEGREE COMPLETED	DID YOU GRADUATE?
CSU, FRESNO	FRESNO, CA	B.A	YES
Do you have any special licenses, certificates or special training? If so please list under "Special".		YES	NO
Are you computer literate? If so, list software knowledge under "Special."		YES	NO
Are you proficient with Point of Sales Systems? If so please list which ones under "Special."		YES	NO
Do you have any other experience, training, qualifications or special skills, which you feel make you especially suited for work at Acrobat Outsourcing? If so, please list under "Special."		YES	NO
Special: DATA ENTRY, CUSTOMER SVC., POS EXP., MICROSOFT WORD/OUTLOOK. CASE MANAGEMENT			

**EMPLOYMENT HISTORY**

List below all present and past employment starting with your most recent employer (last 10 years is sufficient). Account for unemployment periods of three months or more.

Are you currently employed? Yes   No X   If so, may we contact your current employer? Yes   No  

Name and Address of Employer COUNTY OF FRESNO SOCIAL SERVICES  
2200 TULARE ST FRESNO  
SOCIAL

Type of Business SERVICES Telephone No. (559) 600-9998 Supervisor's Name LISA MYERS

Your Position and Duties ELIGIBILITY WORKER, ASSIST  
CLIENTS WITH OBTAINING MEDICAL/FOOD STAMP  
SERVICES.

Dates of Employment: From 11/2016 To 03/2017

Reason for Leaving: MEDICAL

Name and Address of Employer DR. RITHAIA AZIZ  
2600 W. SHAW AVE #115 FRESNO 93711

Type of Business OFFICE Telephone No. (559) 473-3448 Supervisor's Name MICHAEL MOTT

Your Position and Duties INTERIM OFFICE MANAGER;  
DAY TO DAY MANAGEMENT OF STAFF & BUSINESS  
OPERATIONS

Dates of Employment: From 05/2016 To 06/2016

Reason for Leaving: DR. LOST HER LICENSE TO PRACTICE

Name and Address of Employer CHILI'S BAR & GRILL  
3585 W. SHAW FRESNO 93711

Type of Business RESTAURANT Telephone No. (559) 271-4055 Supervisor's Name MULTIPLE

Your Position and Duties DISHWASHER

Dates of Employment: From 09/2015 To 05/2016

Reason for Leaving: THREW BY DR. RITHAIA AZIZ

Name and Address of Employer COUNTY OF FRESNO SOCIAL SERVICES

Type of Business SOCIAL SERVICES Telephone No. (559) 600-9998 Supervisor's Name JOEY GOMEZ

05/2011 - 10/2014 ELIGIBILITY WORKER

Your Position and Duties ELIGIBILITY WORKER

DETERMINE ELIGIBILITY FOR MEDICAL/ FOOD STAMPS

Dates of Employment: From 05/11 To 10/2014

Reason for Leaving: MEDICAL

Have you ever been fired from any previous place of employment? If so, please explain: DISMISSED  
DUE TO IMPROPERLY COMPLETING LEAVES  
OF ABSENCE PROTOCOL.

**MILITARY SERVICE**

Have you obtained any special skills or abilities as the result of service in the military? Yes        No X

If so, describe: \_\_\_\_\_

**JOB RELATED REFERENCES**

List below three persons not related to you who have knowledge of your work performance within the last three years.

Name: GAIL EGOLAN Telephone No. (559) 284-4511

Address 1111 VIAN NESS AVE., FRESNO, CA 93721

Occupation: PROGRAM MGR. Relationship: FORMER SUPERVISOR / FRIEND Number of Years Acquainted: 20+  
(RETIRED)

Name: SAM ALVARADO Telephone No. (559) 226-3825

Address 1101 E. UNIVERSITY AVE., FRESNO, CA 93704

Occupation: COLLEGE COUNSELOR Relationship: FORMER COLLEAGUE Number of Years Acquainted: 20+

Name: MICHAEL MOTT Telephone No. (559) 473-3448

Address 657 E. BROWN FRESNO, 93704

Occupation: R.N. Relationship: FORMER FRIEND / SUPERVISOR Number of Years Acquainted: 20+

**Please Read Carefully, Initial Each Paragraph and Sign Below**

*BS* I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material facts on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

*BS* I hereby authorize Acrobat Outsourcing to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

*BS* I hereby authorize Acrobat Outsourcing and its authorized representatives to solicit information regarding my background, which may include but not be limited to, information about my employment, education, and/or criminal history, which may be in the files of any federal, state, or local criminal justice and law enforcement agency and general public records history.

*BS* I understand that if selected for hire, it will be necessary for me to provide satisfactory evidence of my identity and legal authority to work in the United States, and that federal immigration laws require me to complete an I-9 form in this regard within three days of my hire date.

*BS* Acrobat Outsourcing is an at-will employer. I understand that nothing contained in the application, or conveyed during any interview, which may be granted or during my employment, if hired, is intended to create an employment contract between me and the company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, with or without cause, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the company's designated representative.

I hereby acknowledge that I have read and understand the above statements.

Applicant's Signature

Date 03.26.19

