



ACROBAT OUTSOURCING
TSC GROUP

Employment Application

Acrobat Outsourcing is an equal opportunity employer dedicated to non-discrimination in all employment practices. Acrobat Outsourcing selects the best qualified individual for the job based on job-related qualifications regardless of race, age (40+), color, religion, gender, national origin, ancestry, marital status, sexual orientation, disability or any other status protected by applicable law.

PLEASE PRINT

Full Name BRIAN K. GREEN Date: 08.26.19
Home Telephone (628) 219.9225 Other Telephone () _____
Present Address 111 TAYLOR ST., SF, CA 94102
Permanent Address, if different from present address: _____
Email Address bkgreen72@icloud.com

EMPLOYMENT DESIRED

Position applying for: "OPEN FOR VARIOUS" Salary desired: \$16.00 +

Are you currently registered with any staffing and/or employment agencies? If so, please list

NO

Are you applying for: Full-time work? Yes ☒ No ☐ Part-time work? Yes ☒ No ☐

Temporary work, e.g., summer or holiday work? Yes ☐ No ☐ From: _____ To: _____

How did you find out about our open position? (Please check fill in proper name of source):

Referral ☒ Name of Referral GEO Newspaper ☐ Job Fair ☐ Agency ☐

Company Website ☐ Other Web Posting ☐ Other Source ☐

Could you work overtime, if necessary? Yes ☒ No ☐ If hired, on what date could you start working?

Please keep in mind that schedules and shifts may vary depending on position and season. Additionally, the hours may vary from week to week, depending on the company needs. Please list only the times/days you're available to work below.

SPECIFY HOURS AVAILABLE DAILY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
AM	<u>ANY</u>	_____	_____	_____	_____	<u>✓</u>	<u>N/A</u>
PM	<u>ANY</u>	_____	_____	_____	_____	<u>✓</u>	<u>N/A</u>

Do you have any vacations or extended leaves planned in the next 12 months? If so, please list dates:

NO

PERSONAL INFORMATION

Have you ever applied to or worked for Acrobat Outsourcing before? Yes___ No ☒ If yes, when? _____

Do you have friends or relatives working for Acrobat Outsourcing? Yes___ No ☒ If yes, please state name and relationship _____

If hired, would you have a reliable means of transportation to and from work? Yes ☒ No___

If hired, can you present evidence of your legal right to live and work in this country? Yes ☒ No___
State age if you are under 18 _____. If you are under 18, hire is subject to verification that you are of minimum legal age to work.

Are you able to perform the essential functions of the job for which you are applying? Yes ☒ No___

If no, describe the functions that cannot be performed. (Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions.)

Pursuant to any and all Fair Chance Ordinances, we will consider for employment qualified applicants with arrest and conviction records.

EDUCATION & SKILLS

NAME OF SCHOOL	CITY & STATE	GRADE OR DEGREE COMPLETED	DID YOU GRADUATE?
CSU, FRESNO	FRESNO, CA	B.A.	YES
Do you have any special licenses, certificates or special training? If so please list under "Special".		YES	<input checked="" type="radio"/> NO
Are you computer literate? If so, list software knowledge under "Special."		<input checked="" type="radio"/> YES	NO
Are you proficient with Point of Sales Systems? If, so please list which ones under "Special."		<input checked="" type="radio"/> YES	NO
Do you have any other experience, training, qualifications or special skills, which you feel make you especially suited for work at Acrobat Outsourcing? If so, please list under "Special."		<input checked="" type="radio"/> YES	NO
Special: DATA ENTRY, CUSTOMER SVC., POS EXP., MICROSOFT WORD/OUTLOOK. CASE MANAGEMENT			

EMPLOYMENT HISTORY

List below all present and past employment starting with your most recent employer (last 10 years is sufficient). Account for unemployment periods of three months or more.

Are you currently employed? Yes ☐ No ☒ If so, may we contact your current employer? Yes ☐ No ☐

Name and Address of Employer COUNTY OF FRESNO SOCIAL SERVICES
2200 TULARE ST FRESNO

Type of Business SOCIAL SERVICES Telephone No. (559) 600-9998 Supervisor's Name LISA MYERS

Your Position and Duties ELIGIBILITY WORKER, ASSIST
CLIENTS WITH OBTAINING MEDICAL/FOOD STAMP
SERVICES.

Dates of Employment: From 11/2016 To 03/2017

Reason for Leaving: MEDICAL

Name and Address of Employer DR. RIHANIA AZIZ
2600 W. SHAW AVE #115 FRESNO 93711

Type of Business DR. OFFICE Telephone No. (559) 4733448 Supervisor's Name MICHAEL MOTT

Your Position and Duties INTERIM OFFICE MANAGER;
DAY TO DAY MANAGEMENT OF STAFF & BUSINESS
OPERATIONS

Dates of Employment: From 05/2016 To 06/2016

Reason for Leaving: DR. LOST HER LICENSE TO PRACTICE

Name and Address of Employer CHILI'S BAR & GRILL
3585 W. SHAW FRESNO 93711

Type of Business RESTAURANT Telephone No. (559) 271-4055 Supervisor's Name MULTIPLE

Your Position and Duties DISHWASHER

Dates of Employment: From 04/2015 To 05/2016

Reason for Leaving: HIRED BY DR. RIHANIA AZIZ

Name and Address of Employer COUNTY OF FRESNO SOCIAL SERVICES

Type of Business SOCIAL SERVICES Telephone No. (559) 600-9998 Supervisor's Name JOEY GOMEZ

05/2011 - 10/2014 ELIGIBILITY WORKER

Your Position and Duties ELIGIBILITY WORKER.
DETERMINE ELIGIBILITY FOR
MEDICAL/FOOD STAMPS
Dates of Employment: From 05/11 To 10/2014
Reason for Leaving: MEDICAL

Have you ever been fired from any previous place of employment? If so, please explain: DISMISSED
DOE TO IMPROPERLY COMPLETING LEAVE
OF ABSENCE PROTOCOL.

MILITARY SERVICE

Have you obtained any special skills or abilities as the result of service in the military? Yes ☐ No ☒
If so, describe: _____

JOB RELATED REFERENCES


List below three persons not related to you who have knowledge of your work performance within the last three years.


Name: GAIL EGOTIAN Telephone No. (559) 284.4511
Address 1111 VAN NESS AVE., FRESNO, CA 93721
Occupation: PROGRAM MGR. Relationship: FORMER SUPERVISOR / FRIEND Number of Years Acquainted: 20+
(RETIRED)


Name: SIAM ALVARADO Telephone No. (559) 226.3825
Address 1101 E. UNIVERSITY AVE., FRESNO, CA 93704
Occupation: COLLEGE COUNSELOR Relationship: FORMER COLLEAGUE Number of Years Acquainted: 20+


Name: MICHAEL MOTT Telephone No. (559) 473-3448
Address 657 E. BROWN FRESNO, 93704
Occupation: R.N. Relationship: FRIEND / FORMER SUPERVISOR Number of Years Acquainted: 20+


Please Read Carefully, Initial Each Paragraph and Sign Below

 I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material facts on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

 I hereby authorize Acrobat Outsourcing to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

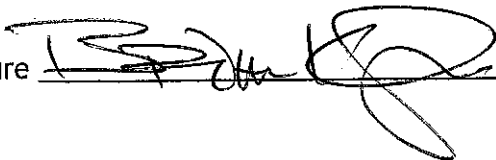
 I hereby authorize Acrobat Outsourcing and its authorized representatives to solicit information regarding my background, which may include but not be limited to, information about my employment, education, and/or criminal history, which may be in the files of any federal, state, or local criminal justice and law enforcement agency and general public records history.

 I understand that if selected for hire, it will be necessary for me to provide satisfactory evidence of my identity and legal authority to work in the United States, and that federal immigration laws require me to complete an I-9 form in this regard within three days of my hire date.

 Acrobat Outsourcing is an at-will employer. I understand that nothing contained in the application, or conveyed during any interview, which may be granted or during my employment, if hired, is intended to create an employment contract between me and the company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, with or without cause, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the company's designated representative.

I hereby acknowledge that I have read and understand the above statements.

Applicant's Signature



Date

08.26.19

