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Objectives

I am seeking a position with a professional company that will offer growth, opportunity for advancement and utilize the versatility of my skills.

Skills

- Customer Service oriented
- Self-motivated and well organized
- Ambitious, goal & profit oriented
- Work well independently and as a team player
- Resourceful & committed to professional excellence
- Proficient in material handling, shipping & receiving, and order fulfillment
- Quick learning with very little supervising, Easily adaptable
- Conscientious, Honest & Efficient
- Proficient in all areas of warehouse work, including inventory control
- Ability to type 30wpm
- Forklift Certified

Experience

MAINTENANCE TECHNICIAN

Shrimp Improvement Systems / Kailua-Kona HI June 2012 – August 2019

- Construct buildings at farm
- Plumbing & Electrical applications
- Inventory Control
- Maintain all working apparatus within the farm

FREIGHT CLERK

Home Depot / Kailua-Kona HI May 2018 – November 2018

- Off Load Freight
- Merchandise/Stock Shelves
- Order Fulfillment
- Customer Service
- Receiving

FOOD CLERK/NIGHT STOCK

Safeway, Inc. / Kailua-Kona, Hawaii Nov. 2011 – May 2012

- Receive & unload freight
- Prep product for display & sale
- Maintain product quality control
- Stock Shelves

LIQUOR MANAGER
Safeway, Inc. / Hayward, California

Oct. 2006 – Oct. 2011

- Inventory Control & Ordering
- Receive & Unload Freight
- Audit price comparisons
- Constant product knowledge of new and improved products.
- Conduct and schedule meetings with Sales Reps & Merchandisers
- Maintain clean and organized workspace.

SHIPPING/RECEIVING CLERK
UPS Courier Services / Oakland, California 2001- 2006

- Loaded commercial UPS Trucks
- Prepared packaging labels
- Unloaded UPS Trucks

RECEIVING CLERK
Weber Corporation / Hayward, California 1999- 2000

Education

* San Francisco Conservation Corp. – GRADUATED 2000
* Certification of Completion for Class 1-4-5 Forklift Operator - CERTIFIED 2017

REFERENCES AVAILABLE UPON REQUEST