

**Jeremy Buettner
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Education:

National University-Rancho Cordova, California 10/2018-Present

Master's Degree

Marriage Family Therapist

Counseling

Mental Health

Santa Clara University- Santa Clara, California 9/1994-5/1997

Bachelor of Arts, Psychology

Four years collegiate soccer

\$100,000 Soccer Scholarship

Coach in Santa Clara's distinguished Summer Soccer Youth Program

Work Experience:

Terun Italian Fine Ding-Palo Alto, California 2016-2018

Server

- Develop a relationship with customers
- Build restaurant skills for sales
- Assure guests have a memorable experience

Fontana's Italian Fine Dining- Cupertino, California 2011-2015

Server

- Adhering to all company safety, cash handling, operational policies and procedures
- Daily accounting of register in compliance with company practices and procedures
- Build restaurant sales through development of wait staff, proactive customer visits and excellent customer service
- Resolve guest issues quickly and sensitively to ensure our guests have a positive experience

Khartoum-Campbell, California 2010-2015

Bartender

- Mixed drinks, cocktails, and other bar beverages as ordered and in compliance with company standards
- Handled an assigned house bank and followed all cash handling procedures
- Demonstrated a thorough knowledge of food and beverage products, menus, and promotions
- Checked identification of guests to verify age requirements for purchase of alcohol
- Restocked and replenish bar inventory and supplies
- Arranged bottles and glasses to make attractive displays and showcase promotional materials

La Pizzeria-Campbell, California 2009-2011

- Greet guests, take beverage and food orders from restaurant servers or directly from guests
- Assess customers needs and preferences and make menu recommendations
- Provide induction training for new staff within their first month of employment
- Ensure that all services delivered within the bar operation are being charged for correctly
- Constantly strive to improve the standards of hygiene and service throughout the restaurant

Personal Trainer-San Jose, California

2003-2004

- Develop individualized health, fitness and nutrition plans for clients
- Monitored and documented clientele progress towards individual fitness goals
- Designed specialized training for competitive athletes for event performances
- Educate customers on long term benefits for maintaining healthy lifestyles

Blake's Steakhouse-San Jose, California
Manager

- Successfully managed a destination dining restaurant
- Accountable for budgeting, cost control, payroll, general accounting
- Planned menus, estimated food and beverage costs and purchased inventory
- Trained service staff to enhance customer service and increase profits

Professional Soccer Player-Hamburg Germany

- Represent regional team throughout northern Germany
- Professional training and competitions 10 Months a year

Additional Skills:

- Highly motivated self-starter
- Able to multi-task with quick and efficient service in high volume environments
- Excellent customer service background
- Active listener, very socially perceptive, excellent decision-making and judgment skills