

Stephanie Willis
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Richmond, Ca 94801
Phone: 510-938-3649
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Professional Summary

I wish to enhance my current culinary skills and experience within the healthcare field and become a great asset to my employer.

Skills

- *Head Chef
- *Management
- *Exceptional Customer Service

Work History

07/2019-Present

Dietary Cook/Aide

Creek Side Senior Healthcare, San Pablo, Ca

- *Prepare meals for all residents under the direction of Dietician orders
- *Prepared meals on tray line following all requirements per order form for all diets, i.e., Regular, Mechanical Soft, Puree and Renal diets
- *Complete Daily Kitchen Temperature Log, i.e. Food Temp, Refrigerator/Freezer Temp and Sanitation Logs
- *Basic Sanitation of Food Handling Certified
- *Industrial Kitchen Machine Experience

06/2018 – 05/2019

Station Manager

Amazon/NEA Delivery, Richmond, Ca

*Oversaw project Operations daily

*Trained/Instructed drivers and loaders

*Enforcing on time deliveries and Road Safety

*Debrief with dispatchers constantly regarding any issues that occur on the road

*Daily staff meetings before each shift to ensure quality productivity

08/2016-05/2018

Commercial Account Management/Customer Service Rep

AutoZone Auto Parts, Pinole, Ca

*Maintained all commercial accounts via, Phone, In Person, or over Email

*Performed all account transactions i.e., Sales, Inquiries and Invoices

*Assisted In-store customers with all purchases and product availability

*Product Inventory Control

*Completed all product logs as needed

Education

Culinary Arts Certificate
08/2005-06/2008
Contra Costa Community College
San Pablo, Ca

~ REFERENCES AVAILABLE UPON REQUEST ~

Acrobat

outsourcing

Your Hospitality Staffing Professionals
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First and Last Name: Stephanie Willis
Email: Stephdedee30@yahoo.com
Phone number (510) 938-3649

Working Experience:

Company Name: Three Season Cafe

Dates of Employment: 5/2005 - 6/2007

Job Responsibility:

- Line cook
- prep cook
- Dish washer
- Cashier

Company Name: Nordstroms Cafe

Dates of Employment: 7/2009 - 5/2009

Job Responsibility:

- Prep cook
- line cook
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Company Name: Creekside Senior Care

Dates of Employment: 5/19 - 6/19

Job Responsibility: Cook

- Follow Recipe from Book and Cook for patients
- keep hot or temp of food and water
- Freezer, ~~over~~
- Cut, Bake, Boil, chill.
- Clean, work, dish washer.

Skills

- Knife Skills
- Kitchen Helper
- Cook
- Line cook, prep,

