

# Anthony Pineda

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## Education

**California State University, Los Angeles**  
BACHELOR OF SCIENCE IN CRIMINAL JUSTICE

*Los Angeles, CA*  
*Sep 2013 – Jun 2017*

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## Experience

**Mission Wines & Spirits**  
BEER MANAGER

- Responsible for ordering and managing sales of craft beer, domestic beer, and ciders
- Kept active email and phone communication with vendors and customers
- Coordinated specialized liquor, wine, and beer orders for clients

*Glendale, CA*  
*Oct 2018-Present*

*Los Angeles, CA*  
*Jan 2019-Present*

**Two-Bit Production**

Chief Financial Officer

- Responsible for finances and paying taxes
- Organize talented acts and musicians to perform at acclaimed venues

*Los Angeles, CA*

**Ramirez Beverage Center**

LIQUOR WAREHOUSE ASSOCIATE

*April 2017 – Sep 2018*

- Received and verified shipments daily; inspected, documented, and returned shipment damages; coded merchandise and arranged shelf and floor displays
- Actively assisted customers with product selections; drove revenue production by creating and maintaining effective product displays
- Able to perform cashier duties, carry out orders, and register set up and close out

*Glendale, CA*

*Sep 2016 – March 2017*

**Avanti Notary Service**

SCHEDULING MANAGER

- Coordinated the scheduling of notary signings between notaries, clients, and escrow
- Reviewed payroll information, 1099 information, and paid company taxes
- Conducted in-office notary signings and offered traveling notary services

*Los Angeles, CA*

*Nov 2015 – Oct 2016*

**Regal Cinemas**

PROJECTIONIST/FLOOR STAFF

- Maintained all areas of the theater and ensured they were cleaned
- Ensured each film played properly, and each theater was safe
- Routine maintenance around the theater, and on projectors

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## Skills

**Fluent in Spanish**

**Certified Notary Public**

**Experienced in Microsoft Office, Excel; Average 80 WPM typing**

**Ability to perform warehouse duties and use equipment, able to lift 70lbs+ if required**



**Cashier Test**

**Score 13 / 15**

2  
87%

b 1) A roll of quarters is worth?

- a) \$5.00
- b) \$10.00
- c) \$15.00
- d) \$20.00

a 2) A roll of dimes is worth?

- a) \$5.00
- b) \$4.00
- c) \$3.00
- d) \$2.00

d 3) A roll of nickels is worth?

- a) \$8.00
- b) \$6.00
- c) \$4.00
- d) \$2.00

c 4) A roll of pennies is worth?

- a) \$1.00
- b) \$0.75
- c) \$0.50
- d) \$0.25

c 5) What does POS stand for?

- a) Patience over standards
- b) Percentage of sales
- c) Point of sales
- d) People over service

6) What is the current sales tax rate in your city 9.5 8/10 ?

c

7) A customer buys a bowl of soup for \$1.25, an apple \$0.90 and a soda is \$0.79. If you are given \$10.00 how much change should you give back?

- a) \$4.06
- b) \$2.06
- c) \$7.06
- d) \$5.06

b

8) A customer buys two shirts for 10.50 each and two ball caps for \$7.25 each. If you are given \$50.00 how much change should you give back?

- a) \$19.50
- b) \$14.50
- c) \$9.50
- d) \$4.50

d

9) A customer buys soda for \$3.75 and a hot dog for \$4.25. If you are given \$20.00 how much change should you give back?

- a) \$6.00
- b) \$8.00
- c) \$10.00
- d) \$12.00

a

10) A customer buys two hamburgers at \$3.75 each, two bags of chips at \$1.25 each, two cookies at \$2.50 each and two sodas at \$3.25 each. If you are given \$100.00 how much change should you give back?

- a) \$78.50
- b) \$58.50
- c) \$38.50
- d) \$28.50

**Cashier Test**

**Score** / 15

Q

11) Counterfeit pens should be used on which three denominations?

- a) \$20, \$50, \$100
- b) \$10, \$20, \$50
- c) \$5, \$50, \$100
- d) \$10, \$20, \$50

Q

12) How many times should you count change when giving it to the customer?

- a) one
- b) two
- c) three
- d) no need to count

**Question & Answer:**

13) What is the minimum age for legal alcohol purchases? 21

14) What are the acceptable forms of ID for alcohol purchases? ID, Drivers License, Passport

15) How many \$20 bills are in a bank band? 1,000 \$2000