

Anthony Pineda

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Education

California State University, Los Angeles
BACHELOR OF SCIENCE IN CRIMINAL JUSTICE

Los Angeles, CA
Sep 2013 – Jun 2017

Experience

Mission Wines & Spirits
BEER MANAGER

Glendale, CA
Oct 2018-Present

- Responsible for ordering and managing sales of craft beer, domestic beer, and ciders
- Kept active email and phone communication with vendors and customers
- Coordinated specialized liquor, wine, and beer orders for clients

Los Angeles, CA
Jan 2019-Present

Two-Bit Production
Chief Financial Officer

- Responsible for finances and paying taxes
- Organize talented acts and musicians to perform at acclaimed venues

Los Angeles, CA

Ramirez Beverage Center
LIQUOR WAREHOUSE ASSOCIATE

April 2017 – Sep 2018

- Received and verified shipments daily; inspected, documented, and returned shipment damages; coded merchandise and arranged shelf and floor displays
- Actively assisted customers with product selections; drove revenue production by creating and maintaining effective product displays
- Able to perform cashier duties, carry out orders, and register set up and close out

Avanti Notary Service
SCHEDULING MANAGER

Glendale, CA
Sep 2016 – March 2017

- Coordinated the scheduling of notary signings between notaries, clients, and escrow
- Reviewed payroll information, 1099 information, and paid company taxes
- Conducted in-office notary signings and offered traveling notary services

Regal Cinemas
PROJECTIONIST/FLOOR STAFF

Los Angeles, CA
Nov 2015 – Oct 2016

- Maintained all areas of the theater and ensured they were cleaned
 - Ensured each film played properly, and each theater was safe
 - Routine maintenance around the theater, and on projectors
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Skills

Fluent in Spanish

Certified Notary Public

Experienced in Microsoft Office, Excel; Average 80 WPM typing

Ability to perform warehouse duties and use equipment, able to lift 70lbs+ if required

Cashier Test

Score 13 / 15

2
87%

b

- 1) A roll of quarters is worth?
a) \$5.00
b) \$10.00
c) \$15.00
d) \$20.00

a

- 2) A roll of dimes is worth?
a) \$5.00
b) \$4.00
c) \$3.00
d) \$2.00

b

- 3) A roll of nickels is worth?
a) \$8.00
b) \$6.00
c) \$4.00
d) \$2.00

c

- 4) A roll of pennies is worth?
a) \$1.00
b) \$0.75
c) \$0.50
d) \$0.25

c

- 5) What does POS stand for?
a) Patience over standards
b) Percentage of sales
c) Point of sales
d) People over service

- 6) What is the current sales tax rate in your city 9.5 % ?

c

- 7) A customer buys a bowl of soup for \$1.25, an apple \$0.90 and a soda is \$0.79. If you are given \$10.00 how much change should you give back?
a) \$4.06
b) \$2.06
c) \$7.06
d) \$5.06

b

- 8) A customer buys two shirts for 10.50 each and two ball caps for \$7.25 each. If you are given \$50.00 how much change should you give back?
a) \$19.50
b) \$14.50
c) \$9.50
d) \$4.50

d

- 9) A customer buys soda for \$3.75 and a hot dog for \$4.25. If you are given \$20.00 how much change should you give back?
a) \$6.00
b) \$8.00
c) \$10.00
d) \$12.00

a

- 10) A customer buys two hamburgers at \$3.75 each, two bags of chips at \$1.25 each, two cookies at \$2.50 each and two sodas at \$3.25 each. If you are given \$100.00 how much change should you give back?
a) \$78.50
b) \$58.50
c) \$38.50
d) \$28.50

Cashier Test

Score / 15

- 9 11) Counterfeit pens should be used on which three denominations?
- a) \$20, \$50, \$100
 - b) \$10, \$20, \$50
 - c) \$5, \$50, \$100
 - d) \$10, \$20, \$50
- 9 12) How many times should you count change when giving it to the customer?
- a) one
 - ☒ b) two
 - c) three
 - d) no need to count

Question & Answer:

13) What is the minimum age for legal alcohol purchases? 21

14) What are the acceptable forms of ID for alcohol purchases? ID, Driver's License, Passport

15) How many \$20 bills are in a bank band? 1,000 ... \$2000