

# Andrea Bridges

arbridges@ymail.com

Submission Date  
September 6, 2019 16:04

First Name	Andrea
Last Name	Bridges
E-mail Address	arbridges@ymail.com
Phone	2094044419
Address	32nd Ave
Unit or Number	2145
City, State	San Francisco
Zip Code	94116
What region(s) are you applying to work within?	San Francisco
Which position(s) are you applying for?	Server      Busser
Are you applying for:	Part-Time
When can you start?	Sep 6, 2019
Can you work overtime?	Yes
How did you hear about us?	Referral
If you were referred, please tell us by whom:	Tony Dam
What days/times can you work? Select all that apply:	Monday AM      Monday PM      Wednesday AM      Wednesday PM Thursday PM      Friday AM      Friday PM      Saturday AM      Saturday PM Sunday AM      Sunday PM
Do you have any planned vacations or extended leave in the next 12 months? (If no, leave blank)	October 24 - 26
Have you ever applied to or worked for Acrobat before?	No
If hired, would you have reliable means of transportation to and from work?	Yes
If hired, can you present evidence of your legal right to live and work in this country?	Yes
State age if under 18. If you are under 18, hire is subject to verification that you are of minimum age to work.	CA
Are you able to perform the	Yes

essential functions of the job for which you are applying?

Name of School	California State University- Sacramento
City & State	San Francisco, CA
Grade/Degree	Bachelor's of Science- Business Administration
Graduated?	Yes
Do you have any special licenses? (If so, label under "Special")	Yes
Are you computer literate? (If so, label which programs under "Special")	Yes
Are you proficient with Point of Sale systems? (If so, label which under "Special")	Yes
Do you have any experience, training, qualifications or special skills? (If so, label under "Special")	Yes
Special:	EMT-B Microsoft Office proficient POS and manual register experience Server and busser experience
Are you currently employed?	No
Can we contact your current employer?	No
Name and Address of Employer	The Wing 115 Sansome Street SF, CA
Type of Business	Coworking space
Phone Number	none
Your Position & Duties	Kitchen Staff- Prep cook, line cook, baker • Prioritize and allocate prep tasks • Develop in-house pastry program by gathering and testing recipes, creating bake schedule, monitoring sales and popularity of bake items • Count inventory in preparation for ordering • Act as supporting or main line cook through rushes and weekends • Drive food sales through consistent food presentation and quality
Date of Employment (from/to):	10/2018-5/2019
Reason for Leaving	Change in career path
Still Employed:	No
Name and Address of Employer	Ulta Beauty SF, CA
Type of Business	Retail
Your Position & Duties	Prestige Sales Manager • Lead daily/hourly discussions with team to enforce daily goals and sales strategies • Ensured compliance with company policies, procedures, and standards • Responsible for maintaining adequate stock of product throughout the store
Date of Employment (from/to):	6/2018-9-2019
Name and Address of Employer	Fabio's Italian Restaurant Tracy, CA
Type of Business	Restaurant
Your Position & Duties	Server Warmly welcome and seat guests • Take/serve food and drink orders in a timely and efficient manner • Perform all server and busser duties while remaining calm and positive
Date of Employment (from/to):	NOVEMBER 2010 – MAY 2013

Reason for Leaving	Establishment closed
Still Employed:	No
Have you ever been fired from a previous place of employment? If yes, please explain:	No
Have you obtained any special skills or abilities as the result of service in the military? If yes, please explain:	No
First Name	Gretta
Last Name	Herzog
E-mail Address	grettaeherzog@gmail.com
Phone	9727629206
Relationship:	Former manager
Years Acquainted:	6mo
First Name	Samantha
Last Name	Powell
E-mail Address	sampowell221@gmail.com
Phone	2098397782
Relationship:	Former coworker
Years Acquainted:	10+
First Name	Jaclyn
Last Name	Lau
E-mail Address	jaclyn.wk.lau@gmail.com
Phone	8087728781
Relationship:	Former supervisor
Years Acquainted:	6mo
I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material facts on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.	
I hereby authorize Acrobat Outsourcing to thoroughly investigate my references, work record, education and other matters related to my suitability for	(Checked box indicates acknowledgement)
	(Checked box indicates acknowledgement)

employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

I hereby authorize Acrobat Outsourcing and its authorized representatives to solicit information regarding my background, which may include but not be limited to, information about my employment, education, and/or criminal history, which may be in the files of any federal, state, or local criminal justice and law enforcement agency and general public records history.

I understand that if selected for hire, it will be necessary for me to provide satisfactory evidence of my identity and legal authority to work in the United States, and that federal immigration laws require me to complete an I-9 form in this regard within three days of my hire date.

Acrobat Outsourcing is an at-will employer. I understand that nothing contained in the application, or conveyed during any interview, which may be granted or during my employment, if hired, is intended to create an employment contract between me and the company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, with or without cause, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the company's designated representative.

I hereby acknowledge that I have read and understand the above statements.

Applicant Digital Signature (Type

(Checked box indicates acknowledgement)

(Checked box indicates acknowledgement)

(Checked box indicates acknowledgement)

(Checked box indicates acknowledgement)

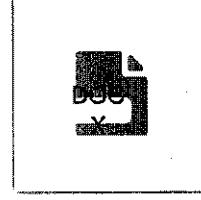
Name):

Andrea Rose Bridges

Date:

Sep 6, 2019

Please Attach Resume Below

	<u>server resume.docx</u>
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## NOTICE TO EMPLOYEE

Labor Code section 2810.5

### EMPLOYEE

Employee Name: Bridges, Andrea

Start Date: 9/25/19

### EMPLOYER

Legal Name of Hiring Employer: S.E Scher

Is hiring employer a staffing agency/business (e.g., Temporary Services Agency; Employee Leasing Company; or Professional Employer Organization [PEO])?  Yes  No

Other Names Hiring Employer is "doing business as" (if applicable):

Acrobat Outsourcing

Physical Address of Hiring Employer's Main Office:

303 Hegenberger Road Suite 300, Oakland, CA. 94621

Hiring Employer's Mailing Address (if different than above):

Hiring Employer's Telephone Number: 415-431-8826

If the hiring employer is a staffing agency/business (above box checked "Yes"), the following is the other entity for whom this employee will perform work:

Name: \_\_\_\_\_

Physical Address of Main Office: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

### WAGE INFORMATION

Normal: \$17.00 (as used) \$16.00  
Rate(s) of Pay: Prop. \$17.00 Overtime Rate(s) of Pay: 1.5 X

Rate by (check box):  Hour  Shift  Day  Week  Salary  Piece rate  Commission

Other (provide specifics): \_\_\_\_\_

Does a written agreement exist providing the rate(s) of pay? (check box)  Yes  No

If yes, are all rate(s) of pay and bases thereof contained in that written agreement?  Yes  No

Allowances, if any, claimed as part of minimum wage (including meal or lodging allowances):

(If the employee has signed the acknowledgment of receipt below, it does not constitute a "voluntary written agreement" as required under the law between the employer and employee in order to credit any meals or lodging against the minimum wage. Any such voluntary written agreement must be evidenced by a separate document.)

Regular Payday: FRIDAY

Insurance Carrier's Name: Integro USA Inc. dba Integro Insurance Brokers  
Address: 1 State Street Plaza, 9th floor, New York, NY. 10004  
Telephone Number: 212-295-5440  
Policy No.: LDC4042609 AOS  
 Self-Insured (Labor Code 3700) and Certificate Number for Consent to Self-Insure: \_\_\_\_\_

Unless exempt, the employee identified on this notice is entitled to minimum requirements for paid sick leave under state law which provides that an employee:

- a. May accrue paid sick leave and may request and use up to 3 days or 24 hours of accrued paid sick leave per year;
- b. May not be terminated or retaliated against for using or requesting the use of accrued paid sick leave; and
- c. Has the right to file a complaint against an employer who retaliates or discriminates against an employee for
  1. requesting or using accrued sick days;
  2. attempting to exercise the right to use accrued paid sick days;
  3. filing a complaint or alleging a violation of Article 1.5 section 245 et seq. of the California Labor Code;
  4. cooperating in an investigation or prosecution of an alleged violation of this Article or opposing any policy or practice or act that is prohibited by Article 1.5 section 245 et seq. of the California Labor Code.

The following applies to the employee identified on this notice: (Check one box)

- 1. Accrues paid sick leave only pursuant to the minimum requirements stated in Labor Code §245 et seq. with no other employer policy providing additional or different terms for accrual and use of paid sick leave.
- 2. Accrues paid sick leave pursuant to the employer's policy which satisfies or exceeds the accrual, carryover, and use requirements of Labor Code §246.
- 3. Employer provides no less than 24 hours (or 3 days) of paid sick leave at the beginning of each 12-month period.
- 4. The employee is exempt from paid sick leave protection by Labor Code §245.5. (State exemption and specific subsection for exemption): \_\_\_\_\_

K. M. Sowell  
(PRINT NAME of Employer representative)

KMS  
(SIGNATURE of Employer Representative)

(Date)

Andrew Bridges  
(PRINT NAME of Employee)

AB  
(SIGNATURE of Employee)

9-25-19  
(Date)

The employee's signature on this notice merely constitutes acknowledgement of receipt.

Labor Code section 2810.5(b) requires that the employer notify you in writing of any changes to the information set forth in this Notice within seven calendar days after the time of the changes, unless one of the following applies: (a) All changes are reflected on a timely wage statement furnished in accordance with Labor Code section 226; (b) Notice of all changes is provided in another writing required by law within seven days of the changes.

## Applicant Information

Name: <u>Andrea Bridges</u>	Interviewer: <u>K.S.</u>
Date: <u>9/20/2019</u>	Rate of Pay:
Position(s) Applied for:	Referred by:

Test Scores						Seeking:
Server	26 / 35	74 %	Bartender	/ 30	%	Full-Time
Prep Cook	/ 15	%	Barista	/ 10	%	
Grill Cook	/ 40	%	Cashier	13 / 15	87 %	
Dishwasher	/ 10	%	Housekeeping	/ 16	%	Part-Time

Relevant Experience & Summary of Strengths					
Server	Fabios \$17.00				
Bartender	Server Buffet / Table				
Cashier	Total of 4-5 yrs. in Food Service/Hospitality				
Concessionaire	Cook The Nine Baker/Hike / Prep Cook				
P.O.S. Experience: Y / N	Dish: 3 Sink or Machine				

Cashier	Yogurt Farm \$16.00	
Concessionaire	Chase Center	
House Keeper		
Returning next week to O/B		
Starting as an unt mid October and wants to work during the day		

P.O.S. Experience: Y / N	details:
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Transportation				
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<input checked="" type="radio"/> Car	<input checked="" type="radio"/> Public Transit	Carpool ( Rider / Driver )		
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Regions Available to work:				
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<input checked="" type="radio"/> SF City	<input checked="" type="radio"/> SF North	<input checked="" type="radio"/> SF Peninsula	<input checked="" type="radio"/> East Bay	<input checked="" type="radio"/> Outer East Bay
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<input checked="" type="radio"/> San Jose	<input checked="" type="radio"/> South San Jose	<input checked="" type="radio"/> SJ Peninsula		
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Certifications (if any):				
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<input checked="" type="radio"/> TiPS	<input checked="" type="radio"/> Serv-Safe <u>have</u>	<input checked="" type="radio"/> LEAD	<input checked="" type="radio"/> Other _____	<input checked="" type="radio"/> Will Submit
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Availability:				
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<input checked="" type="radio"/> Open	<input checked="" type="radio"/> AM only	<input checked="" type="radio"/> PM only	<input checked="" type="radio"/> Weekdays only	<input checked="" type="radio"/> Weekends only
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Details:	Will need to adjust since ENT starts			
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Uniforms Owned:				
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Bistro	<input checked="" type="radio"/> Black Bistro	Tuxedo	1/2 Tuxedo	Black Vest	Long Black Tie
Chef Coat	<input checked="" type="radio"/> Chef Pants	Knives	<input checked="" type="radio"/> Black Pants	<input checked="" type="radio"/> Non-Slip Shoes	<input checked="" type="radio"/> Bow Tie
					Other: _____

Would you recommend this applicant for Acrobat Academy?	Convention Candidate?	Other Languages Spoken:
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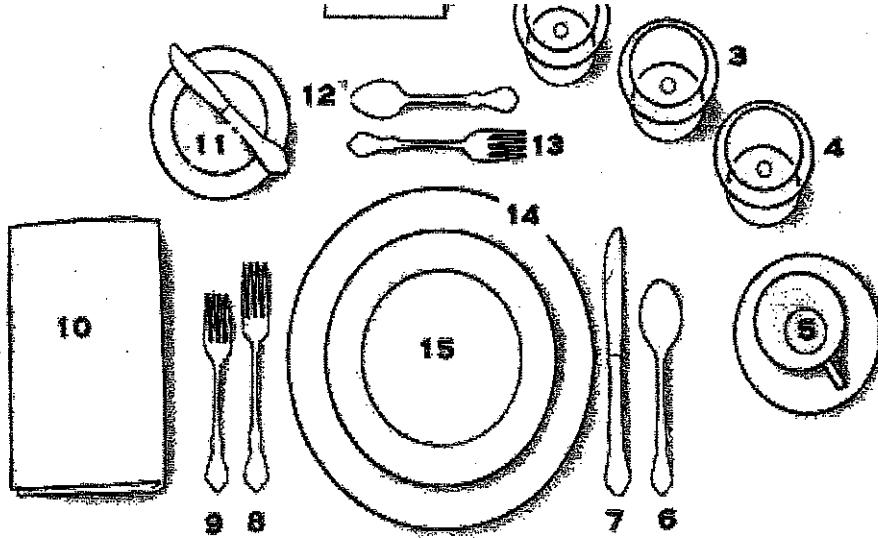
**Multiple Choice**

- 1) Food is served on what side with what hand?
  - a) On the left side with the left hand
  - b) On the left side with the right hand
  - c) On the right side with the left hand
  - d) On the right side with the right hand
- 2) Drinks are served on what side with what hand?
  - a) On the left side with the left hand
  - b) On the left side with the right hand
  - c) On the right side with the left hand
  - d) On the right side with the right hand
- 3) Food and drinks are removed on what side with what hand?
  - a) On the left side with the left hand
  - b) On the left side with the right hand
  - c) On the right side with the left hand
  - d) On the right side with the right hand
- 4) What part of a glass should you handle at all times?
  - a) The stem
  - b) The widest part of the glass
  - c) The top
- 5) When you are setting a dining room how should you set up your tablecloths?
  - a) Neatly and evenly across the tables
  - b) The creases should all be going in the same directions
  - c) The chairs should be centered and gently touching the table cloth
  - d) All of the above
- 6) If you bring the wrong entrée to a guest what should you do?
  - a) Go back into the kitchen and patiently wait in line behind the rest of the servers until it's your turn
  - b) Inform the guests that you will bring the correct entrée once everyone else in the dinning room is served
  - c) Try to convince the guests to eat what you brought them
  - d) Go back into the kitchen to the front of the line and inform the expeditor that you need a different entrée

**Match the Correct Vocabulary**

<u>D</u>	Scullery
<u>B</u>	Queen Mary
<u>A</u>	Chaffing Dish
<u>E</u>	French Passing
<u>G</u>	Russian Service
<u>F</u>	Corkscrew
<u>C</u>	Tray Jack

- A. Metal buffet device used to keep food warm by heating it over warmed water
- B. Style of service where food is prepared or served individually at the dinner table to fit the customer's specific taste (i.e. providing dressing and pepper for salad or handing out bread to each patron)
- C. Used to hold a large tray on the dining floor
- D. Area for dirty dishware and glasses
- E. Large metal shelving unit for prepared food to be held or for dirty trays to be stored
- F. Used to open bottles of wine
- G. Style of dining in which the courses come out one at a time



Match the Number to the  
Correct Vocabulary

<u>8</u>	Dinner Fork
<u>5</u>	Tea or Coffee Cup and Saucer
<u>7</u>	Dinner Knife
<u>4</u>	Wine Glass (Red)
<u>9</u>	Salad Fork
<u>14</u>	Service-Plate
<u>3</u>	Wine Glass (White)

10 Napkin  
11 Bread Plate and Knife  
1 Name Place Card  
12 Teaspoon  
13 Dessert Fork  
6 Soup Spoon  
15 Salad Plate  
2 14 Water Glass

Fill in the Blank

1. The utensils are placed 4 inch (es) from the edge of the table.
2. Coffee and Tea service should be accompanied by what extras? cream, sugar, honey, lemon
3. Synchronized service is when: entrees are served at the same time
4. What is generally indicated on the name placard other than the name? entree choice
5. The Protein on a plate is typically served at what hour on the clock? 6
6. If a guest asks for a specialty dinner (i.e. Gluten-Free or Vegetarian) you should do what immediately?  
ask if allergy or preference, make necessary adjustments to order.

- 1) A roll of quarters is worth?
  - a) \$5.00
  - b) \$10.00
  - c) \$15.00
  - d) \$20.00
  
- 2) A roll of dimes is worth?
  - a) \$5.00
  - b) \$4.00
  - c) \$3.00
  - d) \$2.00
  
- 3) A roll of nickels is worth?
  - a) \$8.00
  - b) \$6.00
  - c) \$4.00
  - d) \$2.00
  
- 4) A roll of pennies is worth?
  - a) \$1.00
  - b) \$0.75
  - c) \$0.50
  - d) \$0.25
  
- 5) What does POS stand for?
  - a) Patience over standards
  - b) Percentage of sales
  - c) Point of sales
  - d) People over service
  
- 6) What is the current sales tax rate in your city 8.75%?
  
- 7) A customer buys a bowl of soup for \$1.25, an apple \$0.90 and a soda is \$0.79. If you are given \$10.00 how much change should you give back?
  - a) \$4.06
  - b) \$2.06
  - c) \$7.06
  - d) \$5.06

2.15  
.79  
7.06
  
- 8) A customer buys two shirts for 10.50 each and two ball caps for \$7.25 each. If you are given \$50.00 how much change should you give back?
  - a) \$19.50
  - b) \$14.50
  - c) \$9.50
  - d) \$4.50
  
- 9) A customer buys soda for \$3.75 and a hot dog for \$4.25. If you are given \$20.00 how much change should you give back?
  - a) \$6.00
  - b) \$8.00
  - c) \$10.00
  - d) \$12.00

3.75  
4.25
  
- 10) A customer buys two hamburgers at \$3.75 each, two bags of chips at \$1.25 each, two cookies at \$2.50 each and two sodas at \$3.25 each. If you are given \$100.00 how much change should you give back?
  - a) \$78.50
  - b) \$58.50
  - c) \$38.50
  - d) \$28.50

**Cashier Test**

**Score / 15**

11) Counterfeit pens should be used on which three denominations?

- a) \$20, \$50, \$100
- b) \$10, \$20, \$50
- c) \$5, \$50, \$100
- d) \$10, \$20, \$50

12) How many times should you count change when giving it to the customer?

- a) one
- b) two
- c) three
- d) no need to count

Question & Answer:

13) What is the minimum age for legal alcohol purchases? 21

14) What are the acceptable forms of ID for alcohol purchases? DL, state ID

15) How many \$20 bills are in a bank band? 56