

# Tara Bradford

Fort Worth, TX

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708-527-0798

I have over 13yrs in customer service and leadership roles as a trainer. I have a love and a background for cooking and food preparation.

I simply am dedicated and a very hard worker in every task placed before me.

Authorized to work in the US for any employer

## Work Experience

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### **Delivery driver/runner**

Favor Delivery - Dallas-Fort Worth, TX

October 2018 to Present

Call and place wanted favors to merchants

Drive and Run to designated sites for pick up and delivery of products

Deliver goods to customers

### **Janitorial Worker**

Dream Team - Allen, TX

January 2018 to Present

Maintain and clean commercial buildings

### **Deli Clerk/Cashier**

Potbelly Sandwich Shop - Chicago, IL

March 2017 to October 2017

Made sandwiches, prep foods... clean and sanitize kitchen and restrooms.

Keep the store clean, and well stocked.

Assist customers with efficient check out

### **Photographer/Trainer**

LIFETOUCH NSS PHOTOGRAPHY - Dallas, TX

August 2003 to October 2017

Monitor, evaluate, or record training activities or program effectiveness.

Assess training needs through surveys, interviews with employees, focus groups, or consultation with managers, instructors, or customer representatives.

Present information using a variety of instructional techniques or formats, such as role playing, simulations, team exercises, group discussions, videos, or lectures.

Schedule classes based on availability of classrooms, equipment, or instructors.

Select and assign instructors to conduct training.

Attend meetings or seminars to obtain information for use in training programs or to inform management of training program status.

Screen, hire, and assign workers to positions based on qualifications.

Evaluate modes of training delivery, such as in-person or virtual to optimize training

effectiveness, training costs, or environmental impacts.

### **Janitor/custodian**

Kidz1st Daycare - Chicago, IL

January 2016 to September 2017

Clean,sweep,mop and sanitize all areas of the daycare

Set up for breakfast and lunch time

Removal and shoveling of snow

On call for spills and all clean ups

### **Head Cook/Kitchen Manager**

JB's Restaurant - Blue Mound, TX

October 2015 to October 2016

Helped open and run a starter chicken establishment and held the position as Head Cook and Kitchen manager.

Responsible for inventory,stocking ,daily opening and closing of restaurant.

Cleanliness of restaurant

## Education

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### **Media and Communication Studies**

South Suburban College - South Holland, IL

June 2003

## Skills

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MICROSOFT OFFICE (6 years), Food Service, American Bartending School (1 year), Photography, Photoshop, Adobe, Lightroom

## Additional Information

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