

Name Dashenay Thomas
Servers Test
Score / 35

Multiple Choice

- 1) Food is served on what side with what hand?
☒ a) On the left side with the left hand
☐ b) On the left side with the right hand
☐ c) On the right side with the left hand
☐ d) On the right side with the right hand
- 2) Drinks are served on what side with what hand?
☒ a) On the left side with the left hand
☐ b) On the left side with the right hand
☐ c) On the right side with the left hand
☐ d) On the right side with the right hand
- 3) Food and drinks are removed on what side with what hand?
☒ a) On the left side with the left hand
☐ b) On the left side with the right hand
☐ c) On the right side with the left hand
☐ d) On the right side with the right hand
- 4) What part of a glass should you handle at all times?
☒ a) The stem
☐ b) The widest part of the glass
☐ c) The top
- 5) When you are setting a dining room how should you set up your tablecloths?
☒ a) Neatly and evenly across the tables
☐ b) The creases should all be going in the same directions
☐ c) The chairs should be centered and gently touching the table cloth
☐ d) All of the above
- 6) If you bring the wrong entrée to a guest what should you do?
☐ a) Go back into the kitchen and patiently wait in line behind the rest of the servers until it's your turn
☐ b) Inform the guests that you will bring the correct entrée once everyone else in the dining room is served
☐ c) Try to convince the guests to eat what you brought them
☒ d) Go back into the kitchen to the front of the line and inform the expeditor that you need a different entrée

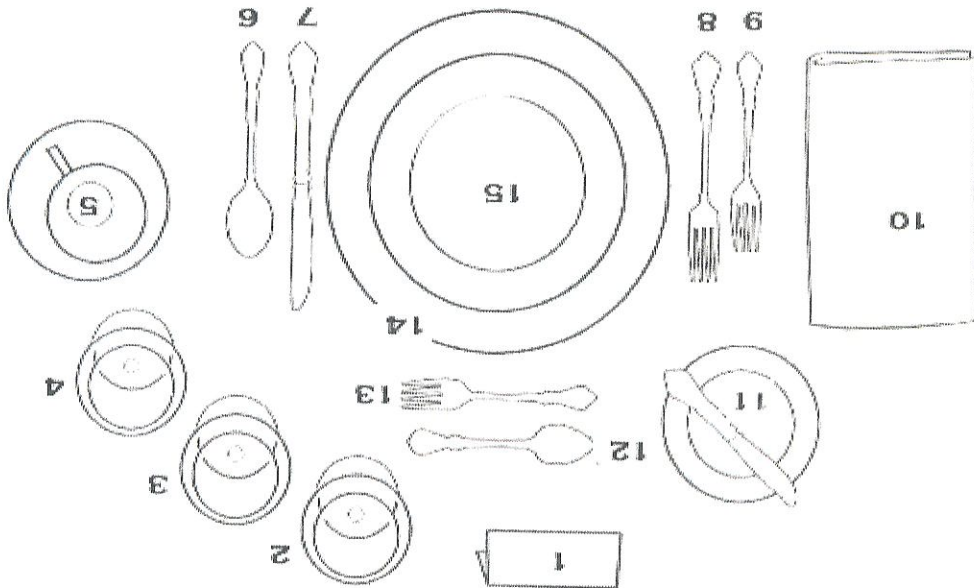
Match the Correct Vocabulary

- | | |
|---|--------------------------|
| A. Metal buffet device used to keep food warm by heating it over warmed water | <u>F</u> Scullery |
| B. Style of service where food is prepared or served individually at the dinner table to fit the customer's specific taste (i.e. providing dressing and pepper for salad or handing out bread to each patron) | <u>A</u> Chaffing Dish |
| C. Used to hold a large tray on the dining floor | <u>G</u> French Passing |
| D. Area for dirty dishware and glasses | <u>B</u> Russian Service |
| E. Large metal shelving unit for prepared food to be held or for dirty trays to be stored | <u>F</u> Corkscrew |
| F. Used to open bottles of wine | <u>C</u> Tray Jack |
| G. Style of dining in which the courses come out one at a time | |

Name _____

Servers Test

Score / 35



Match the Number to the Correct Vocabulary

10	Napkin
11	Bread Plate and Knife
12	Name Place Card
13	Teaspoon
14	Dessert Fork
15	Soup Spoon
16	Salad Plate
17	Water Glass
18	Salad Fork
19	Dinner Knife
20	Wine Glass (Red)
21	Wine Glass (White)
22	Service Plate
23	Tea or Coffee Cup and Saucer
24	Dinner Fork

Fill in the Blank

- The utensils are placed _____ 1-2 inches _____ inch (es) from the edge of the table.
- Coffee and Tea service should be accompanied by what extras? cream, sugar
- Synchronized service is when: _____
- What is generally indicated on the name placard other than the name? table #
- The Protein on a plate is typically served at what hour on the clock? 4-8 o'clock
- If a guest asks for a specialty dinner (i.e. Gluten-Free or Vegetarian) you should do what immediately? ask the head cook for it

Employment Application

Acrobat Outsourcing is an equal opportunity employer dedicated to non-discrimination in all employment practices. Acrobat Outsourcing selects the best qualified individual for the job based on job-related qualifications regardless of race, age (40+), color, religion, gender, national origin, ancestry, marital status, sexual orientation, disability or any other status protected by applicable law.

PLEASE PRINT

Full Name Dashaway Thomas Date: 10-1-19
Home Telephone (816) 439-1385 Other Telephone () _____
Present Address 1906 S. Claremont Ave Independence, MO
Permanent Address, if different from present address: _____
Email Address dashawayt@gmail.com

EMPLOYMENT DESIRED

Position applying for: Server Salary desired: \$12
Are you currently registered with any staffing and/or employment agencies? If so, please list _____

Are you applying for:
Full-time work? Yes ☒ No _____
Part-time work? Yes _____ No _____
Temporary work, e.g., summer or holiday work? Yes _____ No _____
How did you find out about our open position? (Please check fill in proper name of source):
Referral ☐ Name of Referral _____
Company Website ☐ Other Web Posting ☐ Other Source ☒
Could you work overtime, if necessary? Yes ☒ No _____ If hired, on what date could you start working? _____

Please keep in mind that schedules and shifts may vary depending on position and season. Additionally, the hours may vary from week to week, depending on the company needs. Please list only the times/days you're available to work below.

SPECIFY HOURS AVAILABLE DAILY	AM	PM
SUNDAY		
MONDAY		
TUESDAY		
WEDNESDAY		
THURSDAY		
FRIDAY		
SATURDAY		

Do you have any vacations or extended leaves planned in the next 12 months? If so, please list dates: _____

PERSONAL INFORMATION

Have you ever applied to or worked for Acrobat Outsourcing before? Yes ☐ No ☐ If yes, when? _____

Do you have friends or relatives working for Acrobat Outsourcing? Yes ☐ No ☐ If yes, please state name and relationship _____

If hired, would you have a reliable means of transportation to and from work? Yes ☐ No ☐

If hired, can you present evidence of your legal right to live and work in this country? Yes ☐ No ☐

State age if you are under 18 _____. If you are under 18, hire is subject to verification that you are of minimum legal age to work.

Are you able to perform the essential functions of the job for which you are applying? Yes ☐ No ☐

If no, describe the functions that cannot be performed. (Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions.)

Pursuant to any and all Fair Chance Ordinances, we will consider for employment qualified applicants with arrest and conviction records.

EDUCATION & SKILLS

NAME OF SCHOOL	CITY & STATE	GRADE OR DEGREE	DID YOU GRADUATE?
		COMPLETED	
Do you have any special licenses, certificates or special training? If so please list under "Special".			
Are you computer literate? If so, list software knowledge under "Special."			
Are you proficient with Point of Sales Systems? If, so please list which ones under "Special."			
Do you have any other experience, training, qualifications or special skills, which you feel make you especially suited for work at Acrobat Outsourcing? If so, please list under "Special."			
YES	NO	YES	NO
YES	NO	YES	NO
YES	NO	YES	NO
Special:			

EMPLOYMENT HISTORY

List below all present and past employment starting with your most recent employer (last 10 years is sufficient). Account for unemployment periods of three months or more.

Are you currently employed? Yes ☐ No ☐ If so, may we contact your current employer? Yes ☐ No ☐

Name and Address of Employer _____

Type of Business _____ Telephone No. () _____ Supervisor's Name _____

Your Position and Duties _____

Dates of Employment: From _____ To _____

Reason for Leaving: _____

Name and Address of Employer _____

Type of Business _____ Telephone No. () _____ Supervisor's Name _____

Your Position and Duties _____

Dates of Employment: From _____ To _____

Reason for Leaving: _____

Name and Address of Employer _____

Type of Business _____ Telephone No. () _____ Supervisor's Name _____

Your Position and Duties _____

Dates of Employment: From _____ To _____

Reason for Leaving: _____

Name and Address of Employer _____

Type of Business _____ Telephone No. () _____ Supervisor's Name _____

Your Position and Duties _____

Dates of Employment: From _____ To _____

Reason for Leaving: _____

Have you ever been fired from any previous place of employment? If so, please explain: _____

MILITARY SERVICE

Have you obtained any special skills or abilities as the result of service in the military? Yes _____ No _____

If so, describe: _____

JOB RELATED REFERENCES

List below three persons not related to you who have knowledge of your work performance within the last three years.

Name: _____

Address: _____

Occupation: _____ Relationship: _____ Number of Years Acquainted: _____

Telephone No. () _____

Name: _____

Address: _____

Occupation: _____ Relationship: _____ Number of Years Acquainted: _____

Telephone No. () _____

Name: _____

Address: _____

Occupation: _____ Relationship: _____ Number of Years Acquainted: _____

Telephone No. () _____

Please Read Carefully, Initial Each Paragraph and Sign Below

D.I. I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material facts on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

D.I. I hereby authorize Acrobat Outsourcing to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

D.I. I hereby authorize Acrobat Outsourcing and its authorized representatives to solicit information regarding my background, which may include but not be limited to, information about my employment, education, and/or criminal history, which may be in the files of any federal, state, or local criminal justice and law enforcement agency and general public records history.

D.I. I understand that if selected for hire, it will be necessary for me to provide satisfactory evidence of my identity and legal authority to work in the United States, and that federal immigration laws require me to complete an I-9 form in this regard within three days of my hire date.

D.I. Acrobat Outsourcing is an at-will employer. I understand that nothing contained in the application, or conveyed during any interview, which may be granted or during my employment, if hired, is intended to create an employment contract between me and the company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, with or without cause, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the company's designated representative.

I hereby acknowledge that I have read and understand the above statements.

Applicant's Signature _____ Date _____

Re: Employment Application Kansas City

JoForm <noreply@joform.com>

Mon 9/30/2019 1:04 PM

To: Kansas City Team <kcteam@acrobatusourcing.com>

Employment Application Kansas City

First Name
Dashanay

Last Name
Thomas

E-mail Address
dashanaytom@gmail.com

Phone
816-439-1385

Address
1906 S Claremont

Unit or Number
N/A

City, State
Independence

Zip Code
64052

What region(s) are
you applying to
Kansas City

work within?

Which position(s)
are you applying
for?
Busser
Housekeeper
Dishwasher
Barista

Dietary, Home Health, Serving

Are you applying
for:
Full-Time
Part-Time

When can you start?
09-30-2019

Can you work
overtime?
Yes

How did you hear
about us?
Referral

If you were referred,
please tell us by
A.C.
whom:

What days/times
can you work?
Monday AM
Monday PM
Tuesday AM
Tuesday PM
Wednesday AM

Select all that apply:

Wednesday PM
Thursday AM
Thursday PM
Friday AM
Friday PM
Saturday AM
Saturday PM
Sunday AM
Sunday PM

Do you have any
planned vacations
or extended leave in
the next 12 months?
(If no, leave blank)

Have you ever
applied to or
worked for Acrobat
before?

No

Do you have any
friends or relatives
working for
Acrobat? If so,
please let us know
who:

If hired, would you
have reliable means
of transportation to
and from work?

If hired, can you
present evidence of
your legal right to
live and work in this
country?

Are you able to
perform the
essential functions
of the job for which
you are applying?

Name of School
Manual Tech

City & State
Kansas City

Grade/Degree
Tech Diploma

Graduated?
Yes

Do you have any
No

special licenses? (If so, label under "Special")	
Are you computer literate? (If so, label which programs under "Special")	Yes
Are you proficient with Point of Sale systems? (If so, label which under "Special")	Yes
Do you have any experience, training, qualifications or special skills? (If so, label under "Special")	Yes
Special:	Housekeeping, Customer Service, Standing, Lifting
Are you currently employed?	No
Can we contact your current employer?	No
Name and Address of Employer	All Team Staffing
Type of Business	Temp Agency
Phone Number	8167563233
Your Position & Duties	I was sent to work at a nursing home; I fed the residents 3 meals a day. Cleaned the dining area and the kitchen. I was also sent out to work in a school cafeteria serving the children.
Date of Employment (from/to):	01/2019-09/2019
Reason for Leaving	Very bad management
Still Employed:	No
Name and Address of Employer	Holiday Inn
Type of Business	Hotel
Phone Number	816-874-3030
Your Position &	I did housekeeping at this location; cleaning

Duties rooms, halls and bathrooms. I also worked in the kitchen when they were short staff.

Date of Employment (from/to): 01/2017-01/2019

Reason for Leaving Bettee opportunities
Still Employed: No

First Name Artie

Last Name Estes

E-mail Address artieestesyes@gmail.com
Phone 415-516-1866

Relationship: Manager

Years Acquainted: 4

I hereby certify that I (Checked box indicates acknowledgement) have not knowingly withheld any

information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material facts on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed,

regardless of the
time elapsed before
discovery.

I hereby authorize
Acrobat

Outsourcing to

thoroughly

investigate my

references, work

record, education

and other matters

related to my

suitability for

employment and,

further, authorize

the references I

have listed to

disclose to the

company any and all

letters, reports and

other information

related to my work

records, without

(Checked box indicates acknowledgement)

giving me prior

notice of such

disclosure. In

addition, I hereby

release the

company, my

former employers

and all other

persons,

corporations,

partnerships and

associations from

any and all claims,

demands or

liabilities arising out

of or in any way

related to such

investigation or

disclosure.

I hereby authorize

(Checked box indicates acknowledgement)

Acrobat

Outsourcing and its

authorized

representatives to

solicit information

regarding my background, which may include but not be limited to, information about my employment, education, and/or criminal history, which may be in the files of any federal, state, or local criminal justice and law enforcement agency and general public records history.

I understand that if selected for hire, it will be necessary for me to provide satisfactory evidence of my identity and legal authority to work in the United States, and that federal immigration laws require me to complete an I-9 form in this regard within three days of my hire date.

Acrobat (Checked box indicates acknowledgement)

Outsourcing is an at-will employer. I understand that nothing contained in the application, or conveyed during any interview, which may be granted or during my employment, if hired, is intended to create an employment contract between me and the

I hereby
acknowledge that I
have read and
understand the
above statements.
(Checked box indicates acknowledgement)

Date: 09-30-2019

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