

Interview Note Sheet

Applicant Information

Name: Elizabeth Testerman
 Date: 10-1-11
 Position (s) Applied for: Server housekeeper
 Referred by: _____

Interviewer: Jamie Budding
 Rate of Pay: _____
 Referred by: _____

Test Scores

Server	26 / 35	% Bartender	/ 35	%
Prep Cook	/ 15	% Barista	/ 15	%
Grill Cook	/ 40	% Cashier	/ 15	%
Dishwasher	/ 10	% Housekeeping	/ 16	%

Relevant Experience & Summary of Strengths

Total of _____ in Food Service/Hospitality

Housekeeping & front desk
 Quality in dishes
 mcdonalds
 taking orders, making food
 cook with fryers & stoves
 Gold Star
 deep cleaning

P.O.S. Experience: Y / N details: _____

Transportation

Car
 Regions Available to work: Public Transit
 Carpool (Rider / Driver)

Regions Available to work

Kansas City, KS
 Overland Park, Kansas
 Kansas City, MO
 Independence, MO

Certifications (if any)

TIPS

Serv-Safe

LEAD

Other

Will Submit

Availability

AM only

PM only

Weekdays only

Weekends only

Uniforms Owned

Bistro
 Black Bistro
 Tuxedo
 1/2 Tuxedo
 Black Vest
 Long Black Tie

Chef Coat
 Chef Pants
 Knives

Black Pants

Non-Slip Shoes

Bow Tie

Other:

Other Languages Spoken:

Convention Candidate?

Could you recommend this applicant for Acrobat Academy?

Name Justin Testerman
Servers Test Score 28/35

Multiple Choice

1) Food is served on what side with what hand?

- a) On the left side with the left hand
- b) On the left side with the right hand
- c) On the right side with the left hand
- d) On the right side with the right hand

2) Drinks are served on what side with what hand?

- a) On the left side with the left hand
- b) On the left side with the right hand
- c) On the right side with the left hand
- d) On the right side with the right hand

3) Food and drinks are removed on what side with what hand?

- a) On the left side with the left hand
- b) On the left side with the right hand
- c) On the right side with the left hand
- d) On the right side with the right hand

4) What part of a glass should you handle at all times?

- a) The stem
- b) The widest part of the glass
- c) The top

5) When you are setting a dining room how should you set up your tablecloths?

- a) Neatly and evenly across the tables
- b) The creases should all be going in the same directions
- c) The chairs should be centered and gently touching the table cloth
- d) All of the above

6) If you bring the wrong entrée to a guest what should you do?

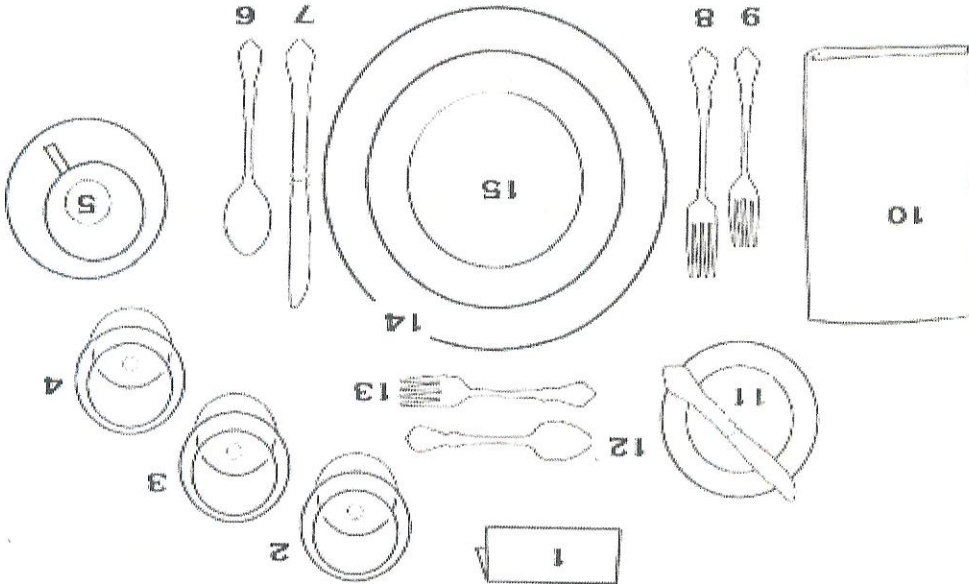
- a) Go back into the kitchen and patiently wait in line behind the rest of the servers until it's your turn
- b) Inform the guests that you will bring the correct entrée once everyone else in the dining room is served
- c) Try to convince the guests to eat what you brought them
- d) Go back into the kitchen to the front of the line and inform the expeditor that you need a different entrée

Match the Correct Vocabulary

- D Scullery
- E Queen Mary
- A Chaffing Dish
- B French Passing
- G Russian Service
- F Corkscrew
- C Tray Jack

- A. Metal buffet device used to keep food warm by heating it over warmed water
- B. Style of service where food is prepared or served individually at the dinner table to fit the customer's specific taste (i.e. providing dressing and pepper for salad or handing out bread to each patron)
- C. Used to hold a large tray on the dining floor
- D. Area for dirty dishware and glasses
- E. Large metal shelving unit for prepared food to be held or for dirty trays to be stored
- F. Used to open bottles of wine
- G. Style of dining in which the courses come out one at a time

Name _____
Servers Test _____
Score / 35



Match the Number to the Correct Vocabulary

10	Napkin
11	Bread Plate and Knife
12	Teaspoon
13	Dessert Fork
14	Soup Spoon
15	Salad Plate
2	Water Glass
3	Name Place Card
4	Teaspoon
5	Dessert Fork
6	Soup Spoon
7	Salad Plate
8	Water Glass
9	Wine Glass (White)
10	Wine Glass (Red)
11	Dinner Knife
12	Tea or Coffee Cup and Saucer
13	Dinner Fork
14	Service Plate
15	Main Plate

Fill in the Blank

- The utensils are placed 4 inch (es) from the edge of the table.
- Coffee and Tea service should be accompanied by what extras? Sugar, Cream
- Synchronized service is when: all items are served at once
- What is generally indicated on the name placard other than the name? Seat Number
- The Protein on a plate is typically served at what hour on the clock? Meat entree served at 6
- If a guest asks for a specialty dinner (i.e. Gluten-Free or Vegetarian) you should do what immediately? Make a note & alert the chef

Re: Employment Application Kansas City

JotForm <noreply@jotform.com>

Sat 9/28/2019 1:36 PM

To: Kansas City Team <kcteam@acrobatusourcing.com>

Employment Application Kansas City

First Name	Jazzlynn
Last Name	Testerman
E-mail Address	jtesterman10799@gmail.com
Phone	8169058623
Address	3344 S Benton Ave
Unit or Number	N/A
City, State	Kansas City, MO
Zip Code	64128
What region(s) are you applying to	Kansas City
Which position(s) are you applying for?	Cook Server Busser Housekeeper Dishwasher Barista
Are you applying for:	Full-Time Part-Time
When can you start?	09-28-2019
Can you work overtime?	Yes
How did you hear about us?	Craigslisist
What days/times can you work?	Monday AM Monday PM Tuesday AM Tuesday PM Wednesday AM Wednesday PM Thursday AM Thursday PM
Select all that apply:	

Friday AM
Friday PM
Saturday AM
Saturday PM
Sunday AM
Sunday PM

Have you ever
applied to or
worked for Acrobat
before?

No

If hired, would you
have reliable means
of transportation to
and from work?

Yes

If hired, can you
present evidence of
your legal right to
live and work in this
country?

Yes

Are you able to
perform the
essential functions
of the job for which
you are applying?

Yes

Name of School

Winnetonka High School

City & State

Kansas City, MO

Grade/Degree

High School Diploma

Graduated?

Yes

Do you have any

special licenses? (If

so, label under

"Special")

Are you computer

literate? (If so, label

which programs

under "Special")

Are you proficient

with Point of Sale

systems? (If so, label

which under

"Special")

Do you have any

Yes

experience, training,

qualifications or special skills? (If so, label under "Special")

Special:

Computer programs - Microsoft Word, Microsoft Excel, Microsoft PowerPoint, Scanner/printer, POS Systems - cash register

Are you currently employed?

No

Can we contact your current employer?

No

Name and Address
Quality Inn & Suites, 1201 Branch St Platte City, MO 64079

Type of Business

Hotel

Phone Number

(816)-858-5430

Your Position & Duties

Position: Front desk agent
Responsibilities include creating reservations, checking in/out guests, answering any and all phone calls, attending to customer inquiries and/or requests, processing payment for rooms and other services, creating shuttle schedule, making breakfast, cleaning and stocking breakfast room, kitchen and lobby as needed

Date of Employment (from/to):

3/2019-8/2019

Reason for Leaving

Had to relocate

Still Employed:

No

Name and Address
McDonalds, 1421 Prospect Ave KCMO 64127

Type of Business

Fast food

Phone Number

8165237111

Your Position & Duties

Position: Crew Member
Responsibilities include taking orders, processing payments, making food and drink items, cooking food in fryers and ovens, cleaning as necessary, and attending to customer requests

Date of Employment (from/to):

9/2018-3/2019

Reason for Leaving

Hostile work environment

Still Employed:

No

Name and Address WalMart
of Employer
Type of Business Retail
Phone Number (816) 436-8900
Your Position & Position: Cap 2 Stocking Associate
Duties
Responsibilities include unloading trucks, Stocking
and organizing shelves, accounting for overstock
merchandise, cleaning messes on sales floor and
stock rooms when necessary, assisting customers
when needed

Date of Employment 11/2016-8/2018
(from/to):

Reason for Leaving Moved from parents home
Still Employed: No

First Name Brandy

Last Name Johnson

E-mail Address bfromkcc@gmail.com

Phone 8163379570

Relationship: Manager

Years Acquainted: 5

I hereby certify that I (Checked box indicates acknowledgement)

have not knowingly
withheld any
information that
might adversely
affect my chances
for employment and
that the answers
given by me are true
and correct to the
best of my
knowledge. I further
certify that I, the
undersigned
applicant, have
personally
completed this
application. I
understand that any
omission or
misstatement of

material facts on
this application or
on any document
used to secure
employment shall
be grounds for
rejection of this
application or for
immediate
discharge if I am
employed,
regardless of the
time elapsed before
discovery.

I hereby authorize Acrobat
(Checked box indicates acknowledgement)

Outsourcing to
thoroughly
investigate my
references, work
record, education
and other matters
related to my
suitability for
employment and,
further, authorize
the references I
have listed to
disclose to the
company any and all
letters, reports and
other information
related to my work
records, without
giving me prior
notice of such
disclosure. In
addition, I hereby
release the
company, my
former employers
and all other
persons,
corporations,
partnerships and
associations from
any and all claims,
demands or

understand that

(Checked box indicates acknowledgment)

(Checked box indicates acknowledgement)

nothing contained in the application, or conveyed during any interview, which may be granted or during my employment, if hired, is intended to create an employment contract between me and the company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, with or without cause, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the company's designated representative. I hereby acknowledge that I have read and understand the above statements.

Applicant Digital Signature (Type Name): Jazzlynn Testerman

(Checked box indicates acknowledgement)

9/30/2019

Mail - Jamie Balducci - Outlook

Date:

09-28-2019

Please Attach
Resume Below

[Resume 2.pdf](#)

You can [edit this submission](#) and [view all your submissions](#) easily.

Jazzlynn M. Testerman
3344 S Benton Ave 64128
Phone: (816)-905-8623
E-Mail: jtesterman10799@gmail.com

Professional Summary

An experienced customer service associate with over 3 years of cash handling and guest services. A literate and hard worker with above basic math and social skills that cover a wide variety of customers and work environments

Skills

Skills include knowledge of basic computer programs (Word, PowerPoint and Excel), cash handling, diverse customer service experience, inventory and stocking, and the ability to be independent on the job

Experience

Quality Inn & Suites Hotels, 3/2019-8/2019
1201 Branch Street, Platte City MO 64079
(816)-858-5430

Position: Front Desk Associate

Responsibilities include creating reservations, checking in/out guests, answering any and all phone calls, attending to customer inquiries and/or requests, processing payment for rooms and other services, creating shuttle schedule, making breakfast, cleaning and stocking breakfast room, kitchen and lobby as needed

McDonald's, 8
9/2018-3/2019
8326 Wornall Rd, KCMO
(816)523-7111
1421 Prospect Ave, KCMO 64127

Position: Crew Member

Responsibilities include taking orders, processing payment on a cash register, putting orders together, making specialty drinks and food items, cooking food in fryers and ovens, cleaning as

necessary, and attending to customer requests

Walmart Supercenter
11/2016-8/2018
7207 N M1 Hwy, KCMO 64119
(816) 436-8900

Position: Cap 2 Stocking Associate

Responsibilities include unloading trucks, Stocking and organizing shelves, accounting for overstock merchandise, cleaning messes on sales floor and stock rooms when necessary, assisting customers when needed

References

Brandy Johnson (816)-337-9570 1109 83rd Terrace, KCMO 64119 (Family friend)

Montana Moore (816)-562-8358 1201 Branch St, KCMO 64079 (Professional reference, previous manager)*

Education

Winnetonka High School
5815 NE 48th St, KCMO 64119
Graduation date was in May of 2017 at Winnetonka High with a total of 32 credits and a GPA of 3.74

Employment Application

Acrobat Outsourcing is an equal opportunity employer dedicated to non-discrimination in all employment practices. Acrobat Outsourcing selects the best qualified individual for the job based on job-related qualifications regardless of race, age (40+), color, religion, gender, national origin, ancestry, marital status, sexual orientation, disability or any other status protected by applicable law.

PLEASE PRINT

Full Name Justin Testerman Date: 10/01/19
Home Telephone (816) 905 8623 Other Telephone ()
Present Address 3349 S Benton Ave
Permanent Address, if different from present address:
Email Address testerman@gmail.com

EMPLOYMENT DESIRED

Position applying for: any Salary desired: 9/hr
Are you currently registered with any staffing and/or employment agencies? If so, please list

Are you applying for:
Full-time work? Yes No Part-time work? Yes No
Temporary work, e.g., summer or holiday work? Yes No From: To:
How did you find out about our open position? (Please check fill in proper name of source):
☐ Referral ☐ Name of Referral ☐ Newspaper ☐ Job Fair ☐ Agency ☐
Could you work overtime, if necessary? Yes No If hired, on what date could you start working?

Immediately

Please keep in mind that schedules and shifts may vary depending on position and season. Additionally, the hours may vary from week to week, depending on the company needs. Please list only the times/days you're available to work below.

SPECIFY HOURS AVAILABLE DAILY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
AM	all day	all day	all day	all day	all day	all day	all day
PM	all day	all day	all day	all day	all day	all day	all day
Do you have any vacations or extended leaves planned in the next 12 months? If so, please list dates:							

EDUCATION & SKILLS	
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Are you able to perform the essential functions of the job for which you are applying?

Yes ☒ No ☐

State age if you are under 18 _____. If you are under 18, hire is subject to verification that you are of minimum

If hired, would you have a reliable means of transportation to and from work? Yes 7 No

Have you ever applied to or worked for Acrobat Outsourcing before? Yes _____ No 2 If yes, when? _____

NAME OF SCHOOL	CITY & STATE	GRADE OR DEGREE COMPLETED	DID YOU GRADUATE?
Winnetonka High	KCMO	12	Yes
Do you have any special licenses, certificates or special training? If so please list under "Special".			
Are you computer literate? If so, list software knowledge under "Special."			
Are you proficient with Point of Sales Systems? If, so please list which ones under "Special."			
Do you have any other experience, training, qualifications or special skills, which you feel make you especially suited for work at Acrobat Outsourcing? If so, please list under "Special."			
Special: Microsoft Office, Word, excel, powerpoint, cgs, handling, food safety			

EMPLOYMENT HISTORY

List below all present and past employment starting with your most recent employer (last 10 years is sufficient). Account for unemployment periods of three months or more.

Are you currently employed? Yes ☒ No ☐ If so, may we contact your current employer? Yes ☒ No ☐

Name and Address of Employer Gold Star Assoc LLC 1109 E 83rd Ave
Type of Business Real Estate
Telephone No. (816) 337-9670
Supervisor's Name Brandy Johnson
Your Position and Duties Collect rent, scan/file, deep clean, light maintenance/virtual assisting
Dates of Employment: From 6/2017 To Present
Reason for Leaving: N/A

Name and Address of Employer Quality Inn & Suites 1201 branch st
Pitts City, MO
Type of Business Hotel
Telephone No. ()
Supervisor's Name Montana Moore
Your Position and Duties Check guests in/out, answer phones, process payment, make break fast, clean & stock
Dates of Employment: From 3/2019 To 8/2019
Reason for Leaving: Had to relocate

Name and Address of Employer McDonald's 1741 Prospect Ave 64127
Type of Business Fast Food
Telephone No. (816) 533-7111
Supervisor's Name Angelo
Your Position and Duties Take orders, payment, serve food, make drinks, run drive thru, clean & stock
Dates of Employment: From 9/2018 To 3/2019
Reason for Leaving: Hostile work environment

Name and Address of Employer Walmart 7267 NW Hwy km 64119
Type of Business Retail
Telephone No. (816)
Supervisor's Name Tracy
Dates of Employment: From 9/2018 To 3/2019
Reason for Leaving: Hostile work environment

Your Position and Duties: Move pallets, stock, put in overstock, organize shelves, clean, assist customers

Dates of Employment: From 1/2016 To 8/2018

Reason for Leaving: _____

Have you ever been fired from any previous place of employment? If so, please explain: _____

MILITARY SERVICE

Have you obtained any special skills or abilities as the result of service in the military? Yes _____ No X

If so, describe: _____

JOB RELATED REFERENCES

List below three persons not related to you who have knowledge of your work performance within the last three years.

Name: Brandy Johnson Telephone No. (816) 337-9570
Address: 1109 E 83rd Ter #413 KC MO
Occupation: Real estate / office manager Relationship: office manager Number of Years Acquainted: 5

Name: Montana Moore Telephone No. (816) 562-8358
Address: 1201 Branch St
Occupation: onsite manager Relationship: manager Number of Years Acquainted: 1

Name: _____ Telephone No. () _____
Address: _____
Occupation: _____ Relationship: _____ Number of Years Acquainted: _____

Please Read Carefully, Initial Each Paragraph and Sign Below

JI I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material facts on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

JI I hereby authorize Acrobot Outsourcing to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

JI I hereby authorize Acrobot Outsourcing and its authorized representatives to solicit information regarding my background, which may include but not be limited to, information about my employment, education, and/or criminal history, which may be in the files of any federal, state, or local criminal justice and law enforcement agency and general public records history.

JI I understand that if selected for hire, it will be necessary for me to provide satisfactory evidence of my identity and legal authority to work in the United States, and that federal immigration laws require me to complete an I-9 form in this regard within three days of my hire date.

JI Acrobot Outsourcing is an at-will employer. I understand that nothing contained in the application, or conveyed during any interview, which may be granted or during my employment, if hired, is intended to create an employment contract between me and the company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, with or without cause, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the company's designated representative.

I hereby acknowledge that I have read and understand the above statements.

Applicant's Signature *Joseph Njiru* Date 10/01/2019