

Interview Note Sheet

General

Applicant Information	
Name: <u>Heaven Harris</u>	Position (s) Applied for: <u>Cashier, Server, any</u>
Date: <u>10-10-19</u>	Referred by:
Interviewer: <u>Jamie Balducci</u>	Rate of Pay:

Test Scores	
Server	35/100
Prep Cook	15/100
Grill Cook	40/100
Dishwasher	10/100
Bartender	30/100
Barista	10/100
Cashier	14/100
Housekeeping	16/100
Full-Time	
Part-Time	

Relevant Experience & Summary of Strengths	
Total of <u>Experience in Food Service/Hospitality</u>	
Describe a time when you had to multitask, or work under pressure?	How would you handle a disagreement/argument with a coworker?
working @ stadium with a lot of people for other employees	for Supervisor about it and work away
Ask what they need and make sure their needs are met	Jobs as well as work
Notes:	

P.O.S. Experience: Y / N details:	
Transportation	Regions Available to Work
has someone that has a car	
Certifications (if any)	Availability
FT/have to send to get	Weekends are OK
Uniforms Owned	Other Languages Spoken
Bistro White Black Bistro Tuxedo 1/2 Tuxedo Black Vest Long Black Tie Other:	Chef Coat Chef Pants Knives Black Pants Non-Slip Shoes Bow Tie
Recommendations	Lead Academy
Acrobat Academy	

Cashier Test Score 14/15

1) A roll of quarters is worth?

- a) \$5.00
- b) \$10.00
- c) \$15.00
- d) \$20.00

2) A roll of dimes is worth?

- a) \$5.00
- b) \$4.00
- c) \$3.00
- d) \$2.00

3) A roll of nickels is worth?

- a) \$8.00
- b) \$6.00
- c) \$4.00
- d) \$2.00

4) A roll of pennies is worth?

- a) \$1.00
- b) \$0.75
- c) \$0.50
- d) \$0.25

5) What does POS stand for?

- a) Patience over standards
- b) Percentage of sales
- c) Point of sales
- d) People over service

6) What is the current sales tax rate in your city?

6.5%

7) A customer buys a bowl of soup for \$1.25, an apple \$0.90 and a soda is \$0.79. If you are given \$10.00 how much change should you give back?

- a) \$4.06
- b) \$2.06
- c) \$7.06
- d) \$5.06

8) A customer buys two shirts for 10.50 each and two ball caps for \$7.25 each. If you are given \$50.00 how much change should you give back?

- a) \$19.50
- b) \$14.50
- c) \$9.50
- d) \$4.50

9) A customer buys soda for \$3.75 and a hot dog for \$4.25. If you are given \$20.00 how much change should you give back?

- a) \$6.00
- b) \$8.00
- c) \$10.00
- d) \$12.00

10) A customer buys two hamburgers at \$3.75 each, two bags of chips at \$1.25 each, two cookies at \$2.50 each and two sodas at \$3.25 each. If you are given \$100.00 how much change should you give back?

- a) \$78.50
- b) \$58.50
- c) \$38.50
- d) \$28.50

11) Counterfeit pens should be used on which three denominations?

- a) \$20, \$50, \$100
- b) \$10, \$20, \$50
- c) \$5, \$50, \$100
- d) \$10, \$20, \$50

A

12) How many times should you count change when giving it to the customer?

- a) one
- b) two
- c) three
- d) no need to count

B

Question & Answer:

13) What is the minimum age for legal alcohol purchases?

21 years

14) What are the acceptable forms of ID for alcohol purchases?

drivers license / state I.D

15) How many \$20 bills are in a bank band?

100

Acrobat

Your Hospitality Staffing Professionals
665 Third St., Suite 425 • San Francisco, CA 94107

First and Last Name: Heaven Harris
Email: trankinloquiere@gmail.com
Phone number: (816) 337-1091

Working Experience:

Company Name: Landmark event staffing
Dates of Employment: June 2019 - present
Job Responsibility:
* Checking IDs/tags to ensure qualified people enter.
* Checking bags to make sure no weapons enter.

Company Name: Wing stop
Dates of Employment: May 2019 - June 2019
Job Responsibility:
* Counting money / taking orders, serving orders.
* keeping area clean.
* assist in restocking food items.

Company Name: Kauffman Stadium
Dates of Employment: Jan 2019 - April 2019
Job Responsibility:
* Counting money, taking orders, serving orders.
* serving alcohol responsibly.
* keep kitchen area clean.
* Assist guests with questions or concerns.

Skills

- * fast learner & worker.
- * good with people.



Employment Application

Acrobat Outsourcing is an equal opportunity employer dedicated to non-discrimination in all employment practices. Acrobat Outsourcing selects the best qualified individual for the job based on job-related qualifications regardless of race, age (40+), color, religion, gender, national origin, ancestry, marital status, sexual orientation, disability or any other status protected by applicable law.

PLEASE PRINT

Full Name Heaven Harris Date: 08/10/19

Home Telephone (816) 437 9699 Other Telephone (816) 337 - 6291

Present Address _____

Permanent Address, if different from present address: 2947 Askey, Kansas City, MO, 64128

Email Address franklinbadiwala@gmail.com

EMPLOYMENT DESIRED

Position applying for: cashier/carer ect.

Are you currently registered with any staffing and/or employment agencies? If so, please list _____

Are you applying for: Full-time work? Yes ☒ No _____ Part-time work? Yes _____ No _____

Temporary work, e.g., summer or holiday work? Yes _____ No ☒ From: _____ To: _____

How did you find out about our open position? (Please check fill in proper name of source):

Referral ☐ Name of Referral Google Newspaper ☐ Job Fair ☐ Agency ☐

Company Website ☐ Other Web Posting ☐ Other Source ☐

Could you work overtime, if necessary? Yes ☒ No _____ If hired, on what date could you start working? 10/11/19

Please keep in mind that schedules and shifts may vary depending on position and season. Additionally, the hours may vary from week to week, depending on the company needs. Please list only the times/days you're available to work below.

SPECIFY HOURS AVAILABLE DAILY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
AM	8:00	8:00	8:00	8:00	8:00	8:00	8:00
PM	11:00	11:00	11:00	11:00	11:00	11:00	11:00
Do you have any vacations or extended leaves planned in the next 12 months? If so, please list dates:							

PERSONAL INFORMATION

Have you ever applied to or worked for Acrobat Outsourcing before? Yes ☒ No ☐ If yes, when? _____
Do you have friends or relatives working for Acrobat Outsourcing? Yes ☒ No ☐ If yes, please state name and relationship _____

If hired, would you have a reliable means of transportation to and from work? Yes ☒ No ☐
If hired, can you present evidence of your legal right to live and work in this country? Yes ☒ No ☐
State age if you are under 18 _____. If you are under 18, hire is subject to verification that you are of minimum legal age to work.

Are you able to perform the essential functions of the job for which you are applying? Yes ☒ No ☐
If no, describe the functions that cannot be performed. (Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions.)

Pursuant to any and all Fair Chance Ordinances, we will consider for employment qualified applicants with arrest and conviction records.

EDUCATION & SKILLS

NAME OF SCHOOL	Raytown High School	CITY & STATE	Raytown, MO	GRADE OR DEGREE COMPLETED	Diploma	DID YOU GRADUATE?	Yes
Do you have any special licenses, certificates or special training? If so please list under "Special".		YES		NO			
Are you computer literate? If so, list software knowledge under "Special."		YES		NO			
Are you proficient with Point of Sales Systems? If, so please list which ones under "Special."		YES		NO			
Do you have any other experience, training, qualifications or special skills, which you feel make you especially suited for work at Acrobat Outsourcing? If so, please list under "Special."		YES		NO			
Special: Forklift Certified, OSHA Certified							

EMPLOYMENT HISTORY

List below all present and past employment starting with your most recent employer (last 10 years is sufficient). Account for unemployment periods of three months or more.

Are you currently employed? Yes ☒ No ☐ If so, may we contact your current employer? Yes ☐ No ☐

Name and Address of Employer Landmark event staffing

Type of Business Security Telephone No. () Supervisor's Name

Your Position and Duties check bags for any weapons and make sure those who enter have required I.D. badges or tags.

Dates of Employment: From 06/19 To present

Reason for Leaving: not enough hours/ no license.

Name and Address of Employer Wingshop

Type of Business Telephone No. () Supervisor's Name Patricia

Your Position and Duties taking and serving orders, maintain clean area, assist with restocking food items, provide great customer service.

Dates of Employment: From 05/19 To 06/19

Reason for Leaving: better paying job

Name and Address of Employer Kauffman Stadium / Labor Smart

Type of Business Telephone No. () Supervisor's Name Jay

Your Position and Duties taking and serving orders, serving alcohol responsibly, keep kitchen area clean, provide great customer service.

Dates of Employment: From 01/19 To 04/19

Reason for Leaving: temp job

Name and Address of Employer

Type of Business Telephone No. () Supervisor's Name

Your Position and Duties _____

Dates of Employment: From _____ To _____
Reason for Leaving: _____
Have you ever been fired from any previous place of employment? If so, please explain: _____

MILITARY SERVICE

Have you obtained any special skills or abilities as the result of service in the military? Yes _____ No ☒
If so, describe: _____

JOB RELATED REFERENCES

List below three persons not related to you who have knowledge of your work performance within the last three years.

Name: Bianca Fennix Telephone No. (816) 462-8343
Address N/A
Occupation: N/A Relationship: Co Worker Number of Years Acquainted: 6

Name: _____ Telephone No. () _____
Address _____
Occupation: _____ Relationship: _____ Number of Years Acquainted: _____

Name: _____ Telephone No. () _____
Address _____
Occupation: _____ Relationship: _____ Number of Years Acquainted: _____

Please Read Carefully, Initial Each Paragraph and Sign Below

H.H. I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material facts on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

H.H. I hereby authorize Acrobot Outsourcing to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

H.H. I hereby authorize Acrobot Outsourcing and its authorized representatives to solicit information regarding my background, which may include but not be limited to, information about my employment, education, and/or criminal history, which may be in the files of any federal, state, or local criminal justice and law enforcement agency and general public records history.

H.H. I understand that if selected for hire, it will be necessary for me to provide satisfactory evidence of my identity and legal authority to work in the United States, and that federal immigration laws require me to complete an I-9 form in this regard within three days of my hire date.

H.H. Acrobot Outsourcing is an at-will employer. I understand that nothing contained in the application, or conveyed during any interview, which may be granted or during my employment, if hired, is intended to create an employment contract between me and the company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, with or without cause, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the company's designated representative.

I hereby acknowledge that I have read and understand the above statements.

Applicant's Signature Flaviana Fleming Date 10/10/19