

mom 3 kids

10-15-19

7.25 + 12 hrs mon-sun

Samantha Vela

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San Antonio, TX 78221

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Part time

Open to cross-training

Open

Immediately

Own Car.

Experienced cashier, customer service rep, and officer clerk with 8 years experience and professionalism.

● Leadership experience ● Problem Solver

● Team Player ● Self starter

Authorized to work in the US for any employer

Work Experience

Tax preparer

Quality Tax Service - San Antonio, TX

2010 to 2018

Prepare taxes for customers and be knowledgeable about current tax laws

● Answer phones and schedule customers for four tax preppers

● Advertise on business on all social media platforms and referral programs

● Ensuring proper filing is done for customers to reduce rework and wasted man hours.

Cashier

Target - McAllen, TX

May 2017 to July 2017

Marysville, Washington May-September 2013

● In charge of keeping work area clean and taking items back to designated area before breaks

● Up sale 10 red cards (credit cards) leading to over all shift performance

● Maintain fitting room and help with loss prevention program

● Customer service desk for returns and all customer questions.

Bath / Body Works Head Cashier
8mnths - 9mnths

Education

High school or equivalent

Skills

Customer service, Data Analysis, Excel, Microsoft Office, Receptionist, Sales, Microsoft Word

Additional Information

SPECIAL SKILLS

Eight years of Customer service experience as a tax prepper with continued learning and evolving customer service experience.

1) A roll of quarters is worth?

- a) \$5.00
- b) \$10.00
- c) \$15.00
- d) \$20.00

2) A roll of dimes is worth?

- a) \$5.00
- b) \$4.00
- c) \$3.00
- d) \$2.00

3) A roll of nickels is worth?

- a) \$8.00
- b) \$6.00
- c) \$4.00
- d) \$2.00

4) A roll of pennies is worth?

- a) \$1.00
- b) \$0.75
- c) \$0.50
- d) \$0.25

5) What does POS stand for?

- a) Patience over standards
- b) Percentage of sales
- c) Point of sales
- d) People over service

6) What is the current sales tax rate in your city 8.25?

7) A customer buys a bowl of soup for \$1.25, an apple \$0.90 and a soda is \$0.79. If you are given \$10.00 how much change should you give back?

- a) \$4.06
- b) \$2.06
- c) \$7.06
- d) \$5.06

8) A customer buys two shirts for 10.50 each and two ball caps for \$7.25 each. If you are given \$50.00 how much change should you give back?

- a) \$19.50
- b) \$14.50
- c) \$9.50
- d) \$4.50

~~10.50 x 2 = 21.00~~

~~7.25 x 2 = 14.50~~

9) A customer buys soda for \$3.75 and a hot dog for \$4.25. If you are given \$20.00 how much change should you give back?

- a) \$6.00
- b) \$8.00
- c) \$10.00
- d) \$12.00

10) A customer buys two hamburgers at \$3.75 each, two bags of chips at \$1.25 each, two cookies at \$2.50 each and two sodas at \$3.25 each. If you are given \$100.00 how much change should you give back?

- a) \$78.50
- b) \$58.50
- c) \$38.50
- d) \$28.50

Cashier Test

Score 15 / 15

11) Counterfeit pens should be used on which three denominations?

- a) \$20, \$50, \$100
- b) \$10, \$20, \$50
- c) \$5, \$50, \$100
- d) \$10, \$20, \$50

12) How many times should you count change when giving it to the customer?

- a) one
- b) two
- c) three
- d) no need to count

Question & Answer:

13) What is the minimum age for legal alcohol purchases? 21

14) What are the acceptable forms of ID for alcohol purchases? DL, ID, PASSPORT

15) How many \$20 bills are in a bank band? \$1000