

## Employment Application

Acrobat Outsourcing is an equal opportunity employer dedicated to non-discrimination in all employment practices. Acrobat Outsourcing selects the best qualified individual for the job based on job-related qualifications regardless of race, age (40+), color, religion, gender, national origin, ancestry, marital status, sexual orientation, disability or any other status protected by applicable law.

PLEASE PRINT

Full Name Linda K Jensen Date: Oct. 16, 2019  
Home Telephone (214) 395-3469 Other Telephone (972) 382-1081  
Present Address 4636 Ross Ave, Dallas, TX, 75204  
Permanent Address, if different from present address: SAME  
Email Address linda.jpsn3@gmail.com

EMPLOYMENT DESIRED

Position applying for Cashier / Open Salary desired: \$11.00

Are you currently registered with any staffing and/or employment agencies? If so, please list

No Yes Parking Systems of America

Are you applying for: Full-time work? Yes  No  Part-time work? Yes  No

Temporary work, e.g., summer or holiday work? Yes  No  From: \_\_\_\_\_ To: \_\_\_\_\_

How did you find out about our open position? (Please check fill in proper name of source):

Referral  Name of Referral 24 Hour Newspaper  Job Fair  Agency

Company Website  Other Web Posting  Other Source

Could you work overtime, if necessary? Yes  No  If hired, on what date could you start working?

Please keep in mind that schedules and shifts may vary depending on position and season. Additionally, the hours may vary from week to week, depending on the company needs. Please list only the times/days you're available to work below.

SPECIFY HOURS AVAILABLE DAILY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
AM	7AM	7AM	7AM	7AM	7AM	7AM	7AM
PM	5pm	11pm	11pm	11pm	11pm	11pm	11pm

Do you have any vacations or extended leaves planned in the next 12 months? If so, please list dates:  
no

PERSONAL INFORMATION

Have you ever applied to or worked for Acrobat Outsourcing before? Yes  No  If yes, when? \_\_\_\_\_

Do you have friends or relatives working for Acrobat Outsourcing? Yes  No  If yes, please state name and relationship Mike Brandol

If hired, would you have a reliable means of transportation to and from work? Yes  No  Train  
Bus

If hired, can you present evidence of your legal right to live and work in this country? Yes  No

State age if you are under 18. If you are under 18, hire is subject to verification that you are of minimum legal age to work.

Are you able to perform the essential functions of the job for which you are applying? Yes  No

If no, describe the functions that cannot be performed. (Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions.)  
\_\_\_\_\_  
\_\_\_\_\_

Pursuant to any and all Fair Chance Ordinances, we will consider for employment qualified applicants with arrest and conviction records.

EDUCATION & SKILLS

NAME OF SCHOOL	CITY & STATE	GRADE OR DEGREE COMPLETED	DID YOU GRADUATE?
<u>Northwest H.S.</u>	<u>Austin, TX</u>	<u>12</u>	<u>YES</u>
Do you have any special licenses, certificates or special training? If so please list under "Special".		<input checked="" type="radio"/> YES	<input type="radio"/> NO
Are you computer literate? If so, list software knowledge under "Special."		<input checked="" type="radio"/> YES	<input type="radio"/> NO
Are you proficient with Point of Sales Systems? If so please list which ones under "Special."		<input checked="" type="radio"/> YES	<input type="radio"/> NO
Do you have any other experience, training, qualifications or special skills, which you feel make you especially suited for work at Acrobat Outsourcing? If so, please list under "Special."		<input checked="" type="radio"/> YES	<input type="radio"/> NO

Special:  
Certified Peer Specialist, CPR

### EMPLOYMENT HISTORY

List below all present and past employment starting with your most recent employer (last 10 years is sufficient). Account for unemployment periods of three months or more.

Are you currently employed? Yes  No  If so, may we contact your current employer? Yes  No

Name and Address of Employer The Salvation Army 1855 E. Lancaster Ft. Worth, TX

Type of Business Non-profit shelter Telephone No. 817-870-6765 Supervisor's Name MS. Taylor

Your Position and Duties CASE Aide - monitor clients, audit medication, update medical records

Dates of Employment: From 8/2017 To 7/2019

Reason for Leaving Relocation/no Drivers Lic

Name and Address of Employer MHmPTC 3840 Hulen St. Ft. Worth, TX 76107

Type of Business mental health/non-profit Telephone No. 817-940-4779 Supervisor's Name MS. Harris

Your Position and Duties Per Support/Substance Abuse Tech. monitor clients, transport clients, update medical records.

Dates of Employment: From 8/2014 To 8/2017

Reason for Leaving left to work at Salvation Army

Name and Address of Employer The Home Depot

Type of Business Retail Telephone No. 817-515-3000 Supervisor's Name Mr. Range

Your Position and Duties Law & Garden Cashier, Returns Cashier

Dates of Employment: From 3/2005 To 4/2008

Reason for Leaving went to work from home w/husband

Name and Address of Employer \_\_\_\_\_

Type of Business \_\_\_\_\_ Telephone No. (\_\_\_\_) \_\_\_\_\_ Supervisor's Name \_\_\_\_\_

Your Position and Duties \_\_\_\_\_

Dates of Employment: From \_\_\_\_\_ To \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Have you ever been fired from any previous place of employment? If so, please explain: yes, at MRTC  
I had a disagreement with management.

**MILITARY SERVICE**

Have you obtained any special skills or abilities as the result of service in the military? Yes        No X

If so, describe: \_\_\_\_\_

**JOB RELATED REFERENCES**

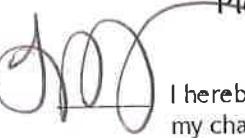
List below three persons not related to you who have knowledge of your work performance within the last three years.

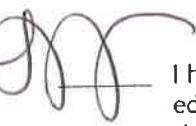
Name: Tina Cooper Telephone No. 817, 333-9890  
Address: Ft. Worth  
Occupation: Supervisor Relationship: Friend Number of Years Acquainted: 7

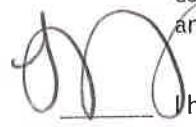
Name: Josh Verio Telephone No. 915, 490-3287  
Address: El Paso  
Occupation: Welder Relationship: Friend Number of Years Acquainted: 2 1/2

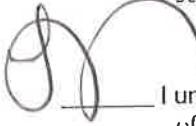
Name: Mrs. Gail Telephone No. 4109, 512-7059  
Address: Ft. Worth  
Occupation: Counselor Relationship: Friend Number of Years Acquainted: 3

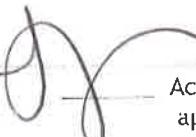
Please Read Carefully, Initial Each Paragraph and Sign Below

  
I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material facts on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

  
I hereby authorize Acrobat Outsourcing to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

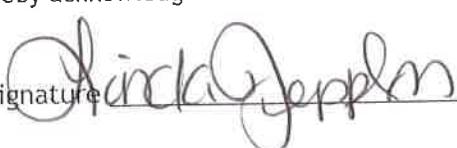
  
I hereby authorize Acrobat Outsourcing and its authorized representatives to solicit information regarding my background, which may include but not be limited to, information about my employment, education, and/or criminal history, which may be in the files of any federal, state, or local criminal justice and law enforcement agency and general public records history.

  
I understand that if selected for hire, it will be necessary for me to provide satisfactory evidence of my identity and legal authority to work in the United States, and that federal immigration laws require me to complete an I-9 form in this regard within three days of my hire date.

  
Acrobat Outsourcing is an at-will employer. I understand that nothing contained in the application, or conveyed during any interview, which may be granted or during my employment, if hired, is intended to create an employment contract between me and the company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, with or without cause, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the company's designated representative.

I hereby acknowledge that I have read and understand the above statements.

Applicant's Signature



Date Oct. 16, 2019

ADDITIONAL INFORMATION

Name: \_\_\_\_\_

What is your means of transportation?

Car  Public Transit  Occasional Car

Are you interested in carpool?

Rider  Driver  Not Interested

What is your work interest?

Full Time  Part Time  Same Day

Please select the uniforms you own:

<input checked="" type="checkbox"/> Black Vest	<input type="checkbox"/> Business Casual	<input type="checkbox"/> Black Chef Pants
<input type="checkbox"/> Bowtie	<input type="checkbox"/> Business Professional	<input type="checkbox"/> Checkered Chef Pants
<input type="checkbox"/> Black Bistro	<input type="checkbox"/> Chef Knives	<input type="checkbox"/> Khakis & Polo
<input type="checkbox"/> White Bistro	<input type="checkbox"/> Chef Whites	<input type="checkbox"/> 1/2 Tuxedo (No Jacket)
		<input type="checkbox"/> Tuxedo w/ Jacket

Please select the areas in which you have at least 6 mos. professional experience:

<input type="checkbox"/> Corporate Kitchen	<input type="checkbox"/> Catering/Banquet	<input type="checkbox"/> Restaurant/Café	<input type="checkbox"/> Warehouse/Utility
<input type="checkbox"/> DW/Porter/Utility	<input type="checkbox"/> Fine Dining	<input type="checkbox"/> Conventions/Event	<input type="checkbox"/> Stadium/Arena
<input type="checkbox"/> Captain/Manager	<input checked="" type="checkbox"/> Office Help		
		<input type="checkbox"/> Food Demonstrator	<input type="checkbox"/> Housekeeping

Please select the areas where you are willing to work:

<input checked="" type="checkbox"/> Downtown Dallas
<input type="checkbox"/> North Dallas
<input type="checkbox"/> Plano
<input type="checkbox"/> Irving
<input type="checkbox"/> Fort Worth

Are you fluent in any other languages? (please list)

NA

Are you familiar with any POS systems? (please list; i.e., ALOHA, MICROS, SQUIRREL)

How did you hear about Acrobat Outsourcing?

24 Hour