

RIGOBERTO VALLARTA

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SUMMARY

To obtain a position that exceeds my capabilities using my skills and customer service which allows me to grow professionally.

COMPUTER SKILLS

Languages

- English and Spanish

Software

- Word, excel, power point
- Work any register

EXPERIENCE

Jan.2006/June.2014 *Waiter , Chicago For Ribs*

- I have the ability to welcome customers in a nice and gently way, take orders, run food and drinks, clean tables and take out the trash..

June2014/present *Business Manager Rocky's Tacos*

*Welcome customers in a friendly manner, take orders,
Do inventory, make deliveries, make deposits*

EDUCATION

2001-2005 *High school Diploma, Santa Monica High School*

2005-2008 *Some college, Santa Monica College*

References: Available Upon Request

Name: _____

Ryberto Vallarta

Score 4/14

Housekeeping Test

100%

1. During which of the following situation(s) should you wear gloves?
 - a) When handling disinfectant solutions
 - b) When cleaning guest rooms
 - c) When handling soiled linen
 - d) When handling or disposing of waste
 - ☒ e) All of the above
2. Which of the following should be cleaned daily?
 - a) Chairs, lamps, and tables
 - b) Tabletops, bed, and handrails
 - c) Grab bars, light, tops of doors and counters
 - ☒ d) Floors, sinks, toilets, and latrines
 - e) All of the above
3. True or ☒ False: You do not need to use a separate cloth for cleaning bathrooms.
4. ☒ True or False: Dusting is most commonly used for cleaning walls, ceiling, doors, windows and furniture.
5. Should the following be cleaned daily or weekly? Circle one.
 - a) Floors ☒ Daily ☐ Weekly
 - b) Toilets and latrines ☒ Daily ☐ Weekly
 - c) Carpets in guest rooms ☒ Daily ☐ Weekly
 - d) Carpets in offices ☒ Daily ☐ Weekly
 - e) Soiled linen ☒ Daily ☐ Weekly
6. The best way to clean the floors:
 - a) Scrubbing
 - b) Dry sweeping and dusting
 - ☒ c) Sweeping, mopping and dusting
 - d) Wet mopping
7. What should do if you spill liquids or see a liquid spill?
 - a) Leave it for someone else to clean- up
 - b) Wait until the end of your shift to clean it
 - ☒ c) Flag the spill and clean it up immediately
 - d) Not sure
8. The proper procedure for cleaning spills of blood and other body fluids is:
 - ☒ a) Wearing gloves, clean with cloth soaked in chlorine solution and follow up with disinfectant solution
 - b) Find the janitor on- duty and ask him to clean it up
 - c) Grab whatever is closest and wipe up immediately, then mark "Biohazard"
 - d) Nothing
9. What do you do if you encounter with bed bugs in a guest room?

Report to the G.M.
10. What do you do if you find Lost and Found items in a guest rooms?

Report and Put it on lost and found
11. Describe the difference between a disinfectant and a cleaning solution?

Disinfectant is to destroy bacteria

Cleaning Solution is just to clean none infected bacteria places