

**Nathan B. Roark**  
Oakland, CA  
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I am a hardworking and self-motivated person with various warehouse experience including 4+ years of shipping/receiving, as well as 3+ years supervisor/management experience.

### **Skills**

- Forklift Certified
- Shipping/Receiving Experience
- Management Experience
- Microsoft Excel/ Microsoft Word/ PowerPoint Knowledge
- UPS/Fed Ex Experience
- Customer Service Experience
- Work well with others and as an individual
- Efficient
- Punctual
- Quick learner

### **Professional Experience**

**Block By Block**  
San Francisco, CA (May. 2019-July 2019)  
Cleaner  
Maintenance, power washing, custodial services

**C.E.O.**  
Oakland, CA (Mar. 2019-Current)  
Temp. Worker, Laborer  
Maintenance, organizing, customer service

**The Wooden Duck** (Sept. 2011-Jan. 2016)  
Berkeley, CA  
Warehouse Worker  
Forklift operation, pull and stage orders, stocking, wood shop, organize, repair and build furniture, sanding, stain and lacquer furniture, customer service

*Airport Home Appliance* (Dec. 2010-Sept. 2011)

Hayward, CA

Warehouse Lead

Customer service, forklift operating, order distribution, UPS, crew supervision, will call

*Potteryland USA* (Oct. 2009-Mar. 2010)

Richmond, CA

Warehouse Manager

Crew managing, schedule shipments, inventory, container inspections

customer service, forklift maintenance, UPS/FEDEX, order distribution

*Wayne Dalton Garage Doors* (Jan. 2006-Aug. 2008)

Fremont, CA

Supervisor/Warehouse/Delivery driver

Crew supervision, deliveries, truck/forklift maintenance, picking orders,

order distribution, shipping/receiving, UPS, filing, cad

drawings/specs, spring calculations, will call, customer service,

inventory

*Dealer Tires* (Jun. 2005-Aug. 2005)

Hayward, CA

Stock Worker

Stocking, organizing, picking orders, shipping/receiving

### **Education**

Plantation Christian School (1991-2002)

San Jose, CA

Diploma

### **References**

Available upon request