

## Summary

Dedicated Customer Service Representative Motivated to Maintain Customer Satisfaction And Contribute to the Company's Success.

## Qualifications

- Good listener who gives full attention to what other people are saying
- Takes time to understand points being made ask question when appropriate
- Able to plan and structure task while working alone entire shift
- Dependable ,responsible hard working and honest
- Develops constructive and cooperative working relationship with others
- Exceptional organizational skills

## Work Experience

### Liberty Tax

- Assisted manager in greeting customer while waiting to prepare taxes.
- Made balloons for children to keep them entertained.
- Put on customer to bring in business, passed out flyers when needed.

### Command Center

- Maintained a clean and safe place for guest a Sacramento State Fair
- Cleaned the fairgrounds, bathrooms swept moped when needed.
- Trained new employees on the job and task they had to do
- Answered question the guest had about fair are direction.

### Labor Max

- Assisted in manufacturing wine by labeling bottles and boxes.
- maintains safe and cleaned work space for myself and fellow peers
- Security for black Friday sale while being safe and responsible.
- Food serves worker while on a assembly line

## Work History

Liberty tax	Advertising Marketing	Sacramento, CA	1/15/15 to 8/22/18
Commend Center	Event Cleaning crew	Sacramento, CA	3/20/16 to 8/22/18
Labor Max	Temporary Employee	Sacramento, CA	2/15/14 to 8/22/18

## Education

Ck Mc Clatchy High School	Diploma	Sacramento, CA	06/16/1996
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