

LAMARR PHILLIPS

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Eager to take on new task and successfully grow with an established company.

EXPERIENCE

MAY 2018 – NOVEMBER 2018

RAMP AGENT, MENZIES AVIATION- LAX AIRPORT

Picked up luggage and cargo from conveyor belts. Transferred load onto container carts, to be transported from the main hub to the aircraft. Used hand instrument to direct pilots away from the terminal towards the runway.

MAY 2018 – SEPTEMBER 2017

COURTESY CLERK/MEAT CLERK, RALPHS- LOS ANGELES, CA

Provided premier customer service, including greeting customers and answering their questions. Ordered the proper amount of product. Rotated product within date and properly displayed it. Sold products by providing customers with information needed to make product-related decisions. Cleaned my section by sweeping, mopping, and complied with sanitation and safety guidelines.

NOVEMBER 2016 – CURRENT

FREELANCE PHOTOGRAPHER/VIDEOGRAPHER, ISOLATED PRODUCTIONS

Capture special moments and events. Specialize in prom, graduation, couple, and nature photography.

AUGUST 2016 – FEBUARY 2017

VOLUNTEER ASSISTANT FOOTBALL COACH, NATION TITANS- LOS ANGELES, CA

Taught fundamentals skills to children ages 5/6 while emphasizing skill development. Encouraged fair play, team work, sportsmanship and most of all fun. Assisted referees with field lining, down and yard markers.

FEBUARY 2016 – AUGUST 2016

HOUSE KEEPING ASSISTANT, OAK FITNESS GYM- BEVERLY HILLS, CA

Ensured that all supplies were stocked. Impacted the member experience by maintaining cleanliness of the locker room, building exterior, parking lots, entrance, hallways, exercise area, office, mirrors and mats.

EDUCATION

JUNE 2016
DIPLOMA, LOS ANGELES HIGH SCHOOL

SKILLS

- Willing and eager to learn new tasks
- Strong work ethics is most important to me
- Team player to get the job done
- Patient and understanding
- Excellent customer service

ACTIVITIES

My volunteer service has taught me the importance of hard work and to never give up. Working as a freelance photographer allows me to become a creative thinker. This attribute will allow me to be a great asset to any position that I am hired for.

Housekeeping Test

1. During which of the following situation(s) should you wear gloves?
 - a) When handling disinfectant solutions
 - b) When cleaning guest rooms
 - c) When handling soiled linen
 - d) When handling or disposing of waste
 - e) All of the above
2. Which of the following should be cleaned daily?
 - a) Chairs, lamps, and tables
 - b) Tabletops, bed, and handrails
 - c) Grab bars, light, tops of doors and counters
 - d) Floors, sinks, toilets, and latrines
 - e) All of the above
3. True or False: You do not need to use a separate cloth for cleaning bathrooms.
4. True or False: Dusting is most commonly used for cleaning walls, ceiling, doors, windows and furniture.
5. Should the following be cleaned daily or weekly? Circle one.
 - a) Floors Daily/ Weekly
 - b) Toilets and latrines Daily/ Weekly
 - c) Carpets in guest rooms Daily/ Weekly
 - d) Carpets in offices Daily/ Weekly
 - e) Soiled linen Daily/ Weekly
6. The best way to clean the floors:
 - a) Scrubbing
 - b) Dry sweeping and dusting
 - c) Sweeping, mopping and dusting
 - d) Wet mopping
7. What should do if you spill liquids or see a liquid spill?
 - a) Leave it for someone else to clean- up
 - b) Wait until the end of your shift to clean it
 - c) Flag the spill and clean it up immediately
 - d) Not sure
8. The proper procedure for cleaning spills of blood and other body fluids is:
 - a) Wearing gloves, clean with cloth soaked in chlorine solution and follow up with disinfectant solution
 - b) Find the janitor on- duty and ask him to clean it up
 - c) Grab whatever is closest and wipe up immediately, then mark "Biohazard"
 - d) Nothing
9. What do you do if you encounter with bed bugs in a guest room?

Report to the manager for ~~further~~ further directions

10. What do you do if you find Lost and Found items in a guest rooms?

Take it to the lost and found

11. Describe the difference between a disinfectant and a cleaning solution?

Disinfectant cleans by using chemicals

Cleaning solutions is cleaning by using soap or washing liquids to remove germs.

(-2)

C 1) After washing your hands, which item should be used to dry them?

- a) Clean apron
- b) Sanitized wiping cloth
- c) Single use paper towel
- d) Common used cloth

8/10
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C 2) While washing dishes by hand, which item should you wear?

- a) Cutting glove
- b) Oven Mitt
- c) Rubber glove
- d) Nothing

D 3) When should you wash your hands?

- a) Before you start work
- b) After handling non-food items (garbage, money, cleaning chemicals)
- c) After using the restroom
- d) All of the above

X 4) If you need to move a heavy load, you should PULL and not PUSH the object.

- a) True
- b) False

E 5) Which of the following could you be at risk for getting burned from?

- a) Steam from boiling pots
- b) Hot liquids (coffee, soup, tea)
- c) Hot equipment (ovens, pots, chafing dishes)
- d) Harsh chemicals
- e) All of the above

A 6) All work-related injuries, accidents or illnesses should be reported immediately to the supervisor on duty.

- a) True
- b) False

C 7) What should you do if you spill liquids or see a liquid spill?

- a) Leave it for someone else to clean-up
- b) Wait until the end of your shift to clean it
- c) Flag the spill and clean it immediately
- d) Not sure

C 8) When handling hot items you should?

- a) Wear rubber gloves
- b) No need to wear anything
- c) Use an oven mitt or dry cloth towel
- d) Nothing

X 9) If you are using a three-compartment sink for cleaning and sanitizing, the second sink is used for?

- a) Rinsing
- b) Scraping
- c) Washing
- d) Sanitizing

B 10) What is the proper method for cleaning and sanitizing stationary equipment?

- a) Spray with a strong cleaning solution and wipe with a sanitized cloth
- b) Spray with a sanitizing solution, then rinse with clean water and dry
- c) Wash and rinse, then wipe or spray with a chemical-sanitizing solution
- d) Brush off loose soil with a clean cloth, then wipe with a sanitizing solution