

Submission Date 10-31-2019 16:47:14

First Name

Madeline

Last Name

Leber

E-mail Address

madelineleber@gmail.com

Phone

9163168049

Address

1205 Fuhrman Way

Unit or Number

N/A

City, State

Roseville, CA

Zip Code

95747

What region(s) are you applying to work within?

- Sacramento

Which position(s) are you applying for?

- Bartender
- Barback

Are you applying for:

- Part-Time

When can you start?

Monday, November 04, 2019

Can you work overtime?

Yes

How did you hear about us?

- Referral

If you were referred, please tell us by whom:

Cole Moore

What days/times can you work? Select all that apply:

- Monday AM
- Monday PM
- Tuesday AM

- Tuesday PM
- Wednesday AM
- Wednesday PM
- Thursday AM
- Thursday PM
- Friday AM
- Friday PM
- Saturday AM
- Saturday PM
- Sunday AM
- Sunday PM

Do you have any planned vacations or extended leave in the next 12 months? (If no, leave blank)

2 weeks December

Have you ever applied to or worked for Acrobat before?

No

Do you have any friends or relatives working for Acrobat? If so, please let us know who:

N/A

If hired, would you have reliable means of transportation to and from work?

Yes

If hired, can you present evidence of your legal right to live and work in this country?

Yes

Are you able to perform the essential functions of the job for which you are applying?

Yes

Name of School

College - California Polytechnic University San Luis Obispo

City & State

San Luis Obispo, CA

Grade/Degree

B.A. Communication Studies

Graduated?

Yes

Do you have any special licenses? (If so, label under "Special")

Yes

Are you computer literate? (If so, label which programs under "Special")

Yes

Are you proficient with Point of Sale systems? (If so, label which under "Special")

No

Do you have any experience, training, qualifications or special skills? (If so, label under "Special")

Yes

Special:

Certificate of Mixology from ABC Bartending College (2019)

Alcohol Awareness and Serving Ethics Training (2019)

Event Planning Skills (planning events for local and national nonprofits)

Are you currently employed?

No

Can we contact your current employer?

No

Name and Address of Employer

Girls Who Handle It

Type of Business

Nonprofit

Phone Number

(805) 888-7448

Your Position & Duties

Communication Coordinator (Internship)

- Managed all external communication with local businesses, university organizations, and venues.
- Implemented marketing and promotional strategies that increased event attendance by 66%.
- Organized day-of logistics for Girls Who Handle It events
- Developed recruitment and branding strategies to promote growth and expansion to other college campuses.

Date of Employment (from/to):

Sept 2018 - June 2019

Reason for Leaving

Graduation

Still Employed:

No

Name and Address of Employer

Bend Chiropractic Inc.

Type of Business

Chiropractor

Phone Number

(805) 623-0960

Your Position & Duties

Marketing and Special Events Assistant

- Assisted the general manager with marketing and special events as well as promotion for these events
- Made treatment package sales, provided quality customer service, promoted the practice within the community, came up with creative and new events, ran social media accounts, and developed a marketing plan that will serve as a guideline for the practice to use when I have to leave
- Took on receptionist duties

Date of Employment (from/to):

July 2018 - Sept 2018

Reason for Leaving

Started school

Still Employed:

No

Name and Address of Employer

Auburn Alehouse

Type of Business

Brewery/Restaurant

Phone Number

(530) 885-2537

Your Position & Duties

Hostessing

- Provided excellent customer service in a fast-paced restaurant
- Fulfilled beer orders (cases, growlers, kegs)
- Made merchandise sales

Date of Employment (from/to):

June 2016 - Sept 2016

Reason for Leaving

Moved back to SLO for school

Still Employed:

No

Have you ever been fired from a previous place of employment? If yes, please explain:

N/A

Have you obtained any special skills or abilities as the result of service in the military? If yes, please explain:

N/A

First Name

Cole

Last Name

Moore

E-mail Address

cole@bartendingcollege.com

Phone

9166669016

Relationship:

Bartending Instructor

Years Acquainted:

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I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material facts on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

- (Checked box indicates acknowledgement)

I hereby authorize Acrobat Outsourcing to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

- (Checked box indicates acknowledgement)

I hereby authorize Acrobat Outsourcing and its authorized representatives to solicit information regarding my background, which may include but not be limited to, information about my employment, education, and/or criminal history, which may be in the files of any federal, state, or local criminal justice and law enforcement agency and general public records history.

- (Checked box indicates acknowledgement)

I understand that if selected for hire, it will be necessary for me to provide satisfactory evidence of my identity and legal authority to work in the United States, and that federal immigration laws require me to complete an I-9 form in this regard within three days of my hire date.

- (Checked box indicates acknowledgement)

Acrobat Outsourcing is an at-will employer. I understand that nothing contained in the application, or conveyed during any interview, which may be granted or during my employment, if hired, is intended to create an employment contract between me and the company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, with or without cause, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the company's designated representative.

- (Checked box indicates acknowledgement)

I hereby acknowledge that I have read and understand the above statements.

- (Checked box indicates acknowledgement)

Applicant Digital Signature (Type Name):

Madeline Leber

Date:

 Thursday, October 31, 2019

Please Attach Resume Below

[Madeline Leber Resume .pdf](#)