

Interview Note Sheet

Cook

Applicant Information	
Name: <u>Sir Hake Oliver</u>	Position (s) Applied for: <u>Principal Houseman</u>
Date: <u>11/5/19</u>	Referred by:
Interviewer: <u>Anthony</u>	Rate of Pay:

Test Scores				
Server	%	/35		%
Prep Cook	%	/15		%
Grill Cook	%	/40		%
Dishwasher	%	/10		%
Bartender	%	/30		%
Barista	%	/10		%
Cashier	%	/10		%
Housekeeping	%	/16		%

Seeking:
Full-Time
Part-Time

Relevant Experience & Summary of Strengths			
Total of <u>Experience in Food Service/Hospitality</u>			
Tell us about your formal training as a cook?	Tell me about your knife handling skills?	Tell me about a time you made a mistake while preparing ingredients. How did you correct it and what did you learn?	Notes:
<u>MS degree</u> <u>Server @</u> <u>Bar</u>	<u>Basic Prep</u> <u>work</u>		

P.O.S. Experience: <u>Y</u> / <u>N</u> details:	Transportation	Certifications (if any)	Uniforms Owned:
	<u>Accepted - Dinner</u>		Bistro White Black Bistro Tuxedo 1/2 Tuxedo Black Vest Long Black Tie Other:
			Chef Coat Chef Pants Knives Black Pants Non-Slip Shoes Bow Tie
Regions Available to work:	Availability	Other Languages Spoken:	Recommendations: Acrobat Academy Lead Academy

Acrobat

outsourcing
Your Hospitality Staffing Professionals
665 Third St., Suite 435 • San Francisco, CA 94107

First and Last Name: Sir Halki Oliver
 Email: _____
 Phone number: 816 456 7162

Working Experience:

Company Name: _____
 Dates of Employment: _____
 Job Responsibility: _____

Company Name: _____
 Dates of Employment: _____
 Job Responsibility: _____

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 Dates of Employment: _____
 Job Responsibility: _____

Skills

Employment Application

Acrobat Outsourcing is an equal opportunity employer dedicated to non-discrimination in all employment practices. Acrobat Outsourcing selects the best qualified individual for the job based on job-related qualifications regardless of race, age (40+), color, religion, gender, national origin, ancestry, marital status, sexual orientation, disability or any other status protected by applicable law.

PLEASE PRINT

Full Name Sir Hakeem Oliver Date: 11-5-19
Home Telephone () 5541 Lydia Ave Other Telephone (816) 456 7162
Present Address 5541 Lydia Ave
Permanent Address, if different from present address: hakeem257@yahoo.com
Email Address hakeem257@yahoo.com

EMPLOYMENT DESIRED

Position applying for: ANY
Are you currently registered with any staffing and/or employment agencies? If so, please list
Salary desired: \$

Are you applying for:
Full-time work? Yes ☒ No ☐ Part-time work? Yes ☒ No ☐
Temporary work, e.g., summer or holiday work? Yes ☒ No ☐
From: To:
How did you find out about our open position? (Please check fill in proper name of source):
☒ Referral ☐ Name of Referral Harold Willis
☐ Newspaper ☐ Job Fair ☐ Agency ☐
Could you work overtime, if necessary? Yes ☒ No ☐ If hired, on what date could you start working? 11-6-19

Please keep in mind that schedules and shifts may vary depending on position and season. Additionally, the hours may vary from week to week, depending on the company needs. Please list only the times/days you're available to work below.

SPECIFY HOURS AVAILABLE DAILY	AM	PM	Do you have any vacations or extended leaves planned in the next 12 months? If so, please list dates:			
<u>OPEN</u>			<u>MONDAY</u>	<u>TUESDAY</u>	<u>WEDNESDAY</u>	<u>THURSDAY</u>
			<u>FRIDAY</u>	<u>SATURDAY</u>		

PERSONAL INFORMATION

Have you ever applied to or worked for Acrobat Outsourcing before? Yes ☒ No ☐ If yes, when? _____

Do you have friends or relatives working for Acrobat Outsourcing? Yes ☒ No ☐ If yes, please state name and relationship

Hamad Willis, good friend

If hired, would you have a reliable means of transportation to and from work? Yes ☒ No ☐

If hired, can you present evidence of your legal right to live and work in this country? Yes ☒ No ☐

State age if you are under 18 _____. If you are under 18, hire is subject to verification that you are of minimum legal age to work.

Are you able to perform the essential functions of the job for which you are applying? Yes ☒ No ☐

If no, describe the functions that cannot be performed. (Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions.)

Pursuant to any and all Fair Chance Ordinances, we will consider for employment qualified applicants with arrest and conviction records.

EDUCATION & SKILLS

NAME OF SCHOOL _____ CITY & STATE _____ GRADE OR DEGREE COMPLETED _____ DID YOU GRADUATE? _____

Do you have any special licenses, certificates or special training? If so please list under "Special." *KC MO*

Are you computer literate? If so, list software knowledge under "Special." *GED*

Are you proficient with Point of Sales Systems? If, so please list which ones under "Special." YES

Do you have any other experience, training, qualifications or special skills, which you feel make you especially suited for work at Acrobat Outsourcing? If so, please list under "Special." YES

Special: *liquor handling license, computer literate*

EMPLOYMENT HISTORY

List below all present and past employment starting with your most recent employer (last 10 years is sufficient). Account for unemployment periods of three months or more.

Are you currently employed? Yes ☒ No ☐ If so, may we contact your current employer? Yes ☐ No ☐

Name and Address of Employer Darklink
Type of Business Ware House Telephone No. () Supervisor's Name
Your Position and Duties

Dates of Employment: From _____ To _____
Reason for Leaving: Personal

Name and Address of Employer
Type of Business Telephone No. () Supervisor's Name
Your Position and Duties

Dates of Employment: From _____ To _____
Reason for Leaving:

Name and Address of Employer
Type of Business Telephone No. () Supervisor's Name
Your Position and Duties

Dates of Employment: From _____ To _____
Reason for Leaving:

Name and Address of Employer
Type of Business Telephone No. () Supervisor's Name

Your Position and Duties _____

Dates of Employment: From _____ To _____
Reason for Leaving: _____
Have you ever been fired from any previous place of employment? If so, please explain: _____

MILITARY SERVICE

Have you obtained any special skills or abilities as the result of service in the military? Yes _____ No ☒

If so, describe: _____

JOB RELATED REFERENCES

List below three persons not related to you who have knowledge of your work performance within the last three years.

Name: _____
Address: _____
Occupation: _____ Relationship: _____ Number of Years Acquainted: _____
Telephone No. () _____

Name: _____
Address: _____
Occupation: _____ Relationship: _____ Number of Years Acquainted: _____
Telephone No. () _____

Name: _____
Address: _____
Occupation: _____ Relationship: _____ Number of Years Acquainted: _____
Telephone No. () _____

Please Read Carefully, Initial Each Paragraph and Sign Below

Se I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material facts on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

Se I hereby authorize Acrobat Outsourcing to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

Se I hereby authorize Acrobat Outsourcing and its authorized representatives to solicit information regarding my background, which may include but not be limited to, information about my employment, education, and/or criminal history, which may be in the files of any federal, state, or local criminal justice and law enforcement agency and general public records history.

Se I understand that if selected for hire, it will be necessary for me to provide satisfactory evidence of my identity and legal authority to work in the United States, and that federal immigration laws require me to complete an I-9 form in this regard within three days of my hire date.

Se Acrobat Outsourcing is an at-will employer. I understand that nothing contained in the application, or conveyed during any interview, which may be granted or during my employment, if hired, is intended to create an employment contract between me and the company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, with or without cause, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the company's designated representative.

I hereby acknowledge that I have read and understand the above statements.

Applicant's Signature Sebastian - Dean Date 11-5-19

Prep Cooks Test

Score / 8 - / 20

Multiple Choice (1 point each)

- 1) A gallon is equal to _____ ounces
D
- 2) Mesclun are what type of vegetable?
C
a. 56
b. 145
c. 32
d. 128
- 3) What does the term braise mean?
b
a. Sear quickly on both sides
b. Slowly cook in covered pan with little liquid
c. Cook on high heat and quickly
d. Slowly cook in simmering water
- 4) At what internal temperature must chicken be cooked so that it is safe to eat?
b
a. 155 degrees F
b. 165 degrees F
c. 175 degrees F
d. 185 degrees F
- 5) How do you blanch vegetables?
A
a. Immerse for a short time in boiling water
b. Cook lightly in butter over med heat
c. Soak in cold water overnight
d. Rub with salt before cooking
- 6) Which of the following ingredients would you pack before measuring?
G
a. Olive Oil
b. Salt
c. Brown Sugar
d. White Sugar
- 7) What is Al Dente?
A
a. Firm but not hard
b. Soft to the touch
c. Very hard
d. Very soft
- 8) Food should be left out no more than _____
A
a. 2 hours
b. 3 hours
c. 4 hours
d. 5 hours

Prep Cooks Test

9) Which is the improper way to thaw frozen food?

- a. In the fridge
- b. In a sink with cold water
- c. On the counter
- d. In the microwave

10) Which of the following can you use to put out a grease fire?

- a. Baking Soda
- b. Baking Powder
- c. Flour
- d. Water

11) What is the temperature range of the danger zone?

- a. 25-135
- b. 40-140
- c. 50-160
- d. 30-130

12) Which of the following is listed from smallest to largest?

- a. Dice, chop, mince
- b. Mince, chop, dice
- c. Chop, dice, Mince
- d. Mince, dice, chop

13) Which direction should pan handles be turned while cooking on the stove?

- a. Over the fire at all times
- b. Turned towards you for better control
- c. Turned towards the right or left at all times
- d. Over the countertop at all times

14) When you poach something, you cook it with what?

- a. Noodles
- b. Vegetables
- c. Liquid
- d. Oil

15) Which spoon is used to remove fat from soups and stews

- a. Basting Spoon
- b. Ladle
- c. Slotted Spoon
- d. Portion Spoon

16) Which of the following means to cook in a small amount of fat?

- a. Season
- b. Saute
- c. Broil
- d. Boil
- e. Fry

Prep Cooks Test

17) What is a julien cut?

a. Food cut into long thin strips, matchstick

b. Food cut into long thin strips then turned and cut into a 1/8" dice

c. Food diced into finely chopped and uniform pieces

d. Cutting and peeling into oblong seven sided football like shapes

18) To cook a food in a pan without browning over low heat until the item softens and releases moisture.

a. Sweat

b. Boil

c. Roast

d. Grill

Fill-in the Blank (1 point each)

19) pepper & salt are the basic seasoning ingredients for all savory recipes.

20) dice : to cut into very small pieces when uniformity of size and shape is not important.