

ACROBAT OUTSOURCING
TSC GROUP

First and Last Name: Kiara Dorsey
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Working Experience:

Company Name: Westin Peachtree Plaza

Dates of Employment: June 2019 - Nov 1,

Job Responsibility:

- Cleaning Stayovers
- Pulling Dirty Linen
- Cleaning Checkouts
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Company Name: Kelly Services Services

Dates of Employment: Aug - 2018

Job Responsibility:

- Prep
- Cleaning
- Cashing Kids Lunch Orders Out
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Company Name: _____

Dates of Employment: _____

Job Responsibility:

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Skills

- Cashier
- Cleaning
- Prep

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Housekeeping Test

1. During which of the following situation(s) should you wear gloves?
 - When handling disinfectant solutions
 - When cleaning guest rooms
 - When handling soiled linen
 - When handling or disposing of waste
 - All of the above
2. Which of the following should be cleaned daily?
 - Chairs, lamps, and tables
 - Tabletops, bed, and handrails
 - Grab bars, light, tops of doors and counters
 - Floors, sinks, toilets, and latrines
 - All of the above
3. True or False: You do not need to use a separate cloth for cleaning bathrooms.
4. True or False: Dusting is most commonly used for cleaning walls, ceiling, doors, windows and furniture.
5. Should the following be cleaned daily or weekly? Circle one.

a) Floors	<input checked="" type="radio"/> Daily/ Weekly
b) Toilets and latrines	<input checked="" type="radio"/> Daily/ Weekly
c) Carpets in guest rooms	<input checked="" type="radio"/> Daily/ Weekly
d) Carpets in offices	<input checked="" type="radio"/> Daily/ Weekly
e) Soiled linen	<input checked="" type="radio"/> Daily/ Weekly
6. The best way to clean the floors:
 - Scrubbing
 - Dry sweeping and dusting
 - Sweeping, mopping and dusting
 - Wet mopping
7. What should do if you spill liquids or see a liquid spill?
 - Leave it for someone else to clean- up
 - Wait until the end of your shift to clean it
 - Flag the spill and clean it up immediately
 - Not sure
8. The proper procedure for cleaning spills of blood and other body fluids is:
 - Wearing gloves, clean with cloth soaked in chlorine solution and follow up with disinfectant solution
 - Find the janitor on- duty and ask him to clean it up
 - Grab whatever is closest and wipe up immediately, then mark "Biohazard"
 - Nothing
9. What do you do if you encounter with bed bugs in a guest room?

Notify Manager on Duty

10. What do you do if you find Lost and Found items in a guest rooms?

Notify Security - TAG, DATE, AND ROOM #

11. Describe the difference between a disinfectant and a cleaning solution?

Disinfectant - Spray use to kill germs

Cleaning Solution - Is use to clean with after the solution have set for a while