

CONRAD GEORGE HOWELL

398 Stonewood Dr., Stone Mountain, GA 30087

| (C) (404) 493-7586 | Email cghowell@bellsouth.net

PROFESSIONAL SUMMARY

- Energetic Sales Professional providing the expertise and critical thinking necessary to successfully optimize client relations.
- Technical Customer Service Specialist with the capacity to quickly learn and synthesize new networking technologies.
- Motivated to perform at peak levels and meet company goals.

SKILLS

- Time Management skills, Interpersonal skills, Creative thinking skills, Listening skills, Decision making skills, Quick learning skills, Risk taking skills, Problem Solver, Reliability, Patience and Right/Skill – Essentials of Customer Service.

WORK HISTORY

APRIL 2017 – JUNE 2017

Real Estate Associate Broker – Berkshire Hathaway HomeServices.

- Promoted sales of properties through advertisements, open houses, and participation in multiple listing services.

MAY 2016 – APRIL 2017

Real Estate Associate Broker – Home Buyers Marketing 2

- Conferred with escrow companies, lenders, home contractors, and pest control agencies to ensure that terms and conditions of purchase agreements are met before closing date.
- Promote sales of properties through advertisements, open houses, and participation in multiple listing services.

JULY 2014-AUGUST 2016

Public Safety Sgt. Universal Protection Services

- Assisted residents and customers alike, whilst remaining alert to any activities that could threaten the safe and inviting residential/shopping center environment.
- Resolved customer and resident issues in clear, courteous and straightforward language.

AUGUST 2012-JULY 2014

Public Safety Officer | Georgia World Congress Center Authority 285 Andrew Young International Blvd | Atlanta, GA 30313.

- Public Safety team member with direct responsibilities for the day to day protection and security of the GWCCA's property, assets, personnel, clients and visitors whilst on campus.
- Described solutions to clients and visitors accurately and persuasively.

APRIL 2000-JULY 2012

Managing Broker /Appraiser | Gecon Realty, Inc. | Stone Mountain, GA

- Managed customers' expectations and experiences to a high degree of customer satisfaction.
- Appropriately documented all transactions and pertinent interactions.
- Retained existing clients and developed new business by extending high-quality and efficient customer service.
- Trained and supervised a sales team comprising 37 sales persons and 3 Associate Brokers.

EDUCATION

2015 – ITT Technical Institute, Duluth, GA

Associates of Science: Computer Network Systems. (CNS)

Dishwasher Test

Score / 10

C

1) After washing your hands, which item should be used to dry them?

- a) Clean apron
- b) Sanitized wiping cloth
- c) Single use paper towel
- d) Common used cloth

D

2) While washing dishes by hand, which item should you wear?

- a) Cutting glove
- b) Oven Mitt
- c) Rubber glove
- d) Nothing

D

3) When should you wash your hands?

- a) Before you start work
- b) After handling non-food items (garbage, money, cleaning chemicals)
- c) After using the restroom
- d) All of the above

B

4) If you need to move a heavy load, you should PULL and not PUSH the object.

- a) True
- b) False

E 5) Which of the following could you be at risk for getting burned from?

- a) Steam from boiling pots
- b) Hot liquids (coffee, soup, tea)
- c) Hot equipment (ovens, pots, chaffing dishes)
- d) Harsh chemicals
- e) All of the above

A 6) All work-related injuries, accidents or illnesses should be reported immediately to the supervisor on duty.

- a) True
- b) False

C 7) What should you do if you spill liquids or see a liquid spill?

- a) Leave it for someone else to clean-up
- b) Wait until the end of your shift to clean it
- c) Flag the spill and clean it immediately
- d) Not sure

C 8) When handling hot items you should?

- a) Wear rubber gloves
- b) No need to wear anything
- c) Use an oven mitt or dry cloth towel
- d) Nothing

A 9) If you are using a three-compartment sink for cleaning and sanitizing, the second sink is used for?

- a) Rinsing
- b) Scraping
- c) Washing
- d) Sanitizing

A 10) What is the proper method for cleaning and sanitizing stationary equipment?

- a) Spray with a strong cleaning solution and wipe with a sanitized cloth
- b) Spray with a sanitizing solution, then rinse with clean water and dry
- c) Wash and rinse, then wipe or spray with a chemical-sanitizing solution
- d) Brush off loose soil with a clean cloth, then wipe with a sanitizing solution