

Gregory Hill

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Summary of Skills

- Over 10 years of experience working in general labor and warehouse
- Proactive, adaptable, with high regards for safety in the workplace
- Hard-working, responsible, organized, reliable, and eager to learn new skills
- Able to take direction, communicate effectively and complete tasks in a timely manner

Functional Area of Expertise

General Labor

- Responsible for cutting out parts, following patterns or outlines, using knives, shears, scissors, and machine presses
- Aligned, stitched, and glued leather parts to ensure proper assembly of shoes
- Inspected material for defects, and remove damaged and worn parts
- Dressed and finished boots or shoes, by trimming the edges of new soles and heels to the shoe shape
- Unloaded materials and merchandise from incoming vehicles and stacked them to assigned places
- Located and moved stock of products to pallets or crates for storage or shipment
- Identified damages and reported shortages including quality deficiencies
- Sanitized hospital hallways and common areas such as the lobby by dusting, moping, stripping and waxing floors
- Serviced, cleaned, and supplied restrooms, including floors, toilets, sinks, and mirrors
- Cleaned rooms, hallways, lobbies, restrooms lounges, corridors, elevators, stairways, locker rooms, and other work areas so that health standards are met

Employment History

Cutter/ Forklift Operator, Shoe Factory (PIA), San Luis Obispo, CA 2003-2019

Education and Professional Development

Certification in Job Training and Professional Development 2019
Chrysalis, Pacoima, CA

High School Diploma
Inglewood High School, Inglewood, CA

Score 11/14

Name:

Housekeeping Test

1. During which of the following situation(s) should you wear gloves?
- a) When handling disinfectant solutions
 - b) When cleaning guest rooms
 - c) When handling soiled linen
 - d) When handling or disposing of waste
 - ☒ e) All of the above
2. Which of the following should be cleaned daily?
- a) Chairs, lamps, and tables
 - b) Tabletops, bed, and handrails
 - c) Grab bars, light, tops of doors and counters
 - d) Floors, sinks, toilets, and latrines
 - ☒ e) All of the above
3. True or False: You do not need to use a separate cloth for cleaning bathrooms.
4. True or False: Dusting is most commonly used for cleaning walls, ceiling, doors, windows and furniture.
5. Should the following be cleaned daily or weekly? Circle one.
- a) Floors ☒ Daily ☐ Weekly
 - b) Toilets and latrines ☒ Daily ☐ Weekly
 - ☒ c) Carpets in guest rooms ☒ Daily ☐ Weekly
 - d) Carpets in offices ☒ Daily ☐ Weekly
 - e) Soiled linen ☒ Daily ☐ Weekly
6. The best way to clean the floors:
- a) Scrubbing
 - b) Dry sweeping and dusting
 - ☒ c) Sweeping, mopping and dusting
 - d) Wet mopping
7. What should do if you spill liquids or see a liquid spill?
- a) Leave it for someone else to clean- up
 - b) Wait until the end of your shift to clean it
 - ☒ c) Flag the spill and clean it up immediately
 - d) Not sure
8. The proper procedure for cleaning spills of blood and other body fluids is:
- ☒ a) Wearing gloves, clean with cloth soaked in chlorine solution and follow up with disinfectant solution
 - b) Find the janitor on- duty and ask him to clean it up.
 - c) Grab whatever is closest and wipe up immediately, then mark "Biohazard"
 - d) Nothing
9. What do you do if you encounter with bed bugs in a guest room?
- Seek Medical ASAP
10. What do you do if you find Lost and Found items in a guest rooms?
- Contact your Boss Supervisor
11. Describe the difference between a disinfectant and a cleaning solution?

Disinfectant will Kill Germs, Whereas
Cleaning solution are used after wards.



Dishwasher Test

Score 9 / 10

1) After washing your hands, which item should be used to dry them?

- a) Clean apron
- b) Sanitized wiping cloth
- ☒ c) Single use paper towel
- d) Common used cloth

2) While washing dishes by hand, which item should you wear?

- a) Cutting glove
- b) Oven Mitt
- ☒ c) Rubber glove
- d) Nothing

3) When should you wash your hands?

- a) Before you start work
- b) After handling non-food items (garbage, money, cleaning chemicals)
- c) After using the restroom
- ☒ d) All of the above

4) If you need to move a heavy load, you should PULL and not PUSH the object.

- a) True
- ☒ b) False

5) Which of the following could you be at risk for getting burned from?

- a) Steam from boiling pots
- b) Hot liquids (coffee, soup, tea)
- c) Hot equipment (ovens, pots, chaffing dishes)
- d) Harsh chemicals
- ☒ e) All of the above

6) All work-related injuries, accidents or illnesses should be reported immediately to the supervisor on duty.

- ☒ a) True
- b) False

7) What should you do if you spill liquids or see a liquid spill?

- a) Leave it for someone else to clean-up
- b) Wait until the end of your shift to clean it
- ☒ c) Flag the spill and clean it immediately
- d) Not sure

8) When handling hot items you should?

- a) Wear rubber gloves
- b) No need to wear anything
- ☒ c) Use an oven mitt or dry cloth towel
- d) Nothing

9) If you are using a three-compartment sink for cleaning and sanitizing, the second sink is used for?

- ☒ a) Rinsing
- b) Scraping
- c) Washing
- d) Sanitizing

10) What is the proper method for cleaning and sanitizing stationary equipment?

- a) Spray with a strong cleaning solution and wipe with a sanitized cloth
- b) Spray with a sanitizing solution, then rinse with clean water and dry
- ☒ c) Wash and rinse, then wipe or spray with a chemical-sanitizing solution
- ☒ d) Brush off loose soil with a clean cloth, then wipe with a sanitizing solution