

PHYLLIS COST

CUSTODIAL WORKER

Decatur, GA

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404-484-7434

A GOOD POSITION WITH A GROWING COMPANY

Work Experience

CLEANER

ABM Cleaning Company - Atlanta, GA

December 2016 to Present

Trained workers in janitorial methods and procedures and proper operation of equipment.

Completion of daily cleaning assignments.

Made sure offices were clean and neat.

Executed proper storage of cleaning materials.

Worked in a team environment.

PRODUCTION ASSOCIATE

GOODWILL INDUSTRIES - Atlanta, GA

December 2012 to May 2016

EXECUTED DAILY OPERATION OF STOCKING MERCHANDISE.

STOCKED SHELVES, COUNTER, AND TABLES WITH MERCHANDISE.

WRITTEN, DESIGNED AND PRODUCED PLAN OF OPERATION FOR THE DAY.

SET UP ADVERTISING DISPLAYS AND ARRANGED MERCHANDISE ON COUNTERS AND TABLES TO PROMOTE SALES. STAMPED, MARKED, AND TAGGED PRAISE ON MERCHANDISE.

TRAINED AND MANAGED 15 CO-WORKERS AS LEAD CUSTOMER SERVICE WORKER.

FOOD SERVICE WORKER

Decatur, GA

January 2010 to December 2012

TOOK GUEST ORDERS.

PLACED ORDERS WITH BAR AND KITCHEN.

SERVED GUEST ORDERS IN A TIMELY FASHION.

CLEANED AREA AFTER CUSTOMERS HAD FINISHED MEALS.

Food Service Worker

COUNTRY CAFE - East Point, GA

January 2007 to January 2010

TOOK CUSTOMER ORDER SLEEVED FOOD AND BEVERAGES TO CUSTOMER.

PLACED ORDERS WITH KITCHEN STAFF. RAN CASH REGISTER AND MADE CHANGE FOR CUSTOMER WASTE DISPOSAL.

renephyllis7@gmail.com
... ~Wed 10/11/2010
... ~11/20