



ACROBAT OUTSOURCING
TSC GROUP

Employment Application

Acrobat Outsourcing is an equal opportunity employer dedicated to non-discrimination in all employment practices. Acrobat Outsourcing selects the best qualified individual for the job based on job-related qualifications regardless of race, age (40+), color, religion, gender, national origin, ancestry, marital status, sexual orientation, disability or any other status protected by applicable law.

PLEASE PRINT

Full Name Nikitra Michelle Lewis Date: 11-26-19
Home Telephone (713) 363-1736 Other Telephone (832) 7637-3889
Present Address 2000 Tidwell Rd #833 Houston Tx 77093
Permanent Address, if different from present address: _____
Email Address nikitralewis2@gmail.com

EMPLOYMENT DESIRED

Position applying for: Server Salary desired: 13.50

Are you currently registered with any staffing and/or employment agencies? If so, please list

NO

Are you applying for: Full-time work? Yes ___ No ___ Part-time work? Yes ☒ No ___

Temporary work, e.g., summer or holiday work? Yes ___ No ___ From: _____ To: _____

How did you find out about our open position? (Please check fill in proper name of source):

Referral ☐ Name of Referral Indeed Newspaper ☐ Job Fair ☐ Agency ☐

Company Website ☐ Other Web Posting ☒ Other Source ☐

Could you work overtime, if necessary? Yes ☒ No ___ If hired, on what date could you start working?

12-3-19

Please keep in mind that schedules and shifts may vary depending on position and season. Additionally, the hours may vary from week to week, depending on the company needs. Please list only the times/days you're available to work below.

SPECIFY HOURS AVAILABLE DAILY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
AM		10:00	10:00	10:00	10:00	10:00	
PM		2:00	2:00	2:00	2:00	2:00	

Do you have any vacations or extended leaves planned in the next 12 months? If so, please list dates:

PERSONAL INFORMATION

Have you ever applied to or worked for Acrobat Outsourcing before? Yes___ No ☒ If yes, when? _____

Do you have friends or relatives working for Acrobat Outsourcing? Yes___ No ☒ If yes, please state name and relationship _____

If hired, would you have a reliable means of transportation to and from work? Yes ☒ No___

If hired, can you present evidence of your legal right to live and work in this country? Yes ☒ No___
State age if you are under 18 _____. If you are under 18, hire is subject to verification that you are of minimum legal age to work.

Are you able to perform the essential functions of the job for which you are applying? Yes ☒ No___

If no, describe the functions that cannot be performed. (Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions.)

Pursuant to any and all Fair Chance Ordinances, we will consider for employment qualified applicants with arrest and conviction records.

EDUCATION & SKILLS

NAME OF SCHOOL	CITY & STATE	GRADE OR DEGREE COMPLETED	DID YOU GRADUATE?
Hewittland	Houston Texas	Diploma	Yes
Do you have any special licenses, certificates or special training? If so please list under "Special".		<input checked="" type="checkbox"/> YES	NO
Are you computer literate? If so, list software knowledge under "Special."		<input checked="" type="checkbox"/> YES	NO
Are you proficient with Point of Sales Systems? If, so please list which ones under "Special."		<input checked="" type="checkbox"/> YES	NO
Do you have any other experience, training, qualifications or special skills, which you feel make you especially suited for work at Acrobat Outsourcing? If so, please list under "Special."		<input checked="" type="checkbox"/> YES	NO
Special: Cashier Customer Service			

EMPLOYMENT HISTORY

List below all present and past employment starting with your most recent employer (last 10 years is sufficient). Account for unemployment periods of three months or more.

Are you currently employed? Yes ☐ No ☒ If so, may we contact your current employer? Yes ☐ No ☐

Name and Address of Employer Ch. St Lukes

Type of Business Hospital Telephone No. () _____ Supervisor's Name Mrs Stone
Your Position and Duties Food Service Worker

Dates of Employment: From 1-28-14 To 11-20-18

Reason for Leaving: Medical

Name and Address of Employer K Staffing

Type of Business Staffing Agency Telephone No. () _____ Supervisor's Name Mrs K
Your Position and Duties SERVER, Cashier, Customer Service

Dates of Employment: From 10-2017 To 12-2017

Reason for Leaving: Full Time Position

Name and Address of Employer Mrs Kelly Andy Frain

Type of Business Security Telephone No. () _____ Supervisor's Name Mrs Kelly
Your Position and Duties Guard / Rover, Bag Wandering / Gate Guard
Crowd Control

Dates of Employment: From 10-16 To 11-17

Reason for Leaving: Full Time Position

Name and Address of Employer All Pro Security

Type of Business Security Telephone No. () _____ Supervisor's Name Huckette

Your Position and Duties Gate Guard

Dates of Employment: From 8-17 To 10-17
Reason for Leaving: Distance too far from home

Have you ever been fired from any previous place of employment? If so, please explain: _____

MILITARY SERVICE

Have you obtained any special skills or abilities as the result of service in the military? Yes ☒ No ☐
If so, describe: _____

JOB RELATED REFERENCES

List below three persons not related to you who have knowledge of your work performance within the last three years.

Name: Shetelica Barnes Telephone No. (281) 875 5939
Address _____
Occupation: General Manager Relationship: Ex Manager Number of Years Acquainted: 29

Name: Sheneta Jones Telephone No. (832) 209 0176
Address _____
Occupation: Cook Relationship: Ex Coworker Number of Years Acquainted: 2

Name: Kethorina Smith Telephone No. (832) 741 4021
Address _____
Occupation: Cook / Food Service Relationship: Ex Coworker Number of Years Acquainted: 6

The Service Companies

Please Read Carefully, Initial Each Paragraph and Sign Below

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I hereby acknowledge that I have read and understand the above statements.

Applicant's Signature

Date 11-26-19