

Esther Garza

Austin, TX
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Authorized to work in the US for any employer

Work Experience

Host

DOUGH PIZZERIA - San Antonio, TX
July 2018 to Present

seat parties . Change menus . Clean tables .

Crew set up

Driveway series - Austin, TX
June 2019 to September 2019

Set up tents and ciders . Fill ice chests and put up banners. Race then tear down the course . And pet dogs

Set up Crew

Intelligentsia Coffee - Chicago, IL
July 2019 to July 2019

Set up crit courses . Eat sad hotel bagels . Race, tear down and repeat

Server Assistant / server

Range - San Antonio, TX
August 2017 to May 2018

Run food out, Re set tables. Water them, inform them about the ingredients and spices in the food .
Salad cart service at the table as well as wine service

morning FOH Manager and kitchen manager

la panaderia - San Antonio, TX
June 2017 to May 2018

Open restaurant, set out pastries, complete orders, restock shelves, count the drawer, do inventory on specific days and make sure the employees were keeping on task and doing their opening duties

Banquet Server

ADDECO TEMP AGENCY - San Antonio, TX
January 2016 to December 2017

Wait on parties of 300 or more. Refill drinks quickly and pass out food trays, pre bus. Flip rooms super fast for next banquet. 8 hr shifts or more of just standing. Only spoken when spoken too when on the floor. Be a team player. Help new servers

Waitress

lonestar cafe - San Antonio, TX

June 2015 to May 2017

Responsibilities

wait on tables, greet customers with a great attitude and friendly smile. provide wonderful service

Accomplishments

I can balance at least 6 20oz full glasses of beer filled to the top in one hand and with the other carry a tray of food . i can't wait on 50 people myself. since working here i've never written an order down.

Skills Used

customer service, lifting heavy trays with 6 or more ceramic plates. cashier skills.

Sales Associate

Express - San Antonio, TX

November 2015 to February 2016

Responsibilities

customer service, greeting customers providing adequate assistance to any questions or tasks they need help with. overnight floorset taking down mannequins and shelf walls to create displays on the selling floor for the next day

Skills Used

customer service, lifting heavy items, money handling. swift moments to stop kids from stealing mannequin hands

(seasonal)

Cashier

Delivery market - San Antonio, TX

June 2015 to October 2015

Delivery driver (cycling downtown) remember routes, take orders only on the week nights responsible for locking up shop and opening in the morning. Counted money, wrote checks to suppliers. Made better sandwiches than subway. cut deli meats and cheeses and portioned them out. meal prepped for lunch.

Cashier/Kitchen lead

big lous burgers and bbq - San Antonio, TX

January 2014 to June 2015

Responsibilities

I would take customers orders and exchange money at the register . during the week days I was a cashier and during the weekends I was a kitchen lead. helped expo food, cooked burgers, cut and weighed brisket. made nice salads and onion rings

Accomplishments

after I had been there a while I was to allowed to manage people on my own

Skills Used

customer service and leadership skills. lifting heavy boxes to restock cups, ketchup bottles, food items, kegs of beer and wood for the bbq pits

Cashier

Dairy Queen - Adkins, TX

December 2012 to January 2014

Work the front register and drive through. Make ice cream treats

Education**diploma**

east central highschool - Adkins, TX

2011 to 2015

Skills

- Cashier (5 years)
- Sales associate (2 years)
- Hostess (1 year)
- Expo (5 years)
- Waitress (5 years)
- Customer Service (6 years)

Certifications and Licenses**TABC**

January 2019 to January 2021

7574908

Food Safety Manager

December 2017 to December 2022

Certificate # 15862411

Additional Information**References**

ceaser amadore 210-473-7601 general manager

Jordan leonhardt 210-843-3595 manager

pamela Gregory 210-223-9374 general manager

Andrew Frey 513-807-5385 crew manager

kelly Vettters 512-626-0056



ACROBAT OUTSOURCING
TSC GROUP

Employment Application

Acrobat Outsourcing is an equal opportunity employer dedicated to non-discrimination in all employment practices. Acrobat Outsourcing selects the best qualified individual for the job based on job-related qualifications regardless of race, age (40+), color, religion, gender, national origin, ancestry, marital status, sexual orientation, disability or any other status protected by applicable law.

PLEASE PRINT

Full Name ESTHER GARRZA Date: Dec 9th 2019
Home Telephone (219) 517 6223 Other Telephone (____) _____
Present Address 3710 Harmon Ave
Permanent Address, if different from present address: _____
Email Address estherrgarrza@yahoo.com

EMPLOYMENT DESIRED

Position applying for: Banquet server Salary desired: 15

Are you currently registered with any staffing and/or employment agencies? If so, please list
no

Are you applying for: Full-time work? Yes ☒ No ☐ Part-time work? Yes ☒ No ☐

Temporary work, e.g., summer or holiday work? Yes ☐ No ☐ From: _____ To: _____

How did you find out about our open position? (Please check fill in proper name of source):

Referral ☐ Name of Referral _____ Newspaper ☐ Job Fair ☐ Agency ☐

Company Website ☒ Other Web Posting ☐ Other Source ☐

Could you work overtime, if necessary? Yes ☒ No ☐ If hired, on what date could you start working?

Dec 30th maybe sooner

Please keep in mind that schedules and shifts may vary depending on position and season. Additionally, the hours may vary from week to week, depending on the company needs. Please list only the times/days you're available to work below.

SPECIFY HOURS AVAILABLE DAILY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
AM	<u>no</u>	<u>no</u>	<u>yes</u>	<u>yes</u>	<u>no</u>	<u>yes</u>	<u>no</u>
PM	<u>yes</u>	<u>no</u>	<u>no</u>	<u>yes</u>	<u>no</u>	<u>yes</u>	<u>yes</u>

Do you have any vacations or extended leaves planned in the next 12 months? If so, please list dates:

Out of town for seasonal job

PERSONAL INFORMATION

Have you ever applied to or worked for Acrobat Outsourcing before? Yes___ No X If yes, when? _____

Do you have friends or relatives working for Acrobat Outsourcing? Yes___ No X If yes, please state name and relationship _____

If hired, would you have a reliable means of transportation to and from work? Yes X No___

If hired, can you present evidence of your legal right to live and work in this country? Yes X No___

State age if you are under 18 _____. If you are under 18, hire is subject to verification that you are of minimum legal age to work.

Are you able to perform the essential functions of the job for which you are applying? Yes X No___

If no, describe the functions that cannot be performed. (Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions.)

Pursuant to any and all Fair Chance Ordinances, we will consider for employment qualified applicants with arrest and conviction records.

EDUCATION & SKILLS

NAME OF SCHOOL <u>East Central High School</u>	CITY & STATE <u>San Antonio Texas</u>	GRADE OR DEGREE COMPLETED	DID YOU GRADUATE?
		<u>Diploma</u>	<u>Yes</u>
Do you have any special licenses, certificates or special training? If so please list under "Special".		<u>YES</u>	NO
Are you computer literate? If so, list software knowledge under "Special."		<u>YES</u>	NO
Are you proficient with Point of Sales Systems? If, so please list which ones under "Special."		<u>YES</u>	NO
Do you have any other experience, training, qualifications or special skills, which you feel make you especially suited for work at Acrobat Outsourcing? If so, please list under "Special."		YES	<u>NO</u>
Special: <u>TABC, Food Manager, Square Stand, Aloha.</u>			

EMPLOYMENT HISTORY

List below all present and past employment starting with your most recent employer (last 10 years is sufficient). Account for unemployment periods of three months or more.

Are you currently employed? Yes ☒ No ☐ If so, may we contact your current employer? Yes ☒ No ☐

Name and Address of Employer DOUGH pizzaker 518 S Alamo
San Antonio Texas
Type of Business Resturant Telephone No. 2102272900 Supervisor's Name Andrew
Your Position and Duties Host. Seat tables, greet guests
Reset tables, water tables
Dates of Employment: From July 2014 To present

Reason for Leaving: _____

Name and Address of Employer _____

Type of Business _____ Telephone No. (____) _____ Supervisor's Name _____
Your Position and Duties _____

Dates of Employment: From _____ To _____

Reason for Leaving: _____

Name and Address of Employer _____

Type of Business _____ Telephone No. (____) _____ Supervisor's Name _____
Your Position and Duties _____

Dates of Employment: From _____ To _____

Reason for Leaving: _____

Name and Address of Employer _____

Type of Business _____ Telephone No. (____) _____ Supervisor's Name _____

Your Position and Duties _____

Dates of Employment: From _____ To _____

Reason for Leaving: _____

Have you ever been fired from any previous place of employment? If so, please explain: _____

MILITARY SERVICE

Have you obtained any special skills or abilities as the result of service in the military? Yes___ No ☒

If so, describe: _____

JOB RELATED REFERENCES

List below three persons not related to you who have knowledge of your work performance within the last three years.

Name: _____ Telephone No. (____) _____

Address _____

Occupation: _____ Relationship: _____ Number of Years Acquainted: _____

Name: _____ Telephone No. (____) _____

Address _____

Occupation: _____ Relationship: _____ Number of Years Acquainted: _____

Name: _____ Telephone No. (____) _____

Address _____

Occupation: _____ Relationship: _____ Number of Years Acquainted: _____

Please Read Carefully, Initial Each Paragraph and Sign Below

BK

I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material facts on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

BK

I hereby authorize Acrobat Outsourcing to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

BK

I hereby authorize Acrobat Outsourcing and its authorized representatives to solicit information regarding my background, which may include but not be limited to, information about my employment, education, and/or criminal history, which may be in the files of any federal, state, or local criminal justice and law enforcement agency and general public records history.

BK

I understand that if selected for hire, it will be necessary for me to provide satisfactory evidence of my identity and legal authority to work in the United States, and that federal immigration laws require me to complete an I-9 form in this regard within three days of my hire date.

BK

Acrobat Outsourcing is an at-will employer. I understand that nothing contained in the application, or conveyed during any interview, which may be granted or during my employment, if hired, is intended to create an employment contract between me and the company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, with or without cause, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the company's designated representative.

I hereby acknowledge that I have read and understand the above statements.

Applicant's Signature

BK

Date

Dec 9 2019

Dishwasher Test

Score / 10

- C 1) After washing your hands, which item should be used to dry them?
a) Clean apron
b) Sanitized wiping cloth
c) Single use paper towel
d) Common used cloth
- C 2) While washing dishes by hand, which item should you wear?
a) Cutting glove
b) Oven Mitt
c) Rubber glove
d) Nothing
- D 3) When should you wash your hands?
a) Before you start work
b) After handling non-food items (garbage, money, cleaning chemicals)
c) After using the restroom
d) All of the above
- B 4) If you need to move a heavy load, you should PULL and not PUSH the object.
a) True
b) False
- E 5) Which of the following could you be at risk for getting burned from?
a) Steam from boiling pots
b) Hot liquids (coffee, soup, tea)
c) Hot equipment (ovens, pots, chaffing dishes)
d) Harsh chemicals
e) All of the above
- A 6) All work-related injuries, accidents or illnesses should be reported immediately to the supervisor on duty.
a) True
b) False
- C 7) What should you do if you spill liquids or see a liquid spill?
a) Leave it for someone else to clean-up
b) Wait until the end of your shift to clean it
c) Flag the spill and clean it immediately
d) Not sure
- C 8) When handling hot items you should?
a) Wear rubber gloves
b) No need to wear anything
c) Use an oven mitt or cloth towel
d) Nothing
- A 9) If you are using a three-compartment sink for cleaning and sanitizing, the second sink is used for?
a) Rinsing
b) Scraping
c) Washing
d) Sanitizing
- C 10) What is the proper method for cleaning and sanitizing stationary equipment?
a) Spray with a strong cleaning solution and wipe with a sanitized cloth
b) Spray with a sanitizing solution, then rinse with clean water and dry
c) Wash and rinse, then wipe or spray with a chemical-sanitizing solution
d) Brush off loose soil with a clean cloth, then wipe with a sanitizing solution