

## Chakiria Duncan

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✓  
Wed 12/11/18  
11:30

<b>Objective</b>	Energetic bartender offering years of knowledge in hospitality, food preparation and superb customer service seeking employment to further my skills and become a productive aspect to your company.	
<b>Experience</b>	<b>Bartender</b>	
	Theory Lounge, Duluth, GA	09/2019 - Current
	Accurately recorded orders and partnered with team members to serve food and beverages that exceeded guests' expectations. Routinely cleaned and maintained building appearance	
	<b>Bartender</b>	
	Laurel Springs Golf Club, Suwannee, GA	05/2019-10/2019
	Greet clients with acknowledgement of name while serving food and beverages. Assist in banquet set up and clean up. Carry up to 5 plates per tray as well as 10 glasses per tray. Expedite hot food quickly to patrons	
	<b>Lead Bartender</b>	
	Legacy Ventures, Atlanta, GA	12/2017-05/2019
	Serve alcoholic beverages in accordance to state and company regulations. Managed closing duties, including restocking items and reconciliation of the cash drawer.	
	<b>Bartending License</b>	
	Professional Bartending School, Atlanta, GA	01/15/18
	<b>SafeServ Certification</b>	05/2018-05/2021
<b>Skills</b>	Great at designing and implementing in-store marketing promotions for festivals and events. Very detailed oriented to minor and major task. Greatly exceeded sales goals and performance expectations.	
<b>References</b>	Olivia Young	(404)438-6194
	Moriah Lee	(310)435-8364



**Multiple Choice** (6 points)

- B 1) Carbonation \_\_\_\_\_ the rate of intoxication.  
a) Slows down  
b) Speeds up  
c) Does nothing to
- B 2) What are the six most commonly used spirits?  
a) Sweet and Sour, Triple Sec, Grenadine, Midori, Lime Juice and Cranberry Juice  
b) Vodka, Whiskey, Gin, Bourbon, Rum and Tequila  
c) Chardonnay, Cabernet Sauvignon, Champagne, Merlot, Sauvignon Blanc, Zinfandel  
d) Kahlua, Vodka, Frangelico, Gin, Tequila, Spiced Rum
- B 3) You can accept an expired ID as long as all other information is correct.  
a) True  
b) False
- B 4) If someone has had too much to drink, serving them coffee will help sober them up.  
a) True  
b) False
- D 5) What are the acceptable forms of ID for Alcohol Consumption?  
a) State or Government Issued ID Card or Drivers License  
b) Passport or Passport ID Card (as long as it lists the person's date of birth)  
c) School ID or Birth Certificate  
d) A & B  
e) A, B & C
- B 6) If there is no shaker tin available to scoop ice for a drink, it is okay to use a glass.  
a) True  
b) False

**Vocabulary** (9 points)

Match the word to its definition

- C "Straight Up"  
F Shaker Tin  
I "Neat"  
A Muddler  
B Strainer  
E Jigger  
S Bar Mat  
D "Float"  
H "Back"

- a.) Used to crush fruits and herbs for craft cocktail making  
b.) Used with the Shaker Tin to prevent solid material from entering a cocktail glass when poured  
c.) To serve chilled liquor in a chilled stemmed cocktail glass with no ice  
d.) To pour ½ oz of a liquor on top  
e.) Used to measure the alcohol and mixer for a drink  
f.) Used to mix cocktails along with a pint glass and ice  
g.) Used on the bar top to gather spills  
h.) Requesting a separate glass of another drink  
i.) Means to serve spirit room temperature in a rocks glass with no ice

**Multiple Choice**

- D 1) Food is served on what side with what hand?  
a) On the left side with the left hand  
b) On the left side with the right hand  
c) On the right side with the left hand  
d) On the right side with the right hand
- D 2) Drinks are served on what side with what hand?  
a) On the left side with the left hand  
b) On the left side with the right hand  
c) On the right side with the left hand  
d) On the right side with the right hand
- A 3) Food and drinks are removed on what side with what hand?  
a) On the left side with the left hand  
b) On the left side with the right hand  
c) On the right side with the left hand  
d) On the right side with the right hand
- A 4) What part of a glass should you handle at all times?  
a) The stem  
b) The widest part of the glass  
c) The top
- D 5) When you are setting a dining room how should you set up your tablecloths?  
a) Neatly and evenly across the tables  
b) The creases should all be going in the same directions  
c) The chairs should be centered and gently touching the table cloth  
d) All of the above
- D 6) If you bring the wrong entrée to a guest what should you do?  
a) Go back into the kitchen and patiently wait in line behind the rest of the servers until it's your turn  
b) Inform the guests that you will bring the correct entrée once everyone else in the dining room is served  
c) Try to convince the guests to eat what you brought them  
d) Go back into the kitchen to the front of the line and inform the expeditor that you need a different entrée

**Match the Correct Vocabulary**

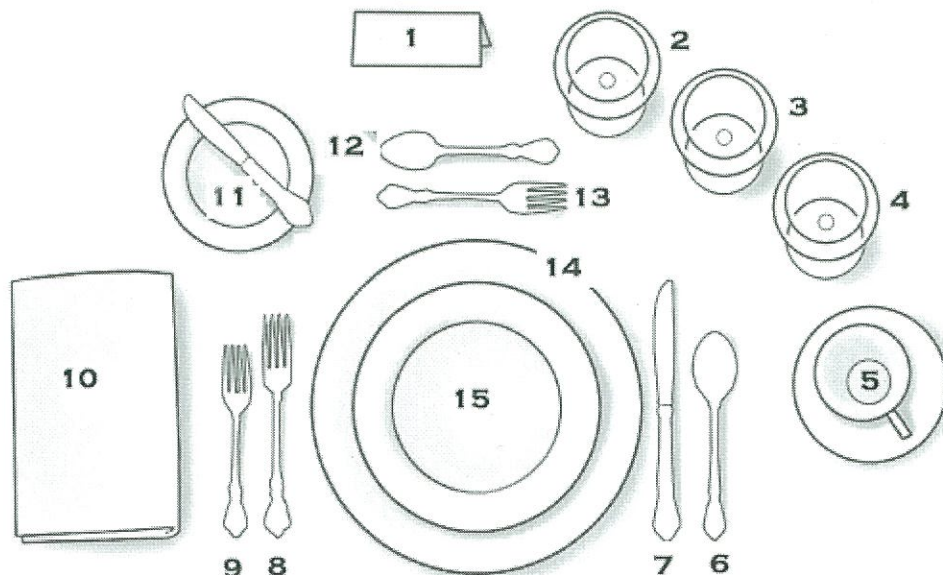
- |                          |  |
|--------------------------|--|
| <u>D</u> Scullery        | <del>A.</del> Metal buffet device used to keep food warm by heating it over warmed water   |
| <u>B</u> Queen Mary      | <u>B.</u> Style of service where food is prepared or served individually at the dinner table to fit the customer's specific taste (i.e. providing dressing and pepper for salad or handing out bread to each patron) |
| <u>A</u> Chaffing Dish   | <del>C.</del> Used to hold a large tray on the dining floor  |
| <u>G</u> French Passing  | <del>D.</del> Area for dirty dishware and glasses  |
| <u>E</u> Russian Service | <u>E.</u> Large metal shelving unit for prepared food to be held or for dirty trays to be stored   |
| <u>F</u> Corkscrew       | <del>F.</del> Used to open bottles of wine   |
| <u>C</u> Tray Jack       | <u>G.</u> Style of dining in which the courses come out one at a time  |



Name \_\_\_\_\_

**Servers Test**

Score / 35



**Match the Number to the Correct Vocabulary**

10  
11  
1  
12  
13  
6  
5  
4

Napkin  
Bread Plate and Knife  
Name Place Card  
Teaspoon  
Dessert Fork  
Soup Spoon  
Salad Plate  
Water Glass

8  
5  
7  
2  
9  
14  
3

Dinner Fork  
Tea or Coffee Cup and Saucer  
Dinner Knife  
Wine Glass (Red)  
Salad Fork  
Service Plate  
Wine Glass (White)

**Fill in the Blank**

- The utensils are placed 1 inch (es) from the edge of the table.
- Coffee and Tea service should be accompanied by what extras? Sugar, Cream
- Synchronized service is when: \_\_\_\_\_
- What is generally indicated on the name placard other than the name? Food type
- The Protein on a plate is typically served at what hour on the clock? 3 o'clock
- If a guest asks for a specialty dinner (i.e. Gluten-Free or Vegetarian) you should do what immediately?  
tell Kitchen