

**Hello
My name is Jessica Flores**

78 Lido Circle
Sacramento CA, 95826
(916) 842-0419
Jessica_Flores_1320@yahoo.com

Skills: Customer service, Cashier, Certified Medical Assistant

Experience

August 2015 - March 2019

Sacramento Ear Nose Throat, Sacramento, CA - *Medical Assistant*

- Rooming patients, obtaining vital, charting visit encounter.
- E Script, lab orders, insurance authorizations, obtaining reports.
- Patient follow up, chart prepping, scheduling appointments, misc office duties.

January 2013 - August 2015

Country Club Manor, Sacramento, CA - *Medication Technician*

- Set and administer medications according to MAR, medication ordering, tracking medication in centrally stored log, minor wound care, shift lead
- Assist residents and caregivers in fulfilling activities of daily living i.e. bathing, clothing, ambulating, participation in recreational activities.

January 2011 - August 2015

Eskaton Fountainwood Lodge, Orangevale, CA - *Resident care associate/ Medication Technician*

- Set and administer medications according to MAR, medication ordering, tracking medication in centrally stored log, minor wound care, shift lead
- Assist residents and caregivers in fulfilling activities of daily living i.e. bathing, clothing, ambulating, participation in recreational activities.

Education:

January 2009 - June 2011

Carrington College, Sacramento, CA - *Medical Assisting*

Graduated with honors.

Additional Certification:

First Aid/ CPR