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Professional Summary

"My real strength is my attention to detail. I pride myself on my reputation for following through and meeting deadlines. When I commit to doing something, I make sure it gets done, and on time. What I am looking for now is a company that values customer relations, where I can join a strong team and have a positive impact on customer retention and sales.

Work History

Firebirds – Raleigh, North Carolina

Server-03/2014 to 05/2015

At Firebirds we were held to a certain standard of intelligence, class, self control, and great service. My job was to make the costumers feel as if they were at home and to make sure they feel comfortable about spending money at Firebirds, I will provide knowledgeable intel on the menu and also provide great service.

Yardhouse – Raleigh, North Carolina

Server/busboy-06/2015 to 07/2015

Yardhouse as a busser I will refill ice, clean tables, sweep floors, and help the severs with whatever they needed. As a server at Yardhouse it was similar to Firebirds just much more vase, my job was to be quick and reliable at all times on the clock.

Freedom Cleaning – Raleigh, North Carolina

Cleaner- 09/2015 to 06/2016

My job for Freedom Cleaning was to clean apartments and also the clubhouse.

Freedom Cleaning – Charlotte, North Carolina***Manager/Painter- 06/2016 to 08/2016***

My Job as a Manager for Freedom Cleaning was to manage the workers time sheets and to make sure the painters are on track and on time. My job as a Painter included me painting, chalking, sweeping, cleaning, working a bon lift and dealing with extreme heights.

Texas roadhouse - South Carolina, Rock Hill***Server 9/2016 to 3/2017***

Texas roadhouses was like a big family, committed to excellent service and bringing guests back. The management was excellent and the staff was hardworking. The management rewarded staff for hard work and excellent sales which motivated everyone to do an even better job than the day before.

One fish Two fish – Chapel Hill, North Carolina***Line opener and closer 5/2017 to 10/2017***

Owners are very friendly. Coworkers create an inviting environment. Can get very fast paced during peak hours/days and holidays. Management is easy to talk to.

Moe's southwest Grill – Chapel Hill, North Carolina***Catering driver/ Catering assistant/ Line opener and Line Closer -7/2017 to 8/2018***

Very organized business, as they look for new ways to improved customers experience everyday. Teaches team members how to work together in such short time and always smiling screaming welcome to Moe's. It is an easy job, but the environment can be extremely stressful. You are expected to complete several tasks in a short period of time, and make sure it is acceptable which came easier for me then to others.

555 east American steakhouse***Line Cook/ Dishwasher- 10/18 to 10/19***

Complete opening and closing duties as assigned. Prepare necessary food items for meal period and next service. Monitor and maintain cleanliness, sanitation and organization of assigned station and service areas. Prep food for scheduled meal period. Follow supervisor's instruction. Alert Chef or Sous

Chef as to any deficiencies of food items. Ability to satisfactorily communicate verbal and written English with Guests, management and co-workers .Ability to maintain complete knowledge of all cooking techniques which are required to prepare restaurant menu items. Ability to maintain complete knowledge of all preparation method/time, all ingredients and quality standards, appearance, texture, and temperature.

Education

High School Diploma: 2013

Southeast Raleigh Magnet High School - Raleigh, North Carolina

Skills:

Competitive analysis, Negotiation skills, Communication, Multitasking, Prioritizing, Organization, Technical skills, Interpersonal skills, Initiative and problem-solving abilities, Dependability, Problem Solving, Adaptability, Collaboration, Strong Work Ethic, Time Management, Critical Thinking, Self-Confidence, Handling Pressure, Leadership and Creativity

Your Hospitality Staffing Professionals

COMMUNICATION SKILLS QUIZ

For each statement, place an "X" in the column that best describes you. Please answer questions as you actually are (rather than how you think you should be), and don't worry if some questions seem to score in the 'wrong direction'. When you are finished, use the answer key to score your answers and total at the bottom.

Statements To Answer	Not At All	Rarely	Sometimes	Often	Very Often
1. I try to anticipate and predict possible causes of confusion, and I deal with them up front.				X	
2. When I write a memo, email, or other document, I give all of the background information and detail I can to make sure that my message is understood.				X	
3. If I don't understand something, I tend to keep this to myself and figure it out later.		X			
4. I'm surprised to find that people haven't understood what I've said.		X			
5. I can tend to say what I think, without worrying about how the other person perceives it. I assume that we'll be able to work it out later.		X			
6. When people talk to me, I try to see their perspectives.				X	
7. I use email to communicate complex issues with people. It's quick and efficient.			X		
8. When I finish writing a report, memo, or email, I scan it quickly for typos and so forth, and then send it off right away.				X	
9. When talking to people, I pay attention to their body language.				X	
10. I use diagrams and charts to help express my ideas.		X			
11. Before I communicate, I think about what the person needs to know, and how best to convey it.				X	
12. When someone's talking to me, I think about what I'm going to say next to make sure I get my point across correctly.				X	
13. Before I send a message, I think about the best way to communicate it (in person, over the phone, in a newsletter, via memo, and so on).				X	
14. I try to help people understand the underlying concepts behind the point I am discussing. This reduces misconceptions and increases understanding.				X	
15. I consider cultural barriers when planning my communications.				X	

Score:

Total:

