

Crystal Givens

Objective

To land a role in Customer Service where I can grow and advance within the company

Experience

People Ready, INC

San Francisco, CA

Employee check-out Customer Service

- Check all employee badges for entry
 - Make sure all employees get in safely
 - Secure all entrance and exits
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Manpower

Las Vegas, Nevada

Warehouse Assistant

- Packaging all boxes for display
 - Retrieve order forms and collect all items
 - Load and upload all boxes on conveyor belt
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SMX Staffing

Newark, CA

Warehouse Assistant

- Stack pallets and load them with proper boxes
 - Load and unload trucks in a timely manner
 - Sorting all mail and assembly
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Walmart

Fremont, CA

Stocker

- Overnight stocking
 - Apparel clean up area
 - Set-up Displays
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Education

Salt Lake City Adult Center

Salt Lake City, Utah

GED

- Medical Admin Assistant- Everest Institute
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References

References are available on request.

