

Interview Note Sheet

Server

Applicant Information					
Name: <u>Christina Kearney</u>			Interviewer: <u>Amanda Devine</u>		
Date: <u>12/21/19</u>			Rate of Pay: <u>\$19 an hour</u>		
Position (s) Applied for: <u>Serving & Bartending</u>			Referred by:		
Table Settings					
Server	/35	<u>97</u> %	Bartender	/30	<u>85</u> %
Prep Cook	/15	%	Barista	/10	%
Grill Cook	/40	%	Cashier	/10	%
Dishwasher	/10	%	Housekeeping	/16	%

Full-Time

Part-Time

Relevant Experience & Summary of Strengths			
Total of _____ Experience in Food Service/Hospitality			
How many customers or tables are you used to serving at one time? How would you re-act if an extra table was added to your section?	How many items can you carry on a tray? Please describe how to pick up a large oval tray.	How is a banquet server different from a regular restaurant server?	Notes:
I am used to serving 4 to 3 tables at 1 time I would be happy to take on and service the new table added.	I can carry 5 items on a large tray	Banquet server serve set up section Restaurant server take orders serve customer service etc	

P.O.S. Experience: Y / N details: _____

Transportation		Regions Available to Work	
Certifications (if any)		Availability	
Uniforms Owned:		Recommendation:	
<input type="checkbox"/> Bistro White <input type="checkbox"/> Black Bistro <input type="checkbox"/> Tuxedo <input type="checkbox"/> 1/2 Tuxedo <input type="checkbox"/> Black Vest <input type="checkbox"/> Long Black Tie <input type="checkbox"/> Other:	<input type="checkbox"/> Chef Coat <input type="checkbox"/> Chef Pants <input type="checkbox"/> Knives <input type="checkbox"/> Black Pants <input type="checkbox"/> Non-Slip Shoes <input type="checkbox"/> Bow Tie <input type="checkbox"/> Cut Glove	<input type="checkbox"/> Acrobat Academy <input type="checkbox"/> Lead Academy	<input type="checkbox"/> Other Languages Spoken:

Multiple Choice

1) Food is served on what side with what hand?

- a) On the left side with the left hand
- b) On the left side with the right hand
- c) On the right side with the left hand
- d) On the right side with the right hand

2) Drinks are served on what side with what hand?

- a) On the left side with the left hand
- b) On the left side with the right hand
- c) On the right side with the left hand
- d) On the right side with the right hand

3) Food and drinks are removed on what side with what hand?

- a) On the left side with the left hand
- b) On the left side with the right hand
- c) On the right side with the left hand
- d) On the right side with the right hand

4) What part of a glass should you handle at all times?

- a) The stem
- b) The widest part of the glass
- c) The top

5) When you are setting a dining room how should you set up your tablecloths?

- a) Neatly and evenly across the tables
- b) The creases should all be going in the same directions
- c) The chairs should be centered and gently touching the table cloth
- d) All of the above

6) If you bring the wrong entrée to a guest what should you do?

- a) Go back into the kitchen and patiently wait in line behind the rest of the servers until it's your turn
- b) Inform the guests that you will bring the correct entrée once everyone else in the dining room is served
- c) Try to convince the guests to eat what you brought them
- d) Go back into the kitchen to the front of the line and inform the expeditor that you need a different entrée

Match the Correct Vocabulary

- D Scullery
- e Queen Mary
- A Chaffing Dish
- B French Passing
- a Russian Service
- F Corkscrew
- C Tray Jack

- A. Metal buffet device used to keep food warm by heating it over warmed water
- B. Style of service where food is prepared or served individually at the dinner table to fit the customer's specific taste (i.e. providing dressing and pepper for salad or handing out bread to each patron)
- C. Used to hold a large tray on the dining floor
- D. Area for dirty dishware and glasses
- E. Large metal shelving unit for prepared food to be held or for dirty trays to be stored
- F. Used to open bottles of wine
- G. Style of dining in which the courses come out one at a time

97%



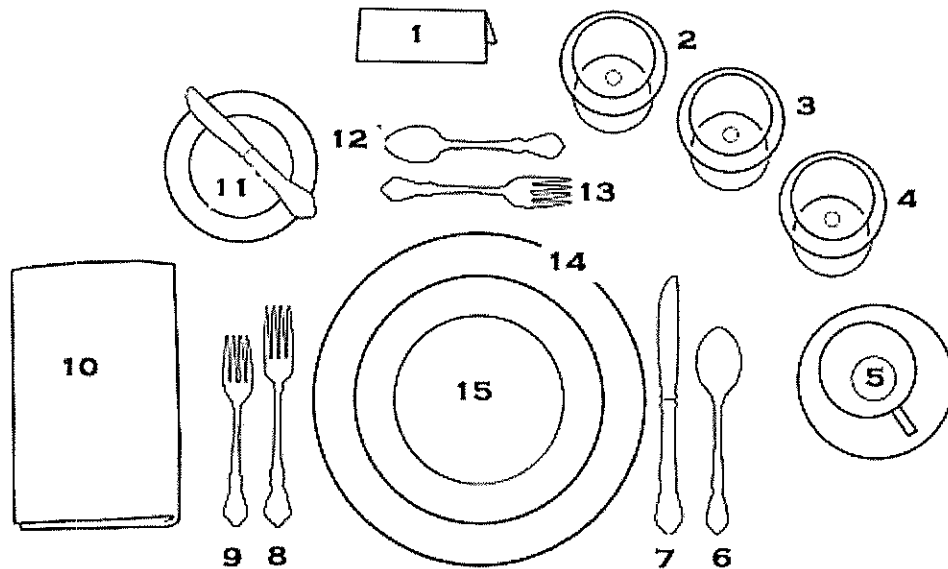
THE SERVICE
COMPANIES

SERVICE. ABOVE ALL

Name _____

Servers Test

Score / 35



Match the Number to the Correct Vocabulary

<u>10</u>	Napkin	<u>8</u>	Dinner Fork
<u>11</u>	Bread Plate and Knife	<u>3</u>	Tea or Coffee Cup and Saucer
<u>1</u>	Name Place Card	<u>7</u>	Dinner Knife
<u>12</u>	Teaspoon	<u>2</u>	Wine Glass (Red)
<u>13</u>	Dessert Fork	<u>9</u>	Salad Fork
<u>6</u>	Soup Spoon	<u>14</u>	Service Plate
<u>15</u>	Salad Plate	<u>5</u>	Wine Glass (White)
<u>4</u>	Water Glass		

Fill in the Blank

- The utensils are placed 1 inch (es) from the edge of the table.
- ☒ Coffee and Tea service should be accompanied by what extras? _____
- Synchronized service is when: Served at same time
- What is generally indicated on the name placard other than the name? Meal
- The Protein on a plate is typically served at what hour on the clock? 6
- If a guest asks for a specialty dinner (i.e. Gluten-Free or Vegetarian) you should do what immediately?
Tell Chef



THE SERVICE COMPANIES

SERVICE. ABOVE ALL

Bartenders Test

Score 30 / 35

Multiple Choice (6 points)

1) Carbonation _____ the rate of intoxication.

- a) Slows down
- ☒ b) Speeds up
- c) Does nothing to

2) What are the six most commonly used spirits?

- a) Sweet and Sour, Triple Sec, Grenadine, Midori, Lime Juice and Cranberry Juice
- b) Vodka, Whiskey, Gin, Bourbon, Rum and Tequila
- c) Chardonnay, Cabernet Sauvignon, Champagne, Merlot, Sauvignon Blanc, Zinfandel
- ☒ d) Kahlua, Vodka, Frangelico, Gin, Tequila, Spiced Rum

3) You can accept an expired ID as long as all other information is correct.

- a) True
- ☒ b) False

4) If someone has had too much to drink, serving them coffee will help sober them up.

- a) True
- ☒ b) False

5) What are the acceptable forms of ID for Alcohol Consumption?

- a) State or Government Issued ID Card or Drivers License
- b) Passport or Passport ID Card (as long as it lists the person's date of birth)
- c) School ID or Birth Certificate
- d) A & B
- ☒ e) A, B & C

6) If there is no shaker tin available to scoop ice for a drink, it is okay to use a glass.

- a) True
- ☒ b) False

85%

Vocabulary (9 points)

Match the word to its definition

C "Straight Up"

F Shaker Tin

I "Neat"

A Muddler

B Strainer

E Jigger

G Bar Mat

D "Float"

H "Back"

a.) Used to crush fruits and herbs for craft cocktail making

b.) Used with the Shaker Tin to prevent solid material from entering a cocktail glass when poured

c.) To serve chilled liquor in a chilled stemmed cocktail glass with no ice

d.) To pour ½ oz of a liquor on top

e.) Used to measure the alcohol and mixer for a drink

f.) Used to mix cocktails along with a pint glass and ice

g.) Used on the bar top to gather spills

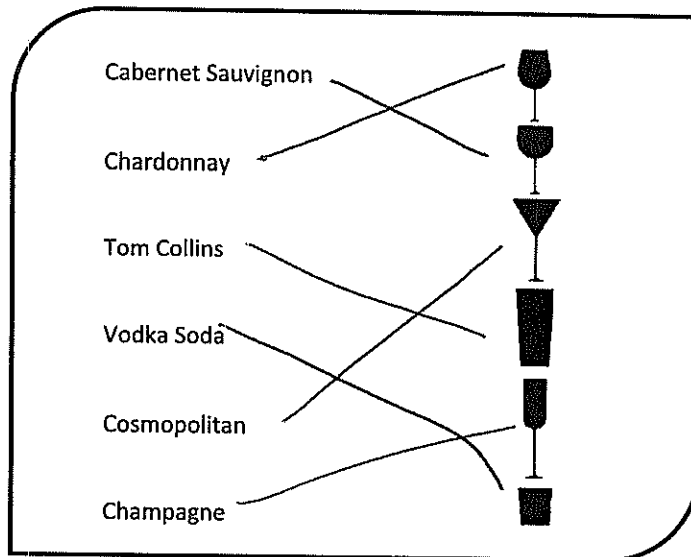
h.) Requesting a separate glass of another drink

i.) Means to serve spirit room temperature in a rocks glass with no ice



Glassware (6 points)

Match the correct glass to the drink



Answer and Question (14 points)

Provide examples of 3 brand name "top shelf" spirits (3 points): grey Goose, chopin, Ciroc

What are the ingredients in a Manhattan? bitters, whiskey, vermouth

What are the ingredients in a Cosmopolitan? Triple, lime, cranberry, vodka

What are the ingredients in a Long Island Iced Tea? vodka, gin, Tequila, Triple

What makes a margarita a "Cadillac"? Marmier float

What is simple syrup? Sugar dissolved in water

Is it legal to pour liquor from one bottle into another? What is this called? (2 points)

NO

X What should you do if you break a glass in the ice? _____

When is it OK to have an alcoholic beverage while working? no

X What does it mean when a customer orders their cocktail "dirty"? _____

X What are the ingredients in a Margarita? _____

Re: Employment Application New Jersey

JotForm <noreply@jotform.com>

Sat 12/21/2019 11:27 AM

To: HS New Jersey <hsnj@theservicecompanies.com>

Employment Application New Jersey

First Name	Christina
Last Name	Kearney
E-mail Address	ckk708@yahoo.com
Phone	201-852-4254
Address	31 Tichenor street
Unit or Number	2A
City, State	Newark, NJ
Zip Code	07102
What region(s) are you applying to work within?	New Jersey
Which position(s) are you applying for?	Server Bartender
Are you applying for:	Part-Time
When can you start?	12-21-2019
Can you work overtime?	Yes
How did you hear about us?	Referral
If you were referred, please tell us by whom:	Jessica Baker
What days/times can you work? Select all that apply:	Monday AM Monday PM Tuesday AM Tuesday PM Wednesday AM Wednesday PM Thursday AM Thursday PM Friday AM Friday PM

Saturday AM

Saturday PM

Sunday AM

Sunday PM

Do you have any planned
vacations or extended
leave in the next 12 months? (If no, leave
blank)

12/30 - 01/5/2020

Have you ever applied to
or worked for The Service
Companies (TSC) before?

No

Do you have any friends
or relatives working for
Acrobat? If so, please let
us know who:

N/A

If hired, would you have
reliable means of
transportation to and
from work?

Yes

If hired, can you present
evidence of your legal
right to live and work in
this country?

Yes

Are you able to perform
the essential functions of
the job for which you are
applying?

Yes

Name of School

Arts High school

City & State

Newark, NJ

Grade/Degree

High school Diploma

Graduated?

Yes

Do you have any special
licenses? (If so, label
under "Special")

No

Are you computer
literate? (If so, label
which programs under
"Special")

Yes

Are you proficient with
Point of Sale systems? (If

Yes

so, label which under
"Special")

Do you have any
experience, training,
qualifications or special
skills? (If so, label under
"Special")

Yes

Special:

Management, customer service, cashier,
server, cleaning. etc

Are you currently
employed?

No

Can we contact your
current employer?

Yes

Name and Address of
Employer

Dominos East orange, NJ

Type of Business

Restuarant

Phone Number

908-676-4001

Your Position & Duties

Assist with daily operation of store
maintenance and cleanliness including
opening and closing the store as a shift
manager. My responsibilities we're to
provide prompt efficient customer care to
create a pleasant work environment
promoting store sales.

Date of Employment
(from/to):

2013- 2019

Reason for Leaving

Store relocating

Still Employed:

No

Name and Address of
Employer

Walmart Linden. NJ

Type of Business

Warehouse

Your Position & Duties

Assist and greet customers, provide
customer service as needed life, sort, tag and
hang merchandise. Other related duties also
as assigned.

Date of Employment
(from/to):

2012- 2013

Reason for Leaving

Returned to school

Still Employed:

No

Name and Address of

White Castle East Orange, NJ

Employer

Type of Business Restuarant

Your Position & Duties Assist and greet all customers, operate cash register, cook, clean, prepare customer orders. Other related duties also as assigned.

Date of Employment
(from/to): 2008- 2012

Reason for Leaving Returned to school

Still Employed: No

Have you ever been fired
from a previous place of
employment? If yes,
please explain: No

Have you obtained any
special skills or abilities
as the result of service in
the military? If yes, please
explain: NO

First Name Jessica

Last Name Ann

E-mail Address Jb.baker200@gmail.com

Phone 862-766-8075

Relationship: Former supervisor

Years Acquainted: 10

First Name Eteinne

Last Name lee

Phone 973-676-4003

Relationship: Former supervisor

Years Acquainted: 10

First Name Jorgina

Last Name Jackson

Phone 908-312-7865

Relationship: Former coworker

Years Acquainted: 10

I hereby certify that I (Checked box indicates acknowledgement)
have not knowingly
withheld any information

that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material facts on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

I hereby authorize Acrobat Outsourcing to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to

(Checked box indicates acknowledgement)

such investigation or disclosure.

I hereby authorize The Service Companies (TSC) and its authorized representatives to solicit information regarding my background, which may include but not be limited to, information about my employment, education, and/or criminal history, which may be in the files of any federal, state, or local criminal justice and law enforcement agency and general public records history. (Checked box indicates acknowledgement)

I understand that if selected for hire, it will be necessary for me to provide satisfactory evidence of my identity and legal authority to work in the United States, and that federal immigration laws require me to complete an I-9 form in this regard within three days of my hire date. (Checked box indicates acknowledgement)

Acrobat Outsourcing is an at-will employer. I understand that nothing contained in the application, or conveyed during any interview, which may be granted or during my employment, if hired, is intended to create an employment contract between me and the company. In addition, I understand and agree that if I am employed, my employment is for no (Checked box indicates acknowledgement)

definite or determinable period and may be terminated at any time, with or without prior notice, with or without cause, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the company"s designated representative.

I hereby acknowledge that I have read and understand the above statements.

(Checked box indicates acknowledgement)

Applicant Digital
Signature (Type Name):

Christina Kearney

Date:

12-21-2019

You can [edit this submission](#) and [view all your submissions](#) easily.