

Darrel M Carter

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Seeking position as...

Warehouse Operations

Customer Retention / Employee Training / Quality Control / Team Building

"Proactive Leader and Problem Solver"

"Over two years' experience as a customer service support including training, order entry, client relations and production."

AREAS OF EXPERTISE

- Time Management-Deadline Sensitive
- Team Building and Motivation
- Inventory Control/ Management
- Detail Orientated
- Value-Added Products & Customer Service
- Ethical
- Processing/Order management
- Microsoft Office Suites
- Cash Handling

KEY CAREER ACCOMPLISHMENTS

CUSTOMER SERVICE

- Strong verbal and communication skills.
- Self-starter; can be depended on to complete any task under minimal supervision.
- People oriented; enjoy working directly with customers and the general public.
- Successfully handled customer inquiries.
- Established dependability and work accuracy.
- Received and verified customer orders.
- The ability to work independently or as an integral part of a team.

CAREER HISTORY

Houseman	Red Roof Inn	Atlanta Ga	2016-2017
Package Handler	UPS	Atlanta, Ga	2015-2016
Vendor	Levy Restaurant (GA. Dome)	Atlanta, GA	2007-2015

EDUCATION/CERTIFICATIONS

Booker T Washington -Diploma-2007

- B 1) After washing your hands, which item should be used to dry them?
- a) Clean apron
 - ☒ b) Sanitized wiping cloth
 - c) Single use paper towel
 - d) Common used cloth
- C 2) While washing dishes by hand, which item should you wear?
- a) Cutting glove
 - b) Oven Mitt
 - ☒ c) Rubber glove
 - d) Nothing
- D 3) When should you wash your hands?
- a) Before you start work
 - b) After handling non-food items (garbage, money, cleaning chemicals)
 - c) After using the restroom
 - ☒ d) All of the above
- B 4) If you need to move a heavy load, you should PULL and not PUSH the object.
- a) True
 - ☒ b) False
- E 5) Which of the following could you be at risk for getting burned from?
- a) Steam from boiling pots
 - b) Hot liquids (coffee, soup, tea)
 - c) Hot equipment (ovens, pots, chaffing dishes)
 - d) Harsh chemicals
 - ☒ e) All of the above
- A 6) All work-related injuries, accidents or illnesses should be reported immediately to the supervisor on duty.
- ☒ a) True
 - b) False
- C 7) What should you do if you spill liquids or see a liquid spill?
- a) Leave it for someone else to clean-up
 - b) Wait until the end of your shift to clean it
 - ☒ c) Flag the spill and clean it immediately
 - d) Not sure
- C 8) When handling hot items you should?
- a) Wear rubber gloves
 - b) No need to wear anything
 - ☒ c) Use an oven mitt or dry cloth towel
 - d) Nothing
- A 9) If you are using a three-compartment sink for cleaning and sanitizing, the second sink is used for?
- ☒ a) Rinsing
 - b) Scraping
 - c) Washing
 - d) Sanitizing
- B 10) What is the proper method for cleaning and sanitizing stationary equipment?
- a) Spray with a strong cleaning solution and wipe with a sanitized cloth
 - ☒ b) Spray with a sanitizing solution, then rinse with clean water and dry
 - c) Wash and rinse, then wipe or spray with a chemical-sanitizing solution
 - d) Brush off loose soil with a clean cloth, then wipe with a sanitizing solution