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## MICHAELA WHITE

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Dallas, TX

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### WORK EXPERIENCE

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#### **Waitress**

**Perfect Union Pizza Co** - Dallas, TX

November 2019 to Present

- Greet customers
- Take drink and food orders
- Complete transactions
- Restock necessary items
- Great customer service
- Multitask effectively
- Maintain sense of urgency
- Ensure nice dining experience
- Help other co workers as needed
- Communicate Persuasively
- Work well in fast paced environment
- Provide answers about the menu

#### **Waitstaff sever**

**The Festive Kitchen** - Richardson, TX

September 2019 to Present

- Load equipment and food on to vans to be taken to event
- Unload equipment and set up food in a timely fashion that is also appealing to the eye
- Replenish food as necessary, answer and questions or requests that guests may have
- Bus tables as needed
- Pack up any remaining food for guests to take home and reload equipment back into the van to be taken back to the kitchen
- Clean event room and set it back up to how it looked initially

#### **Server/Waitress**

**La Hacienda Mexican Restaurant** - Carrollton, TX

September 2018 to February 2019

- Greet customers
- Take drink and food orders
- Complete transactions
- Restock necessary items
- Great customer service
- Ensure nice dining experience
- Team work
- Multitask effectively
- Efficiency
- Persuasive Communication
- Work well in fast paced environment
- Provide answers about menu
- Basic knowledge of margaritas and wine

### **Server/Waitress**

**Applebee's Bar + Grill** - Lewisville, TX

May 2018 to September 2018

- Greet customers
- Take drink and food orders
- Complete transactions
- Restock necessary items
- Great customer service
- Multitask effectively
- Maintain sense of urgency
- Ensure nice dining experience
- Help other co workers as needed
- Communicate Persuasively
- Work well in fast paced environment
- Provide answers about the menu

### **Team Member**

**Whataburger** - Denton, TX

October 2017 to May 2018

- Grill burgers and vegetables
- Build sandwiches
- Stock and restock items
- Maintain sense of urgency
- Wash dishes
- Keep a clean working environment
- Fix problems immediately

### **Team Member**

**Panera Bread** - Denton, TX

February 2017 to October 2017

- Prepare orders for customers
- Prep meat and vegetables
- Wash dishes
- Stock and restock items
- Maintain clean working environment
- Memorize ingredients and how to assemble orders

- Multitask effectively
- Work well with others

### **Server**

**Verde Catering** - Denton, TX

January 2016 to February 2017

- Cook and plate food
- Set tables for events
- Bring food to guests
- Refill drinks as necessary
- Remove plates and utensils
- Ensure overall great experience

### **Supervisor/Trainer**

**UNT Dining Services** - Denton, TX

September 2015 to February 2017

- Prep and cook meals under chef
- Ensure that all food was ready by meal time
- Train employees on their duties and rules
- Multitask effectively
- Ensure that the shift runs smoothly
- Time awareness
- Maintain clean environment
- Answer customers questions about menu

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## **EDUCATION**

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### **Bachelor's in Media Arts and minor in Spanish**

**University of North Texas** - Denton, TX

August 2015 to May 2019

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## **SKILLS**

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- POS
- Pivot Tables
- Customer Service
- communication
- Adobe Photoshop
- Adobe Illustrator
- Premiere Pro
- Word
- Server
- Fast learner
- Training
- Restaurant Server

- Waitress
- Microsoft Office (5 years)
- Leadership Experience
- Sales Experience
- Negotiation

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## CERTIFICATIONS AND LICENSES

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**TABC**

**Food Handler**

**food handler certificate**

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## ADDITIONAL INFORMATION

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not available the first Sunday of every month