



THE SERVICE  
COMPANIES

## Employment Application

Acrobat Outsourcing is an equal opportunity employer dedicated to non-discrimination in all employment practices. Acrobat Outsourcing selects the best qualified individual for the job based on job-related qualifications regardless of race, age (40+), color, religion, gender, national origin, ancestry, marital status, sexual orientation, disability or any other status protected by applicable law.

### PLEASE PRINT

Full Name Charles Quincy Taylor Date: 01/12/2020  
Home Telephone (214) 644-7347 Other Telephone (214) 644-7347  
Present Address 9000 Vantage Point Drive Apt. 1231 Dallas, TX 75234  
Permanent Address, if different from present address: \_\_\_\_\_  
Email Address taylor-charles32@yahoo.com

### EMPLOYMENT DESIRED

Position applying for: \_\_\_\_\_ Salary desired: \$16.00

Are you currently registered with any staffing and/or employment agencies? If so, please list \_\_\_\_\_

Are you applying for: Full-time work? Yes  No  Part-time work? Yes  No

Temporary work, e.g., summer or holiday work? Yes  No  From: \_\_\_\_\_ To: \_\_\_\_\_

How did you find out about our open position? (Please check fill in proper name of source):

Referral  Name of Referral \_\_\_\_\_ Newspaper  Job Fair  Agency

Company Website  Other Web Posting  Other Source

Could you work overtime, if necessary? Yes  No  If hired, on what date could you start working?

01/27/2020

*Please keep in mind that schedules and shifts may vary depending on position and season. Additionally, the hours may vary from week to week, depending on the company needs. Please list only the times/days you're available to work below.*

<u>SPECIFY HOURS AVAILABLE DAILY</u>	<u>SUNDAY</u>	<u>MONDAY</u>	<u>TUESDAY</u>	<u>WEDNESDAY</u>	<u>THURSDAY</u>	<u>FRIDAY</u>	<u>SATURDAY</u>
AM		<u>Open</u>	<u>Open</u>	<u>Open</u>	<u>Open</u>	<u>Open</u>	
PM							

Do you have any vacations or extended leaves planned in the next 12 months? If so, please list dates:

**PERSONAL INFORMATION**

Have you ever applied to or worked for Acrobat Outsourcing before? Yes  No  If yes, when? \_\_\_\_\_

Do you have friends or relatives working for Acrobat Outsourcing? Yes  No  If yes, please state name and relationship \_\_\_\_\_

If hired, would you have a reliable means of transportation to and from work? Yes  No

If hired, can you present evidence of your legal right to live and work in this country? Yes  No

State age if you are under 18 \_\_\_\_\_. If you are under 18, hire is subject to verification that you are of minimum legal age to work.

Are you able to perform the essential functions of the job for which you are applying? Yes  No

If no, describe the functions that cannot be performed. (Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions.)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Pursuant to any and all Fair Chance Ordinances, we will consider for employment qualified applicants with arrest and conviction records.**

**EDUCATION & SKILLS**

NAME OF SCHOOL	CITY & STATE	GRADE OR DEGREE COMPLETED	DID YOU GRADUATE?
Le Cordon Bleu	Dallas, Texas	2017	Yes
Do you have any special licenses, certificates or special training? If so please list under "Special".		YES	NO
Are you computer literate? If so, list software knowledge under "Special."	YES	NO	
Are you proficient with Point of Sales Systems? If, so please list which ones under "Special."	YES	NO	
Do you have any other experience, training, qualifications or special skills, which you feel make you especially suited for work at Acrobat Outsourcing? If so, please list under "Special."	YES	NO	
Special:			

### EMPLOYMENT HISTORY

List below all present and past employment starting with your most recent employer (last 10 years is sufficient). Account for unemployment periods of three months or more.

Are you currently employed? Yes        No        If so, may we contact your current employer? Yes        No       

Name and Address of Employer USAFA Sodexo Plan

Type of Business Contract Telephone No. (\_\_\_\_) \_\_\_\_\_ Supervisor's Name Kristina  
Your Position and Duties Assistance to Executive Chef. Handling menu, Inventory, production, and Serving Guests

Dates of Employment: From 05/2019 To 12/2019

Reason for Leaving: Career Change

Name and Address of Employer Olive Garden / Garland TX

Type of Business Restaurant Telephone No. (972) 530-8102 Supervisor's Name Brad Gilbow  
Your Position and Duties Mentor Team Member, overseeing production, guest interaction, providing customer service, training and filling out HACCP

Dates of Employment: From 10/2014 To 04/2019

Reason for Leaving: Career Change

Name and Address of Employer Target Corporation / Dallas South

Type of Business Corporate Telephone No. (469) 341-3926 Supervisor's Name Lillie Richburg  
Your Position and Duties Effectively move and display merchandise, Inventory, work with distributors and vendors while providing customer service

Dates of Employment: From 09/2011 To 05/2019

Reason for Leaving: \_\_\_\_\_

Name and Address of Employer \_\_\_\_\_

Type of Business \_\_\_\_\_ Telephone No. (\_\_\_\_) \_\_\_\_\_ Supervisor's Name \_\_\_\_\_

Page 4 of 5  
The Service Companies

Your Position and Duties \_\_\_\_\_

Dates of Employment: From \_\_\_\_\_ To \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Have you ever been fired from any previous place of employment? If so, please explain: \_\_\_\_\_

**MILITARY SERVICE**

Have you obtained any special skills or abilities as the result of service in the military? Yes  No

If so, describe: \_\_\_\_\_

**JOB RELATED REFERENCES**

List below three persons not related to you who have knowledge of your work performance within the last three years.

Name: Renford Marsh Telephone No. (467) 369-2333

Address \_\_\_\_\_

Occupation: Cook Relationship: Co-worker Number of Years Acquainted: 9

Name: Devon Hughey Telephone No. (905) 818-3894

Address \_\_\_\_\_

Occupation: \_\_\_\_\_ Relationship: Manager Number of Years Acquainted: 5

Name: Tameal Jones Telephone No. (225) 678-2184

Address \_\_\_\_\_

Occupation: Sous Chef Relationship: Co-worker Number of Years Acquainted: 5

**Please Read Carefully, Initial Each Paragraph and Sign Below**

CT

I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material facts on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

CT

I hereby authorize Acrobat Outsourcing to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

CT

I hereby authorize Acrobat Outsourcing and its authorized representatives to solicit information regarding my background, which may include but not be limited to, information about my employment, education, and/or criminal history, which may be in the files of any federal, state, or local criminal justice and law enforcement agency and general public records history.

CT

I understand that if selected for hire, it will be necessary for me to provide satisfactory evidence of my identity and legal authority to work in the United States, and that federal immigration laws require me to complete an I-9 form in this regard within three days of my hire date.

CT

Acrobat Outsourcing is an at-will employer. I understand that nothing contained in the application, or conveyed during any interview, which may be granted or during my employment, if hired, is intended to create an employment contract between me and the company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, with or without cause, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the company's designated representative.

I hereby acknowledge that I have read and understand the above statements.

Applicant's Signature

child

Date

01/21/2020



# THE SERVICE COMPANIES

## ADDITIONAL INFORMATION

Name: Charles Taylor

What is your means of transportation?

Car       Public Transit       Occasional Car

Are you interested in carpool?

Rider       Driver       Not Interested

What is your work interest?

Full Time       Part Time       Same Day

Please select the uniforms you own:

<input type="checkbox"/> Black Vest	<input checked="" type="checkbox"/> Business Casual	<input checked="" type="checkbox"/> Black Chef Pants
<input type="checkbox"/> Bowtie	<input checked="" type="checkbox"/> Business Professional	<input checked="" type="checkbox"/> Checkered Chef Pants
<input type="checkbox"/> Black Bistro	<input checked="" type="checkbox"/> Chef Knives	<input checked="" type="checkbox"/> Khakis & Polo
<input type="checkbox"/> White Bistro	<input checked="" type="checkbox"/> Chef Whites	<input checked="" type="checkbox"/> 1/2 Tuxedo (No Jacket)
		<input checked="" type="checkbox"/> Tuxedo w/ Jacket

Please select the areas in which you have at least 6 mos. professional experience:

<input type="checkbox"/> Corporate Kitchen	<input type="checkbox"/> Catering/Banquet	<input checked="" type="checkbox"/> Restaurant/Café	<input checked="" type="checkbox"/> Warehouse/Utility
<input type="checkbox"/> DW/Porter/Utility	<input checked="" type="checkbox"/> Fine Dining	<input type="checkbox"/> Conventions/Event	<input checked="" type="checkbox"/> Stadium/Arena
<input type="checkbox"/> Captain/Manager	<input checked="" type="checkbox"/> Office Help		
	<input type="checkbox"/> Food Demonstrator	<input type="checkbox"/> Housekeeping	

Please select the areas where you are willing to work:

Downtown Dallas  
 North Dallas  
 Plano  
 Irving  
 Fort Worth

Are you fluent in any other languages? (please list)

No

Are you familiar with any POS systems? (please list: i.e., ALOHA, MICROS, SQUIRREL)

Yes

How did you hear about Acrobat Outsourcing?

Online