

Henry Amos Handy

eryhandy@gmail.com

214-715-9742

OBJECTIVE

Dependable employee seeking a position with a company to apply my physical strength, organizational skills, and general problem-solving knowledge to ensure the highest quality of work.

QUALIFICATIONS

- Over 4 years in receiving/shipping
- Knowledge of recording keeping, inventory control, parts receiving and warehousing operations by using program Made2Manage (M2M)
- Excellent multitasking ability, types 65 wpm
- Capable of performing in a high volume/fast paced work environment

EDUCATION

***University of Texas San Antonio
Communication - Public Relations
Associates Degree 2009***

EXPERIENCE

**Neiman Marcus Mermaid Bar
Busser/Expo**

Dallas, TX

07/2019-11/2019

- Bussed tables
- Pulled orders and ran orders to customers

**Trader Joe's
Crew Member**

Dallas, TX

08/2018-12/2018

- Unloaded merchandise
- Stocked shelves
- Handled transactions involving credit/debit cards, cash, checks and maintained an even cash drawer

**Walmart Neighborhood Market
Dairy, Frozen and Meat Associate**

Cedar Hill, TX

04/2018-07/2018

**Walmart Distribution Center
Order Filling Technician**

Cleburne, TX

09/2015 - 3/2016

- Received orders from Walmart's order system electronically
- Pulled orders and packaged for shipment
- Used multiple strategies for order placement on pallets
- Responsible for packaging slips and creating shipping label

Brookshire's Grocery Company**10/2017-03/2018****Assistant to Perishables Manager****Whitney, TX**

- Unloaded and stocked daily product
- Ran daily reports on electronic inventory device, free counts, stock counts, adjustments, damages and ordering procedures
- Focused on customer's needs

Hunting Titan Industries**05/2013 - 03/2015****Quality Inspector/Receiving Clerk****Milford, TX****10/2016-01/2017**

- Promoted to shipping/receiving department and handled all receiving responsibilities
- Received incoming explosive powder, deto-cords, cutters, explosive guns, tube cutters, and RDX/HMX
- Constant communication with companies such as: JRC, WT Bell, DYNA, Harris, Liberty Teledyne, Diamondback, Owen Oil Tools, NAPM, PMR Global, Arrowhead and Detotec to update them about their shipments
- Used Made2Manage (M2M) to ship and track all orders received by Hunting Titan
- Certified to sign for all types of explosives
- Responsible for inventory of all explosives which included cycle counts on a monthly basis

JavaTaza**07/2011-05/2013****Sales and Distribution****Grandview, TX**

- Sold company product to different clients across the country
- Packaged boxed coffee for orders throughout the country
- Calculated orders being shipped and received
- Supervised machinery and shipments

CD/DVD Exchange INC.**09/2009-04/2011****Sales Associate****San Antonio, TX**

- Bought used merchandise and resold
- Used marketing skills to sell to potential clients
- Used accounting procedures to prepare each day's closing numbers
- Ran and filed daily reports for store
- Handled cash transactions on a daily basis

JP Morgan Chase Bank**06/2008-01/2009****Bank Teller/Customer Service Associate****San Antonio, TX**

- Handled large amounts of cash
- Administered security box procedures
- Handled confidential client information
- Audited drawers and cash boxes
- Responsible for helping clients with their deposits, withdrawals, and account transfers
- Opened and closed bank and administered alarm system

Henry Handy

Crew Member

Dallas, TX 75203

henryhandy4_r5n@indeedemail.com

214-715-9742

- Over 4 years of Shipping and Receiving experience, 2 years of Grocery Operations and over 12 years with Customer Service/Retail
- Experience in computerized inventory control, ordering and parts tracking system operations
- Demonstrates proficiency in relevant software and basic computer skills specifically in Microsoft Office products and applications, types 65 wpm, QuickBooks
- Knowledge of parts receiving and warehousing operations by using program Made2Manage (M2M)
- Very strong warehouse control principles and practices experience
- Excellent multitasking ability, and sit down forklift experience
- Capable of Performing in a High Volume/ Fast Paced Work Environment
- Extremely organized with great attention to detail

Authorized to work in the US for any employer

Work Experience

Busser/Food Runner

Mermaid Bar for Neiman Marcus Group - Dallas, TX

July 2019 to October 2019

Busser and food runner. It was a temp position and the assignment ended mid-October. References from the manager.

Crew Member

Trader Joe's - Dallas, TX

August 2018 to December 2018

- Unloaded merchandise • Stocked shelves • Cashier

Dairy, Frozen and Meat Associate

Wal-Mart Neighborhood Market - Cedar Hill, TX

April 2018 to July 2018

- Processed daily caps • Unloaded merchandise • Stocked shelves • Used Zebra technologies

Assistant to Perishables Manager

Brookshire's Grocery Company - Whitney, TX

October 2017 to March 2018

- Unloaded and stocked daily product • Ran daily reports on electronic inventory device, free counts, stock counts, adjustments, damages and ordering procedures.
- Focused on customer's needs • Cashier and Courtesy Clerk when needed

Shipping/Receiving Clerk

Brookshire's Grocery Company - Whitney, TX

October 2017 to December 2017

- Received daily shipments • Ran daily reports on Purchase Orders • QuickBooks trained for beginners
- Built rapport with vendors, clients, potential customers • Forklift certified

Assembly Coordinator

Brandom / Wisenbaker Cabinets Corp - Hillsboro, TX

August 2017 to October 2017

- Staged multiple pallets for the assembly line • Organized frames, shelves, box pallets, and doors for pre-production assembly • Forklift and electric pallet jack certified

Production Operator

Hunting Titan Industries - Milford, TX

October 2016 to January 2017

- Operated machines and assembled • Tested multiple charges, liners, packages • Forklift certified

Shipping Load Specialist

Sabre Industries - Alvarado, TX

July 2016 to October 2016

- Ran daily shipping receipts • Taylor forklift certified to build customer's orders • Quality inspected each finished load

Order Filling Technician

Walmart Distribution Center - Cleburne, TX

September 2015 to March 2016

- Received orders from Walmart's order system electronically • Pulled orders and packaged for shipment • Used multiple strategies for order placement on pallets • Responsible for packaging slips and creating shipping label

Quality Inspector/Receiving Clerk

Hunting Titan Industries - Milford, TX

May 2013 to March 2015

- Promoted to shipping/receiving department and handled all receiving responsibilities • Received Incoming explosive powder, deto-cords, cutters, explosive guns, tube cutters, and RDX/HMX • Constant communication with companies such as: JRC, WT Bell, DYNA, Harris, Liberty Teledyne, Diamondback, Owen Oil Tools, NAPM, PMR Global, Arrowhead and Detotec to update them about their shipments • Used Made2Manage (M2M) to ship and track all orders received by Hunting Titan • Certified to sign for all types of explosives • Responsible for inventory of all explosives which included cycle counts on a monthly basis

Production Operations • Operated machines and assembled • Tested multiple charges, liners, packages

Sales and Distribution

JavaTaza - Grandview, TX

July 2011 to May 2013

- Sold company product to different clients across the country • Packaged boxed coffee for orders throughout the country • Calculated orders being shipped and received by JavaTaza • Supervised machinery and shipments

Sales Associate

CD/DVD Exchange INC - San Antonio, TX

September 2009 to April 2011

- Bought used merchandise and resold • Used marketing skills to sell to potential clients • Used accounting procedures to prepare each day's closing numbers • Ran and filed daily reports for store • Handled cash transactions on a daily basis

Bank Teller/Customer Service Associate

JP Morgan Chase Bank - San Antonio, TX

June 2008 to January 2009

- Handled large amounts of cash • Administered security box procedures • Handled confidential client information • Audited drawers and cash boxes • Responsible for helping clients with their deposits, withdrawals, and account transfers • Opened and closed bank and administered alarm system • Maintained excellent record at selling Chase products (new accounts, credit cards, chase rewards)

Sales Associate/Logistics

Office Max - San Antonio, TX

November 2006 to April 2008

- Assisted customers with product selection • Administered cash register • Stocked and zoned merchandise • Maintained product knowledge regarding electronics and office furniture • Cross-sold Max Assurance insurance plan for various products

Education

Communication

University of Texas San Antonio - San Antonio, TX

Diploma

Itasca High School

Additional Information

- Over 4 years of Shipping and Receiving experience, 2 years of Grocery Operations and over 12 years with Customer Service/Retail
- Experience in computerized inventory control, ordering and parts tracking system operations
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