

## **Patricia Sanchez**

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### **OBJECTIVE**

To obtain a position where my skills and abilities can be challenged.

### **Education**

Youth Opportunities Unlimited Alternative High School

2008-2010

East Los Angeles College

2011-2013

### **Work experience**

***10/2017-03/2018 Del Rio convalescent center***

Caregiver

- Taking care of senior patients.
- Leisure activities, games.
- Taking patients to the restroom.
- Walk senior patients through the facilities.

***12/2016-2/2017 Express Employment Professionals***

Housekeeper at the Hilton LAX/Fairfield Inn/Hilton Garden Inn

- Preparing supplies/carts for the day.
- 30 mins/room-13-16 rooms per day.
- Clean up rooms and suites.

- Clean restrooms.
- Make the beds, change linens.
- Replace cups and items from the refrigerators/minibars
- Vacuum, dust.
- Replace towels and bathroom goods.

### ***2016-2017 Forever 21***

Office clerk

- Data entry.
- Fill out paperwork to ship product to final user.

### ***2015-2016 Aramark Inc***

Garment folder

- Wash clothes and garments in a hospital.
- Fold and place in bags.

### ***2013-2015 Harvard card system Inc***

Office clerk

- Data entry.
- Prepare gift cards orders.
- Fill out paperwork and ship product to final user.

### **Skills**

Team player

Bilingual Spanish and English

**References**

**Alicia Montesinos**

(213)217-3888

Friend

**Gloria Diego**

(323)614-6779

Friend

**Araseli Perez**

(323)313-7032

supervisor



Name: Patricia Sanchez

Score 11 /14

Housekeeping Test

1. During which of the following situation(s) should you wear gloves?  
a) When handling disinfectant solutions  
b) When cleaning guest rooms  
c) When handling soiled linen  
d) When handling or disposing of waste  
(e) All of the above
2. Which of the following should be cleaned daily?  
a) Chairs, lamps, and tables  
b) Tabletops, bed, and handrails  
c) Grab bars, light, tops of doors and counters  
d) Floors, sinks, toilets, and latrines  
(e) All of the above
3. True or False: You do not need to use a separate cloth for cleaning bathrooms.
4. True or False: Dusting is most commonly used for cleaning walls, ceiling, doors, windows and furniture.
5. Should the following be cleaned daily or weekly? Circle one.  
a) Floors Daily/ Weekly  
b) Toilets and latrines Daily/ Weekly  
c) Carpets in guest rooms Daily/ Weekly  
d) Carpets in offices Daily/ Weekly  
e) Soiled linen Daily/ Weekly
6. The best way to clean the floors:  
a) Scrubbing  
b) Dry sweeping and dusting  
(c) Sweeping, mopping and dusting  
d) Wet mopping
7. What should do if you spill liquids or see a liquid spill?  
a) Leave it for someone else to clean- up  
b) Wait until the end of your shift to clean it  
(c) Flag the spill and clean it up immediately  
d) Not sure
8. The proper procedure for cleaning spills of blood and other body fluids is:  
(a) Wearing gloves, clean with cloth soaked in chlorine solution and follow up with disinfectant solution  
b) Find the janitor on- duty and ask him to clean it up  
c) Grab whatever is closest and wipe up immediately, then mark "Biohazard"  
d) Nothing
9. What do you do if you encounter with bed bugs in a guest room?  
tell my manager or whoever is in charge  
tell my manager immediately
10. What do you do if you find Lost and Found items in a guest rooms?  
grab the item and put it in a bag  
and write down the Room Number and give it to my
11. Describe the difference between a disinfectant and a cleaning solution?  
Should Never Be Mixed with  
other cleaning Products as  
reactions can occur.

Applicants explained - disinfectant kills germs  
cleaning solution - cleans

