

Douglas R. Huse

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Goal: Make use of my customer service skills in a new banquet server position.

Skills: Ability to multi-task and work both as a team member and independently.

Work Experience:

Sacramento, CA:

Classique Catering, Sacramento Convention Center January 2014 - Present:

- Service and presentation of catered events. Banquet Server.

State of California September 2002-Retired July 2012

- Retirement Program Specialist II in Customer Service & Outreach Division of CalPERS
- Assigned to special projects as writer
- Taking escalated disability, retirement and health calls from junior staff for resolution

Adecco, 1998 – 2002

- Administrative assistant
- Data entry and review between old computer software and new for Cal Fed
- Testing of new brokerage order entry system program for field reps at Cal Fed

Wells Fargo Investor's Services, 1996 – 1998

- Customer service and mutual fund trades for IRA account customers and brokers
- Worked in lightly supervised teams of twelve brokers
- Licensed stockbroker with series 7 & 63 securities license

Oakland, CA:

Bank of America, 1995 – 1996

- Investor Services, Equity Desk
- Executed stock trades for clients and BofA field stockbrokers
- Similar duties as above using my securities license

San Francisco, CA:

Charles Schwab, Inc. 1992-1995

- Licensed Broker with Series 7 & 63 in call center
- Performed stock, mutual fund and option trades for clients
- In depth research on traded companies listed on exchanges worldwide

Molly Montgomery Represents, 1990-1992

- Represented a "stable" of broadcast commercial directors to advertising agencies in Northwest.

Education

AA in Liberal Arts and an AA in Humanities, Sierra College, Rocklin, CA