

**Submission Date** 01-29-2020 17:31:12

**First Name**

Judy

**Last Name**

Kennedy

**E-mail Address**

jwoodmanseej@yahoo.com

**Phone**

650-921-7443

**Address**

1522 N St.

**Unit or Number**

302

**City, State**

CA

**Zip Code**

95814

**What region(s) are you applying to work within?**

- Sacramento

**Which position(s) are you applying for?**

- Server

**Are you applying for:**

- Part-Time

**When can you start?**

Friday, January 31, 2020

**Can you work overtime?**

Yes

**How did you hear about us?**

- Referral

**If you were referred, please tell us by whom:**

Dorra Kougli

**What days/times can you work? Select all that apply:**

- Monday AM
- Monday PM
- Tuesday AM
- Tuesday PM

- Wednesday AM
- Wednesday PM
- Thursday AM
- Thursday PM
- Friday AM
- Friday PM
- Saturday AM
- Saturday PM
- Sunday AM
- Sunday PM

**Do you have any planned vacations or extended leave in the next 12 months? (If no, leave blank)**

Feb 8 - 13th, 2020

**Have you ever applied to or worked for The Service Companies (TSC) before?**

No

**Do you have any friends or relatives working for The Service Companies (TSC)? If so, please let us know who:**

Dorra Kougli

**If hired, would you have reliable means of transportation to and from work?**

Yes

**If hired, can you present evidence of your legal right to live and work in this country?**

Yes

**Are you able to perform the essential functions of the job for which you are applying?**

Yes

**Name of School**

Westmoor High School

**City & State**

Daly City, CA

**Grade/Degree**

Senior /12

**Graduated?**

Yes

**Do you have any special licenses? (If so, label under "Special")**

No

**Are you computer literate? (If so, label which programs under "Special")**

Yes

**Are you proficient with Point of Sale systems? (If so, label which under "Special")**

No

**Do you have any experience, training, qualifications or special skills? (If so, label under "Special")**

Yes

**Special:**

I have cashiered in retail situations

**Are you currently employed?**

No

**Can we contact your current employer?**

No

**Name and Address of Employer**

Riverside Public Library, Main Branch  
3581 Mission Inn Ave.  
Riverside, CA 92501

**Type of Business**

Library

**Phone Number**

951-826-5201

**Your Position & Duties**

Volunteer

Received and processed new books and media for circulation, reshelfed titles returned by patrons, expunged withdrawn titles for database, and performed microfiche searches.

**Date of Employment (from/to):**

2009/2010

**Reason for Leaving**

Moved

**Still Employed:**

No

**Name and Address of Employer**

Carroll, Gross, Reeder & Drews, LLP  
701 Brazos St  
Austin, TX 78701

(Partnership dissolved)

**Type of Business**

Law firm

**Your Position & Duties**

Administrative Assistant / Receptionist

Performed reception, phone, and administrative duties for firm practicing in energy regulation, oil, gas, public utility, telecommunications, and trade secrets law. Indexed and maintained all case files. Prepared confidential and public case filings under deadline with state agencies following specific rules and regulations.

**Date of Employment (from/to):**

2003/2005

**Reason for Leaving**

Moved to California

**Still Employed:**

No

**Name and Address of Employer**

San Francisco State University  
1600 Holloway Ave  
SF, CA 94132

**Type of Business**

Education

**Phone Number**

415-338-1111

**Your Position & Duties**

Alumni Association Office Manager

Managed all aspects of Alumni Office administration under State University Procedural policies. Hired and supervised student staff, organized donation campaigns, processed donations and dues, and prepared monthly financial reports for the Alumni Board of Directors. Beta tested Y2K database software, maintained Alumni database and confidential files and records. Planned Alumni events, acted as liaison between Chapters and all University departments, and assisted in reuniting Alumni.

**Date of Employment (from/to):**

1999/2000

**Reason for Leaving**

Elder care

**Still Employed:**

No

**Have you ever been fired from a previous place of employment? If yes, please explain:**

No

**Have you obtained any special skills or abilities as the result of service in the military? If yes, please explain:**

No

**First Name**

Douglas

**Last Name**

Huse

**E-mail Address**

drhuse42@gmail.com

**Phone**

916-799-3751

**Relationship:**

Fiance'

**Years Acquainted:**

4

**First Name**

Dorra

**Last Name**

Kougl

**E-mail Address**

dlkougl@yahoo.com

**Phone**

916-225-0634

**Relationship:**

Friend

**Years Acquainted:**

4

**First Name**

Kim

**Last Name**

Elder

**E-mail Address**

kne@pacbell.net

**Phone**

925-286-8636

**Relationship:**

Cousin

**Years Acquainted:**

60

**I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material facts on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.**

- (Checked box indicates acknowledgement)

**I hereby authorize The Service Companies (TSC) to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.**

- (Checked box indicates acknowledgement)

**I hereby authorize The Service Companies (TSC) and its authorized representatives to solicit information regarding my background, which may include but not be limited to, information about my employment, education, and/or criminal history, which may be in the files of any federal, state, or local criminal justice and law enforcement agency and general public records history.**

- (Checked box indicates acknowledgement)

**I understand that if selected for hire, it will be necessary for me to provide satisfactory evidence of my identity and legal authority to work in the United States, and that federal immigration laws require me to complete an I-9 form in this regard within three days of my hire date.**

- (Checked box indicates acknowledgement)

**The Service Companies (TSC) is an at-will employer. I understand that nothing contained in the application, or conveyed during any interview, which may be granted or during my employment, if hired, is intended to create an employment contract between me and the company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, with or without cause, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the company's designated representative.**

- (Checked box indicates acknowledgement)

**I hereby acknowledge that I have read and understand the above statements.**

- (Checked box indicates acknowledgement)

**Applicant Digital Signature (Type Name):**

Judy Kennedy

**Date:**

 Wednesday, January 29, 2020

**Please Attach Resume Below**

[Judy Kennedy resume N St.docx](#)