

**Submission Date** 03-03-2020 22:55:01

**First Name**

Levetra

**Last Name**

Mills

**E-mail Address**

MSMELANESIAMILLS@GMAIL.COM

**Phone**

2096968143

**Address**

443 Glendora Ave

**Unit or Number**

22

**City, State**

Stockton

**Zip Code**

95207

**What region(s) are you applying to work within?**

- Sacramento

**Which position(s) are you applying for?**

- Cook
- Busser
- Dishwasher

**Are you applying for:**

- Full-Time

**When can you start?**

Wednesday, March 04, 2020

**Can you work overtime?**

Yes

**How did you hear about us?**

- Google

**What days/times can you work? Select all that apply:**

- Monday AM
- Monday PM
- Tuesday AM
- Tuesday PM
- Wednesday AM
- Wednesday PM

- Thursday AM
- Thursday PM
- Friday AM
- Friday PM
- Saturday AM
- Saturday PM
- Sunday AM
- Sunday PM

**Have you ever applied to or worked for The Service Companies (TSC) before?**

No

**If hired, would you have reliable means of transportation to and from work?**

Yes

**If hired, can you present evidence of your legal right to live and work in this country?**

Yes

**Are you able to perform the essential functions of the job for which you are applying?**

Yes

**Name of School**

High School

**City & State**

Dublin Ca

**Grade/Degree**

Diploma

**Graduated?**

Yes

**Do you have any special licenses? (If so, label under "Special")**

No

**Are you computer literate? (If so, label which programs under "Special")**

Yes

**Are you proficient with Point of Sale systems? (If so, label which under "Special")**

Yes

**Do you have any experience, training, qualifications or special skills? (If so, label under "Special")**

Yes

**Special:**

Manager serve safe and pos

**Are you currently employed?**

No

**Can we contact your current employer?**

Yes

**Name and Address of Employer**

4727 Rosewood Ave. Pleasanton Ca

**Type of Business**

Restaurant

**Phone Number**

925 471 4121

**Your Position & Duties**

Shift lead

**Date of Employment (from/to):**

12-18 -1/20

**Reason for Leaving**

No room for advancement

**Still Employed:**

No

**First Name**

Steven

**Last Name**

Baughman

**E-mail Address**

sbaughman@losbanosusd.k12.ca.us

**Phone**

7146996641

**Relationship:**

Previous manager

**Years Acquainted:**

4

**I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material facts on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.**

- (Checked box indicates acknowledgement)

**I hereby authorize The Service Companies (TSC) to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.**

- (Checked box indicates acknowledgement)

**I hereby authorize The Service Companies (TSC) and its authorized representatives to solicit information regarding my background, which may include but not be limited to, information about my employment, education, and/or criminal history, which may be in the files of any federal, state, or local criminal justice and law enforcement agency and general public records history.**

- (Checked box indicates acknowledgement)

**I understand that if selected for hire, it will be necessary for me to provide satisfactory evidence of my identity and legal authority to work in the United States, and that federal immigration laws require me to complete an I-9 form in this regard within three days of my hire date.**

- (Checked box indicates acknowledgement)

**The Service Companies (TSC) is an at-will employer. I understand that nothing contained in the application, or conveyed during any interview, which may be granted or during my employment, if hired, is intended to create an employment contract between me and the company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, with or without cause, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the company's designated representative.**

- (Checked box indicates acknowledgement)

**I hereby acknowledge that I have read and understand the above statements.**

- (Checked box indicates acknowledgement)

**Applicant Digital Signature (Type Name):**

Levetra Mills

**Date:**

 Tuesday, March 03, 2020

**Please Attach Resume Below**

[resume.pdf](#)

# LEVETRA MILLS

Stockton, CA

msmelanesiamills@gmail.com

2096968143

Willing to relocate: Anywhere

Authorized to work in the US for any employer



## WORK EXPERIENCE

### Manager

**The Kebab Shop - TKS** - Pleasanton, CA

December 2018 to Present

I open and close, train and schedule.

Delegate tasks do inventory and am responsible for food order. I cashier, prep and work line. Im also able to cut meat, work grill and fryer. Im responsible for safety training, scheduling breaks and lunches. I deal with irate customers and customer complaints.

### Manager

**Popeye's Restaurants** - Manteca, CA

March 2017 to Present

Open and close store ,make deposits, count drawers, ready restaurant for steritech inspection , trak waste, train new employees and keep safe counted.

### Manager

**Five Guys** - Stockton, CA

April 2016 to Present

Manage inventory and order new product

Direct employees through daily routines

Handled any customer complaints, questions and inquires

Accurately made change for cash transactions

Completed shift beginning and end procedures in full

### Manager Assistant

**Dickey's Barbeque** - Concord, CA

February 2010 to September 2016

Bank deposits, safe counting and make change

Count register drawers and assign them

Open and close restaurant

Delegate tasks to all employees

### Head Cashier

**Grocery Outlet** - Concord, CA

May 2014 to August 2016

Schedule breaks  
Perform money pulls from registers  
Accurately make change and deposits  
Del agate tasks to all cahiers



## EDUCATION

### High school or equivalent in AMT

Alameda college - Alameda, CA  
August 1990 to August 1991



## SKILLS

- **inventory (10+ years)**
- **training (10+ years)**
- **retail sales (5 years)**
- **Scheduling**
- **Inventory Management**
- **Team Building**
- **Microsoft Word**
- **Operations**
- **Word**
- **Payroll**



## CERTIFICATIONS AND LICENSES

### ServSafe

May 2017 to May 2021

Managers Serve Save



## ASSESSMENTS

### Cooking Skills: Basic Food Preparation — Proficient

January 2020

Preparing food, using cooking equipment, and converting ingredient measurements.

Full results: [https://share.indeedassessments.com/share\\_to\\_profile/  
db71136e545d2020efcc9d0e59850538eed53dc074545cb7](https://share.indeedassessments.com/share_to_profile/db71136e545d2020efcc9d0e59850538eed53dc074545cb7)

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