

Joyce Bullock

Joyce Bullock (Jay)

Los Angeles, CA

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Experience

Forever 21 / Sales Associate

September 2017 - March 2018, Tacoma, WA

- Engaging with the customer by cross-selling, working, and listening to the customer to satisfy their needs helps meet the stores' daily goals.
- Having knowledge about the company and store layout to help install trust with the customer.

State Farm / Claim Associate

January 2020 - Sept 2020, Dupont, WA

- Correctly processing claims for customers to give them relief in a stressful situation and help them receive the financial payout they're entitled to.
- Be patient, gather all statements from insured clients, physicians, or attorneys for all claim information, evaluate all facts for policy contracts.

Red Lobster / Host & Servers Assistant

July 2021 - Current Inglewood, CA

- Making the first impression of the restaurant, greeting and seating guests.
- Helping buss tables and bringing out food to the guests.

Education

Pierce Community College / Arts & Business

January 2021, Steilacoom, WA

- AA in Business and Arts

Skills

- Customer Service: Excellent verbal communication and making sure to put the customer first, being responsive, respectful, and courteous while engaging with customers.
- Excellent leadership skills with a team in a work environment with the ability to also work as a strong member of a team.
- Hardworking individual by being able to pay close attention to detail and instruction. Having perseverance and consistency when it comes to working and completing goals.