

# Elizabeth Pettis

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## Objective

To find a position where I can utilize my skills, grow within a company and gain valuable experience.

## Experience

### **MATERIAL HANDLER | DAMCO | OCTOBER 2018 – JANUARY 2019**

- Unloaded trucks and loaded carts with products
- Prepared stock for shipment
- Scanned labels on packages & maintained inventory
- Kept warehouse clean and organized

### **VOLUNTEER | JUST KIDS ACADEMY | MAY 2012 – AUGUST 2012**

- Prepared and assisted with meal and snack times
- Organized daily playtime and activities
- Maintained a clean and safe environment for children and staff
- Ensured children were learning positive behaviors such as sharing and asking for help

## Education

### **PASADENA CITY COLLEGE | 2018**

### **LEARNING WORKS | PASADENA, CA GRADUATED JUNE 2018**

- High School Diploma

## Skills & Abilities

- Strong Communication Skills
- Dedicated & Hardworking
- Customer Service Experience
- Good Listening skills

