

# Roslyn Davis

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Inglewood California 90301

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**Caregiver - DSP**  
**Clerk - Driver**

## **SKILLS AND QUALIFICATIONS**

Eight years of experience as Drug and Alcohol Counselor and experience with mentally disabled children and adults; Management/supervisor experience. Strengths in the following areas:

- Current CPR Certificate First Aid Card and TB Screening
- Computer Proficiency in MS Word, Internet and Data Entry
- Works well with diverse populations of all age
- Patient and attentive professional who is trustworthy, respectful, responsible and fair
- Clean DMV record and experience as Personal Driver/Limo service for private clients

## **CAREGIVER/RESIDENTIAL COUNSELOR EXPERIENCE**

<b>Caregiver</b>	<b>24 Hour Care, Culver City CA</b>	<b>10/2017 to Present</b>
Private care, cook and meal prep, medication reminder		
<b>Caregiver</b>	<b>Best Care, Torrance CA</b>	<b>06/2017 to Present</b>
Feeding, cook, bathing, bed changing; in and out wheelchair operator; Day and night		
<b>Caregiver</b>	<b>JFS Care Agency, Los Angeles CA</b>	<b>02/2013 to 03/2018</b>
24hour care live-In Personal care: Bathing, feeding, wheelchair operator, Day/Night Care Transfer Doctor Appointments, vital signs; Meal preparation and medication reminder		
<b>Caregiver</b>	<b>IHSS - Private Clients</b>	<b>1999 to Present</b>
<b>PM Residential Counselor</b>	<b>Junior Blind, Los Angeles CA</b>	<b>2009 to 2011</b>
<b>Residential Counselor</b>	<b>Delta-T Group Los Angeles</b>	<b>2006 to 2009</b>
<b>Adolescent Care Provider and Disabled Care Provider</b> - Various temporary assignments at different locations: New Horizon, Easter Seal, Exceptional Children's Foundation, Help Group for Children with Autism, Mentor California Westside Treatment Home, United American Indian Therapeutic Living Center.		

## **ADDITIONAL EXPERIENCE**

<b>Warehouse Clerk</b>	<b>Select Staffing, Los Angeles CA</b>	<b>05/2017 to Present</b>
Stocking, shipping and receiving; Cool/Heat Freezer Stock Clerk		
<b>Food Service Attendant</b>	<b>Catering Company, Los Angeles CA</b>	<b>04/2015 to 03/2018</b>
Loading and unloading packaged meals; packing and labeling; Stack cool and heated meals; Clean-up		
<b>Liquor Set</b>	<b>Sky Chef, Los Angeles CA</b>	<b>11/2017 to Present</b>
<b>Office Administration</b>	<b>Kelly Services, Torrance CA</b>	<b>2006-2008</b>
Various assignments throughout Southern California		

## **EDUCATION/TRAINING**

C.N.A. Certification-2013, Inglewood Community Adult School Inglewood CA  
Drug and Alcohol Counselor Certification 2007, CARR Institute Los Angeles CA  
Southwest College Los Angeles CA, General Education 1979-1981  
Respiratory Therapy-Certificate 1990-1992, Southland College Gardena  
Alain LeRoy Locke High School Graduate, Los Angeles CA - Diploma 1973-1977